

School of Tally

(A Self-Study Paryas for simplified Education)

“Stand up, be bold, be strong. Take the whole responsibility on your own shoulders, and know that you are the creator of your own destiny.”

Swami Vivekanandaji

School of Tally

(Simplified Business Solutions)

(Hare Krishna)

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Tally.100

HOW TO RUN EDUCATIONAL TALLY IN YOUR PC

- **DOWNLOAD TALLY ERP9 FROM TALLY WEBSITE:**

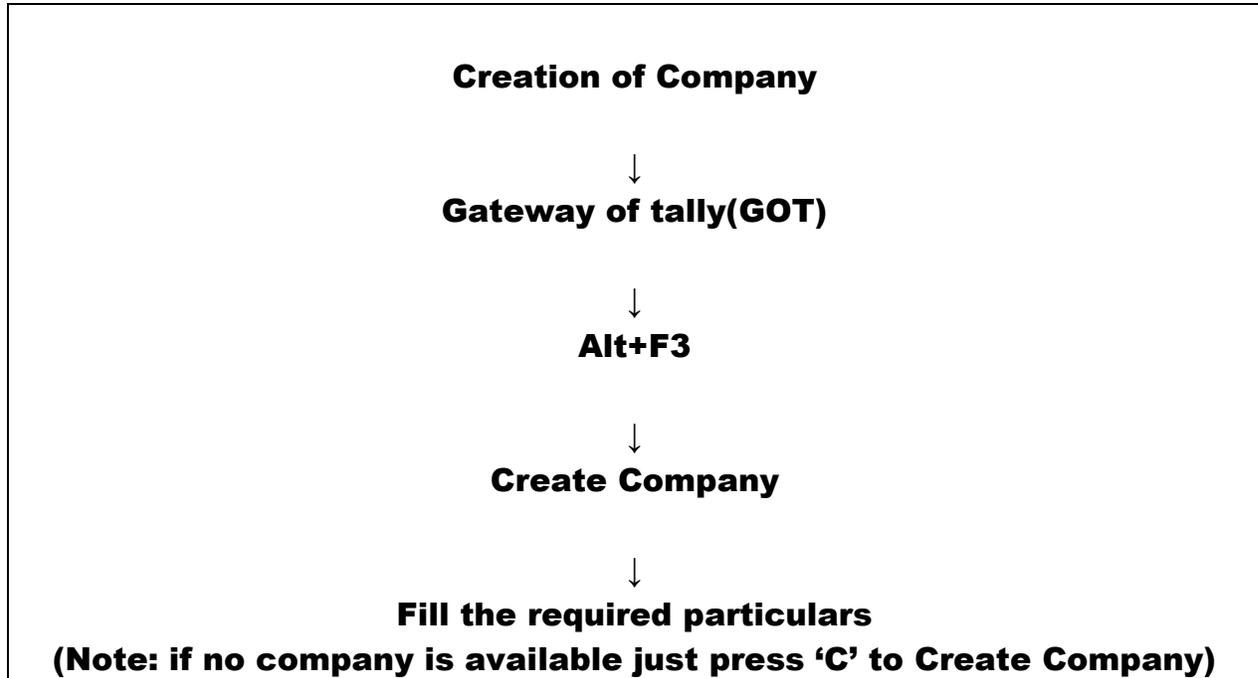
<https://tallysolutions.com/download/>

- **RUN THE SETUP**
- **NOW TALLY ICON IS THERE ON YOUR DESKTOP**
- **DOUBLE CLICK THE ICON**
- **DOUBLE CLICK ON EDUCATIONAL MODE (OR ALT+W)**
- **NOW CREATE A COMPANY**
- **FOLLOW THE CHAPTER WISE STUDY NOTES**

Tally.101

Creation of Company and Statutory Setting of GST

Tally 101



Creation of Company-Example

Mr. N. Aggarwal started business in the name of M/s SMD Marketing Co. with Rs.5,00,000/- by cheque and deposited the same in ICICI Bank by opening a new account.

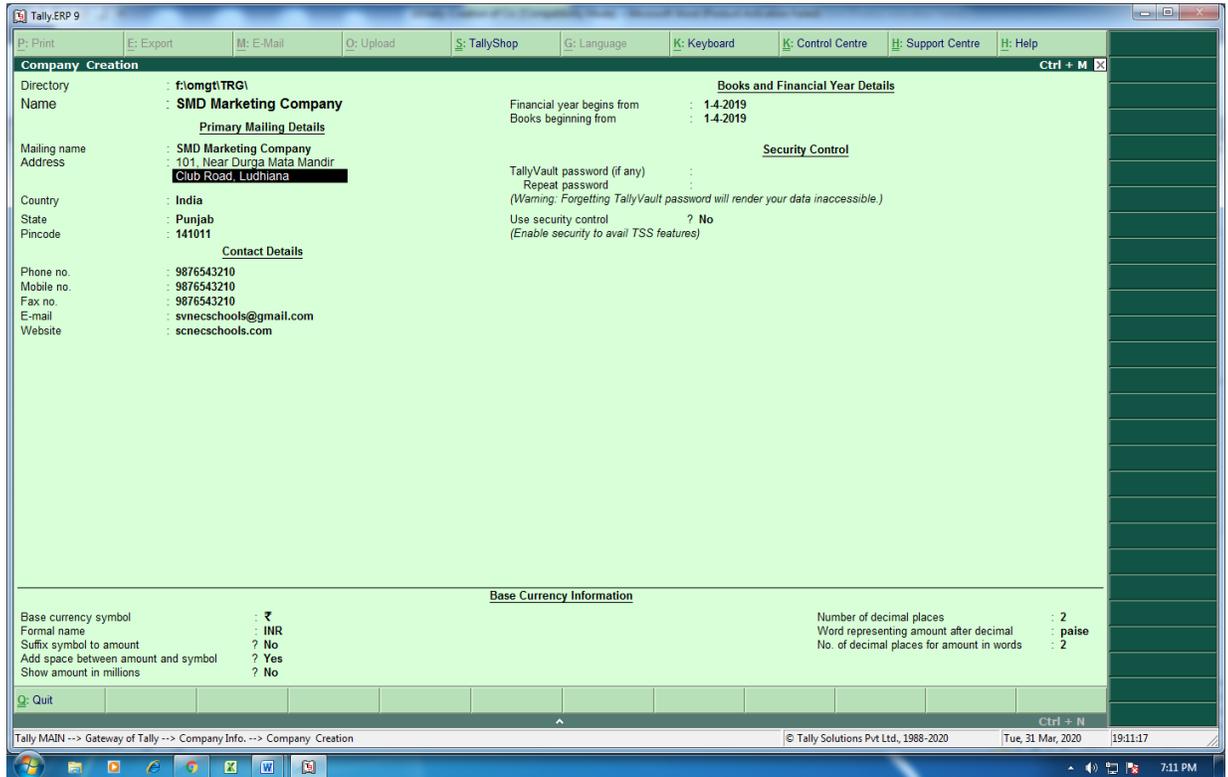
Solutions:

Now we have to create SMD Marketing Company. Suppose address of the Company is 101, Near Durga Mata Mandir, Club Road, Ludhiana Punjab-141001 mobile number is 9876543210 email id is svnecschoools@gmail.com

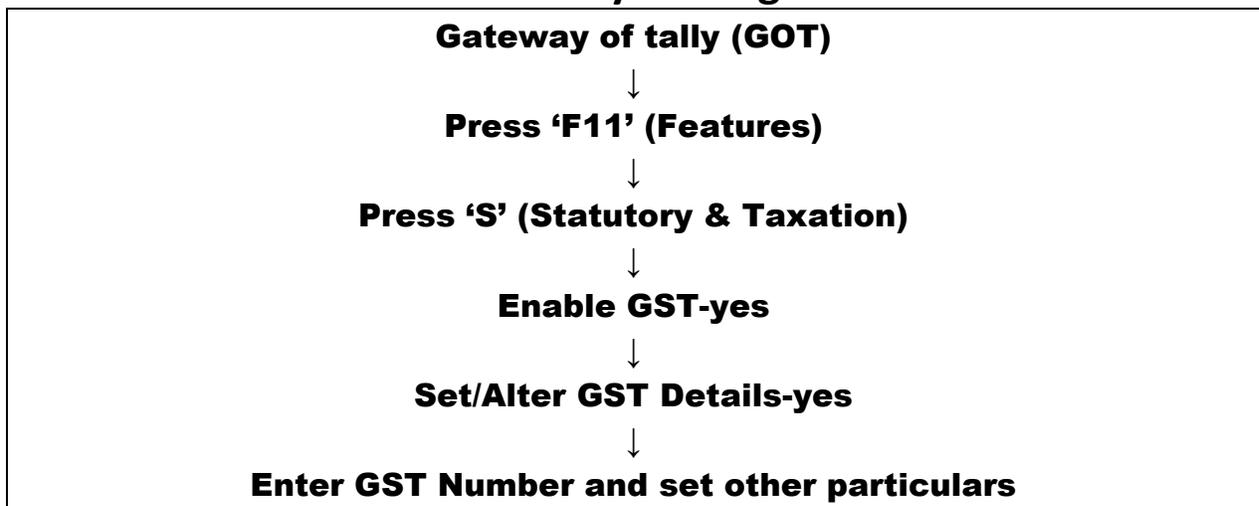
Use Alt+f3 or Create Company and fill the particulars:

Your page view shall be as under:

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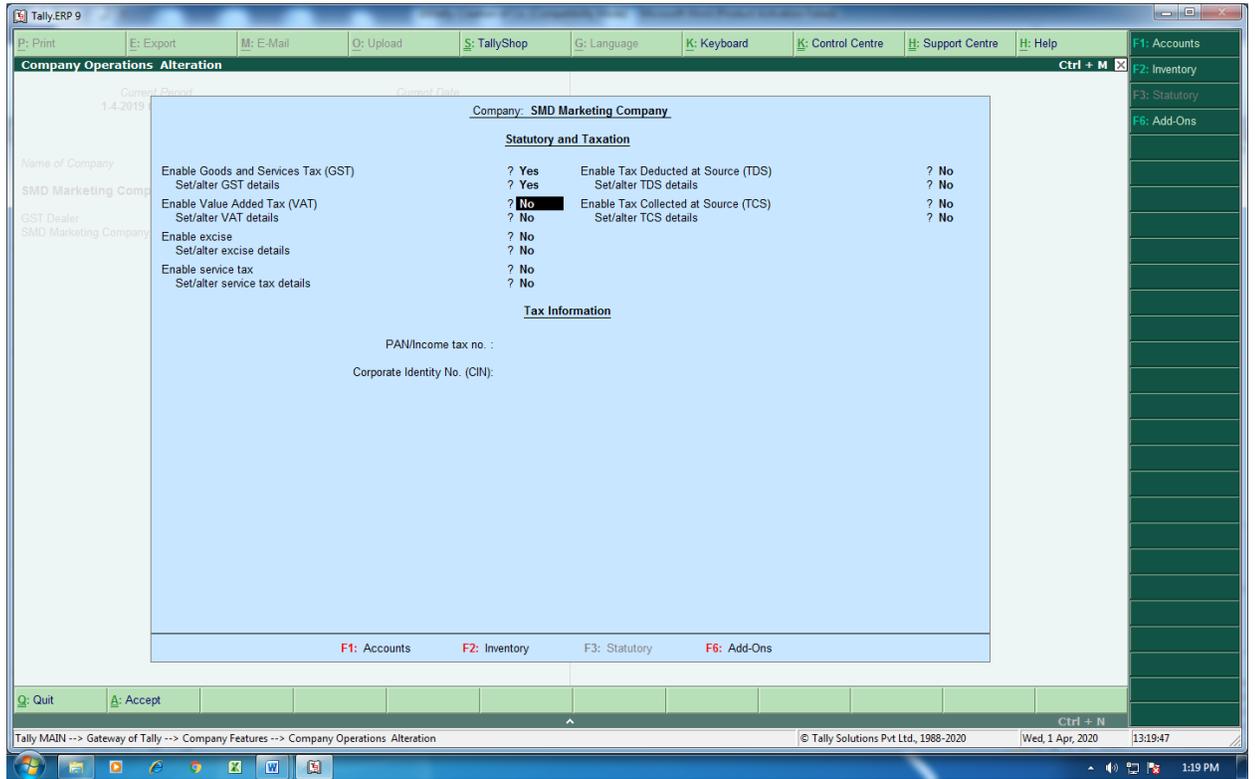


Tally-101-A
Statutory Setting of GST



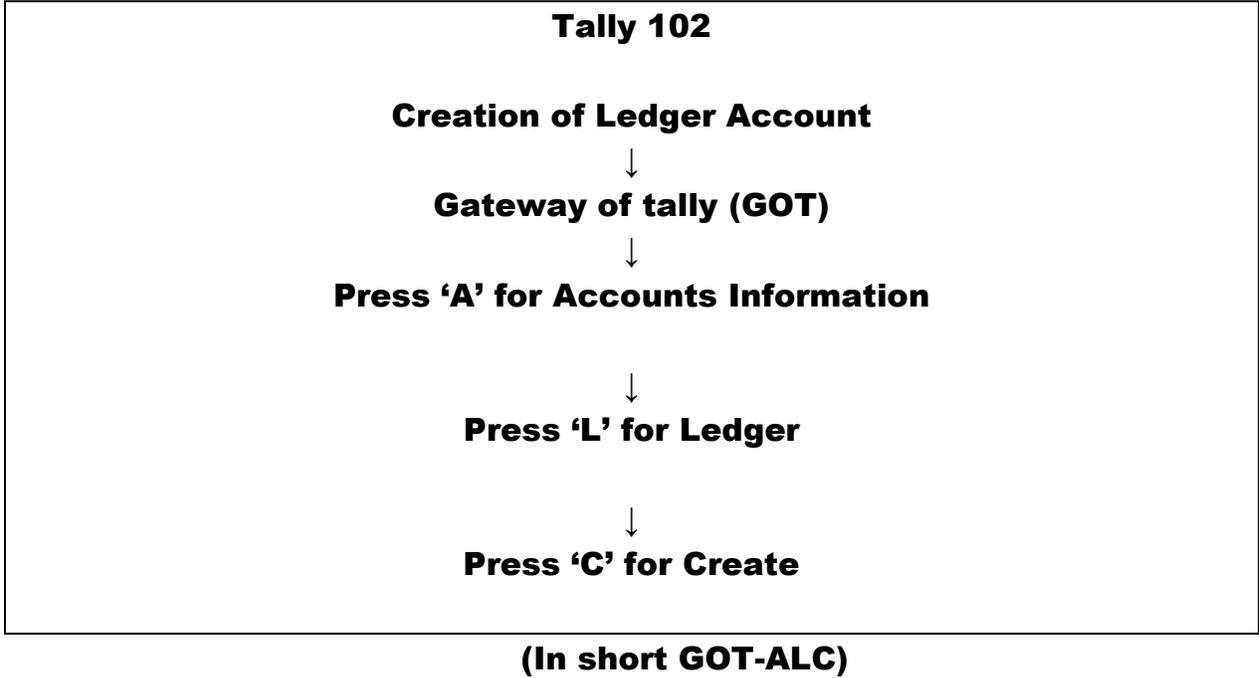
The view shall be as under:

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Creation of Ledger Account-Example

(Already created M/s SMD Marketing Co.)

Problem

Mr. N. Aggarwal started business in the name of M/s SMD Marketing Co. with Rs.5,00,000/- by cheque and deposited the same in ICICI Bank by opening a new account.

Solutions:

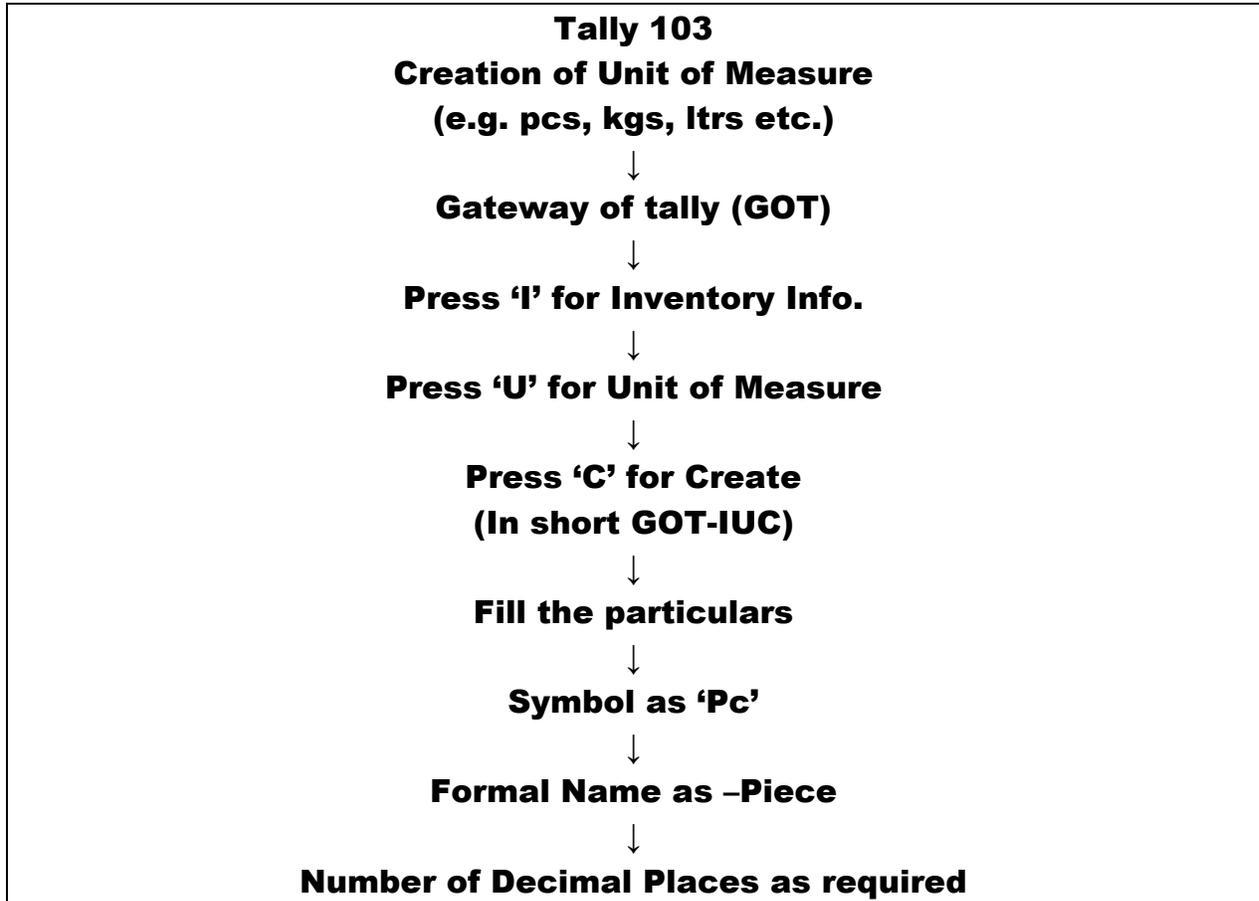
Press 'A' then 'L' then 'C' at GOT (Gateway of Tally)

Every accounting transaction has two ledger accounts. In tally there is a need to allot "Under Group" to each and every ledger account. These groups are pre-defined in tally. Here are two accounts for above entry:

	Ledger Account	Under Group
1	N. Aggarwal Capital A\c	Capital Account
2	ICICI Bank	Bank Accounts

The view of ledger accounts shall be as under:

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Creation of Unit of Measure -Example
(Already created company named M/s SMD Marketing Co.)

Problem

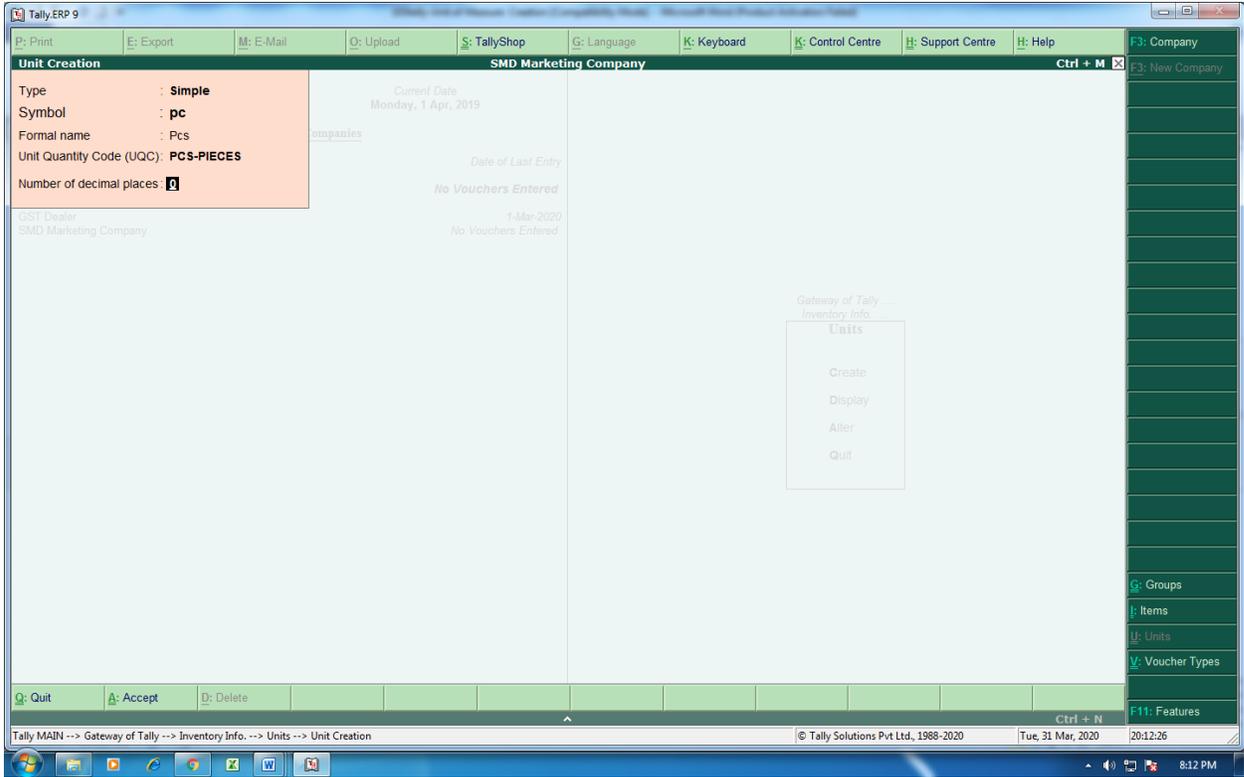
He purchased the following goods on credit from M\s Maharaj & Company, Ludhiana Punjab:

Items	Quantity (in Piece)	Rate Per Piece (Rs.)	Value	Input CGST	Input SGST	Total
Speaker	100	600	60000	6%	6%	67200

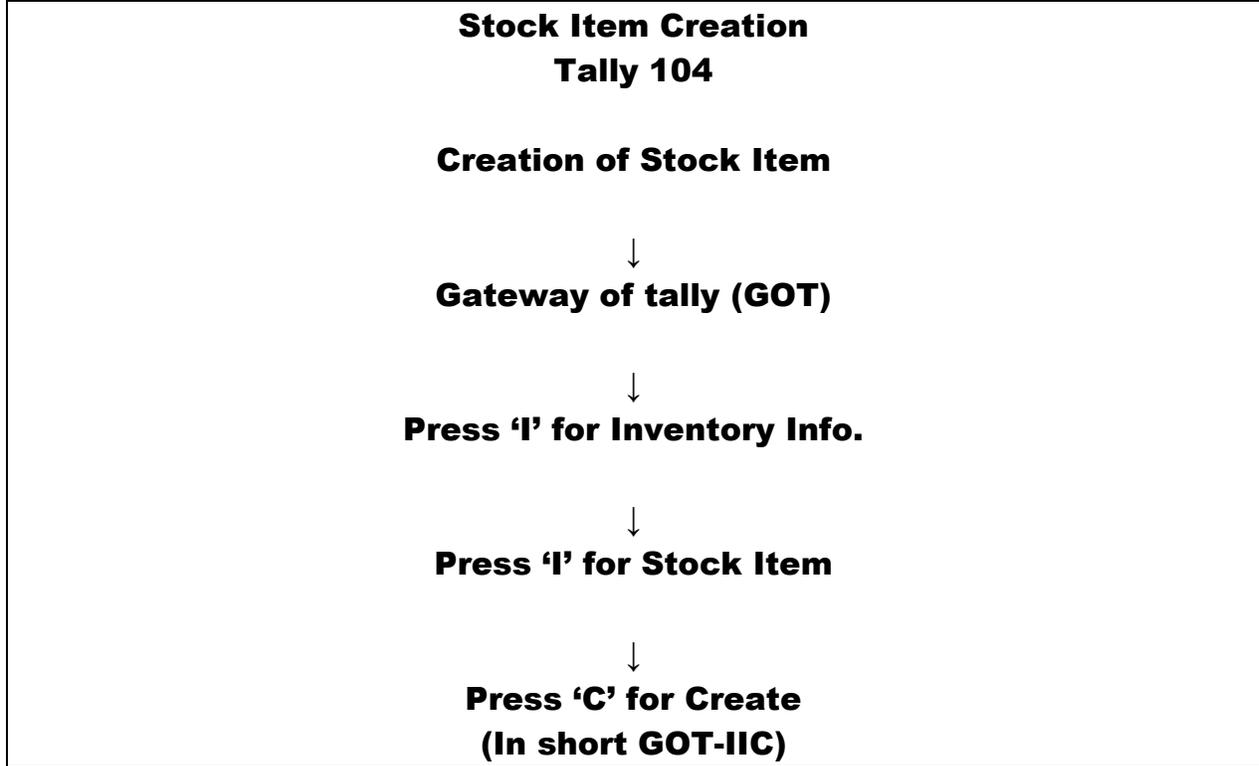
Solutions:

In the above problem unit of measure is 'Pc' (Piece). To create the same **Press 'I' then 'U' then 'C' at GOT (Gateway of Tally)**. After filling required particulars the view is as under:

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Creation of Stock Item -Example

(Already created company named M/s SMD Marketing Co.)

Problem

He purchased the following goods on credit from M/s Maharaj & Company, Ludhiana Punjab:

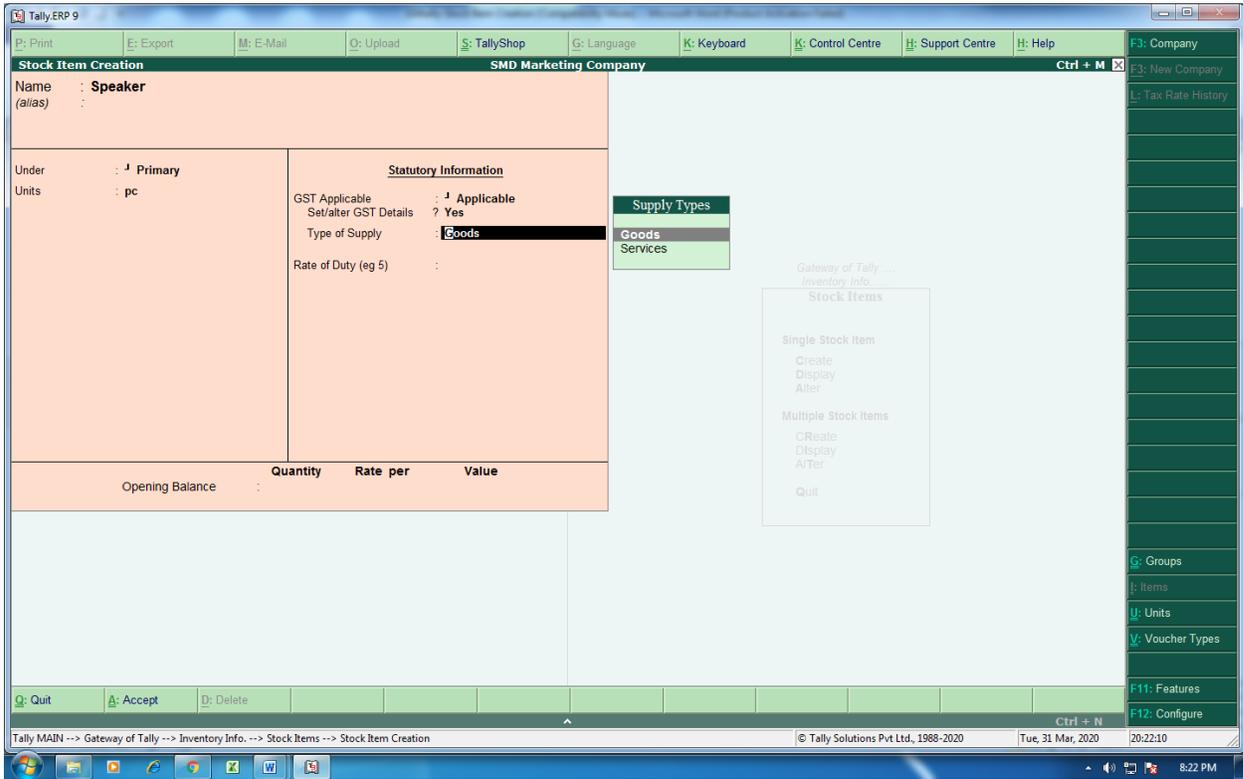
Items	Quantity (in Piece)	Rate Per Piece (Rs.)	Value	Input CGST	Input SGST	Total
Speaker	100	600	60000	6%	6%	67200

Solutions:

In the above problem stock item is "speaker" and GST rate is 12% (6+6). To create the same Press 'I' then 'I' then 'C' at GOT (Gateway of Tally). After filling required particulars the view is as under:

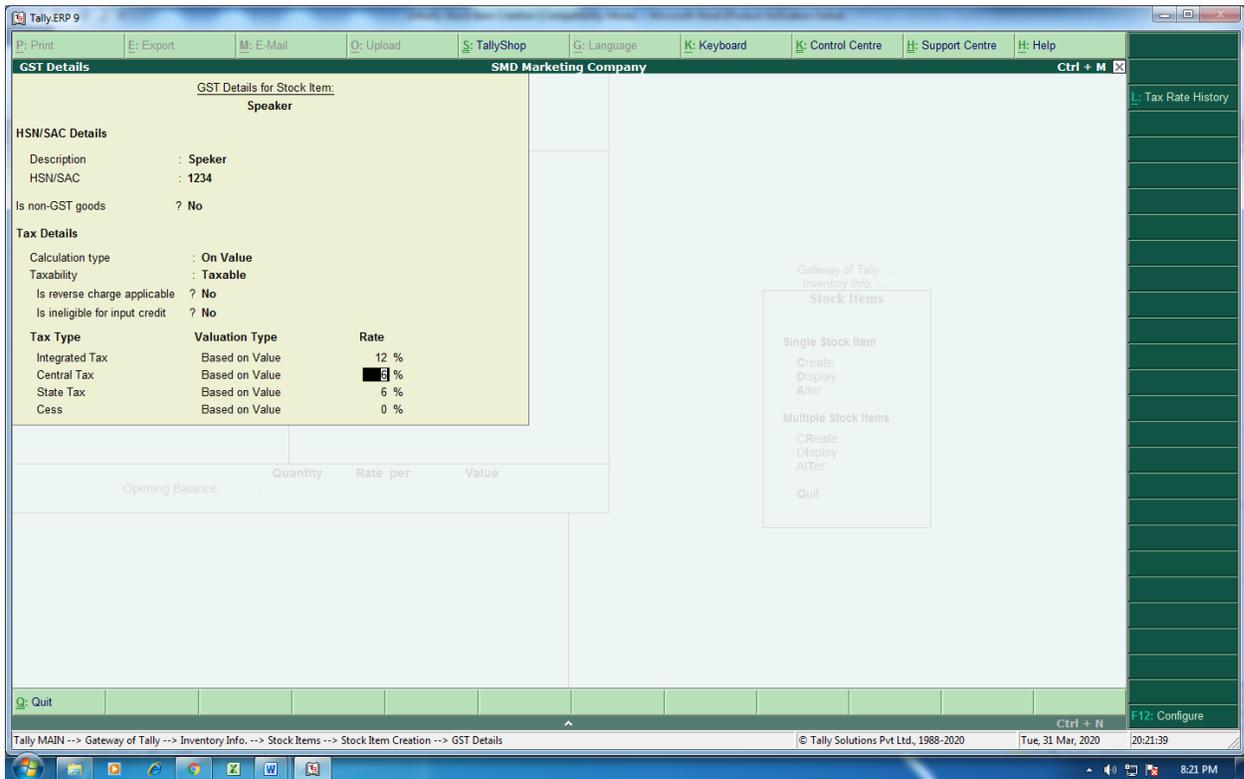
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The screenshot displays the 'GST Details for Stock Item' window in Tally ERP 9 for the company 'SMD Marketing Company'. The window title is 'GST Details for Stock Item: Speaker' and it has a 'Ctrl + M' icon in the top right corner.

HSN/SAC Details

- Description : **Speaker**
- HSN/SAC : **1234**
- Is non-GST goods ? **No**

Tax Details

- Calculation type : **On Value**
- Taxability : **Taxable**
- Is reverse charge applicable ? **No**
- Is ineligible for input credit ? **No**

Tax Type

Tax Type	Valuation Type	Rate
Integrated Tax	Based on Value	12 %
Central Tax	Based on Value	8 %
State Tax	Based on Value	6 %
Cess	Based on Value	0 %

Gateway of Tally -> Inventory Info -> Stock Items

- Single Stock Item
 - Create
 - Display
 - Alter
- Multiple Stock Items
 - Create
 - Display
 - Alter
 - Quit

At the bottom, there is a table header with columns: Opening Balance, Quantity, Rate per, and Value.

The status bar at the bottom shows the navigation path: Tally MAIN --> Gateway of Tally --> Inventory Info --> Stock Items --> Stock Item Creation --> GST Details. The footer includes '© Tally Solutions Pvt Ltd, 1988-2020', the date 'Tue, 31 Mar, 2020', and the time '20:21:39'. The Windows taskbar at the very bottom shows the time as 8:21 PM.

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Tally 105

Creation of Accounting Voucher



Gateway of tally (GOT)



Press 'F4' for Contra Voucher Entry

or

Press 'F5' for Payment Voucher Entry

or

Press 'F6' for Receipt Voucher Entry

Or

Press 'F7' for Journal Voucher Entry

Or

Press 'F8' for Sale Bill Preparation

Or

Press 'Ctrl+F8' for Credit Note Entry

Or

Press 'F9' for Purchase Bill Entry

Or

Press 'Ctrl+F9 for Debit Note Entry

**(All Such short keys are available at GOT right side no need to learn
only for reference)**

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Tally 106
Contra Voucher Creation

The said voucher is used for

Cash Deposit

or

Cash Withdrawal

or

Inter Bank Transfer

(Business Houses banked with more than one bank)

(A) -For Cash Deposit

↓

Gateway of tally (GOT)

↓

Press 'F4' for Contra Voucher Entry

↓

Account: Name of the Bank

↓

Particulars: Cash

(B)-For Cash Withdrawal

↓

Gateway of tally (GOT)

↓

Press 'F4' for Contra Voucher Entry

↓

Account: Cash

↓

Particulars: Name of the Bank

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(C)-Inter Bank Transfer



Gateway of tally (GOT)



Press 'F4' for Contra Voucher Entry



Account: Receiver Bank Name (Where amount deposited)



Particulars: Payer Bank (from where amount withdrawn)

Contra Voucher Creation -Example

(Already created company named M/s SMD Marketing Co.)

Problem

1. Mr. Aggarwal deposited Rs.5, 000/- at ICICI bank.
2. Mr. Aggarwal withdrew Rs.50, 000/- from ICICI bank for office use.
3. Mr Aggarwal opens another bank account at HDFC Bank and transfer a sum of Rs.10000/- from ICICI bank

Solutions:

In the above problems only one new ledger account has to create as other account are already created or available in tally. To create HDFC account GOT-ALC.

For contra voucher creation the same **Press 'V' at GOT (Gateway of Tally) and then F4 for contra voucher.**

Solution to Problem 1 shall be as under:

Account: ICICI Bank

Particulars: Cash

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Tally.ERP 9

Accounting Voucher Creation SMD Marketing Company **Ctrl + M**

Contra No. 1 **1-Apr-2019** Monday

Account: **ICICI Bank**
Cur Bal: 5,000.00 Dr

Particulars	Amount
Cash Cur Bal: 5,000.00 Cr	5,000.00
5,000.00	

Narration:
CASH DEPOSIT

Buttons: Q: Quit, A: Accept, D: Delete, X: Cancel

Right Panel: F1: Accounting Vouchers, F2: Date, F3: Company, F4: Contra, F5: Payment, F6: Receipt, F7: Journal, F8: Sales, F9: Purchase, F10: Reversing Journal, F11: Features, F12: Configure

Solution to Problem 2 shall be as under:
Account: Cash
Particulars: ICICI Bank

Tally.ERP 9

Accounting Voucher Creation SMD Marketing Company **Ctrl + M**

Contra No. 2 **1-Apr-2019** Monday

Account: **Cash**
Cur Bal: 45,000.00 Dr

Particulars	Amount
ICICI Bank Cur Bal: 45,000.00 Cr	50,000.00
50,000.00	

Narration:
CASH WITHDRAWL

Buttons: Q: Quit, A: Accept, D: Delete, X: Cancel

Right Panel: F1: Accounting Vouchers, F2: Date, F3: Company, F4: Contra, F5: Payment, F6: Receipt, F7: Journal, F8: Sales, F9: Purchase, F10: Reversing Journal, F11: Features, F12: Configure

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Solution to Problem 3 shall be as under:

Account: HDFC Bank

Particulars: ICICI Bank

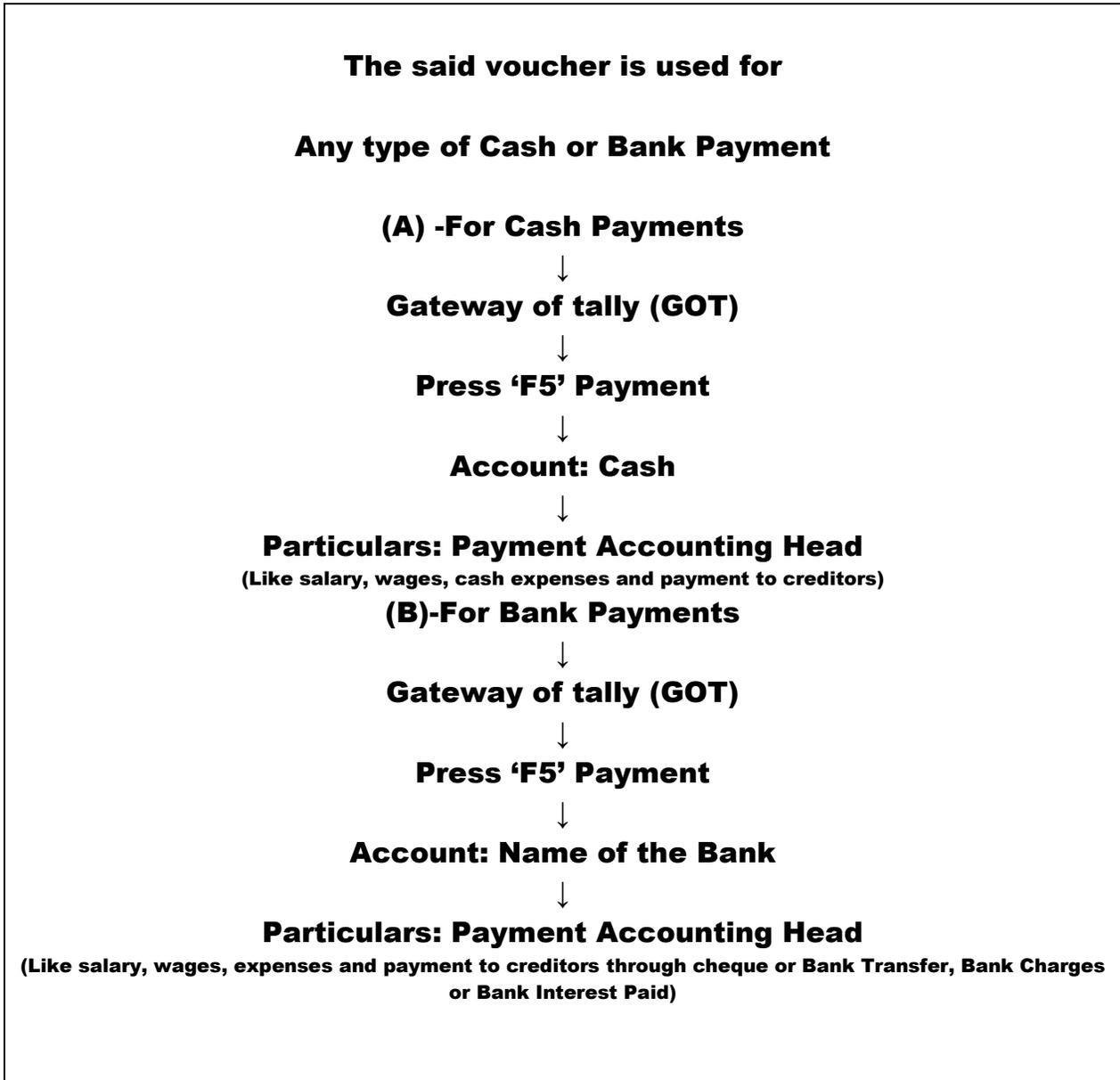
Accounting Voucher Creation		SMD Marketing Company	Ctrl + M
Contra		No. 3	1-Apr-2019 Monday
Account: HDFC Bank <i>Cur Bal: 10,000.00 Dr</i>			
Particulars		Amount	
ICICI Bank <i>Cur Bal: 55,000.00 Cr</i>		10,000.00	
Narration: BANK TRANSFER			
<div style="display: flex; justify-content: space-between; align-items: center;"> Q: Quit A: Accept D: Delete X: Cancel </div>			<div style="border: 1px solid black; padding: 5px; width: fit-content;"> Accept ? Yes or No </div>
			Ctrl + N

- F1: Accounting Vouchers
- F1: Inventory Vouchers
- F2: Date
- F3: Company
- F4: Contra
- F5: Payment
- F6: Receipt
- F7: Journal
- F8: Sales
- F8: Credit Note
- F9: Purchase
- F9: Debit Note
- F10: Reversing Journal
- F10: Memos
- I: Post-Dated
- L: Optional
- F11: Features
- F12: Configure

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Tally 107

Payment Voucher Creation



Payment Voucher Creation -Example

(Already created company named M/s SMD Marketing Co.)

Problem

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- | |
|--|
| 1. He purchased computer worth Rs.75000/- for office by paying a cheque no 550501. –ICICI Bank |
| 2. He paid Rs.550/- in cash for old clothes for dusting |
| 3. He paid Rs.70/- in cash for tea to customers. |

Solutions:

In the above three problems new ledger accounts are

Computer A/c under Fixed Assets

Old clothes for dusting a/c” or Miscellaneous Expenses under Indirect Expenses

Entertainment Expenses under Indirect Expenses

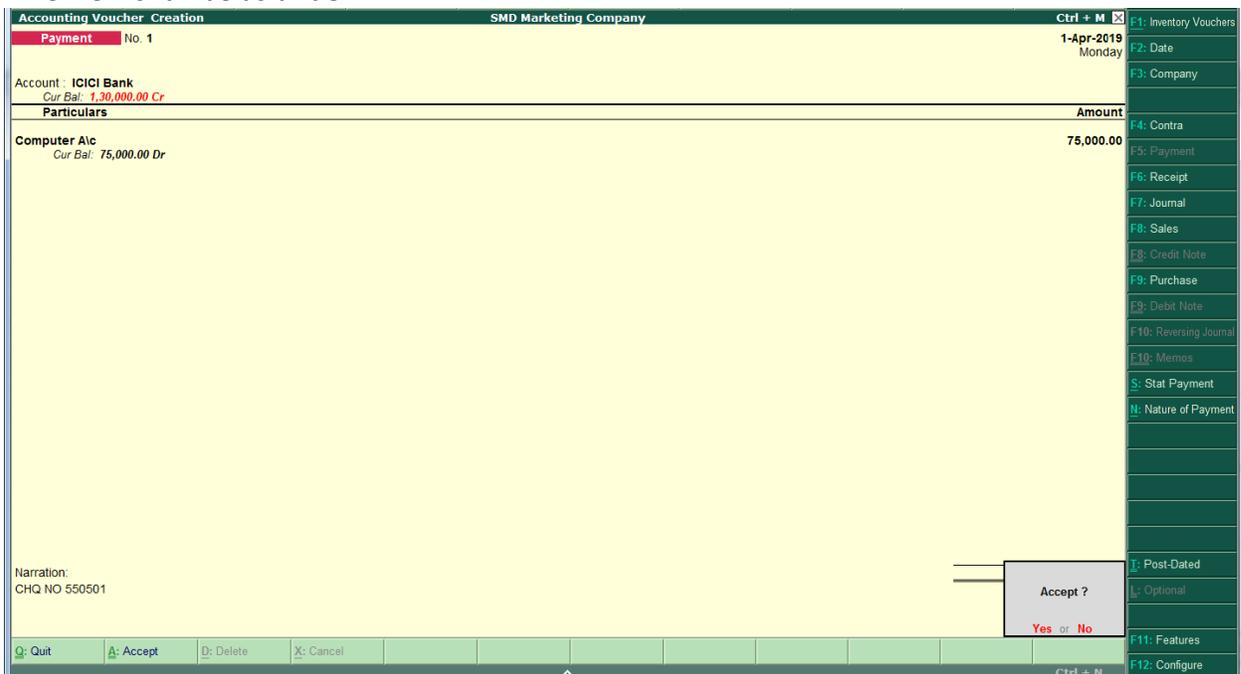
For Voucher Creation press ‘V’ at GOT (Gateway of Tally) and ‘F5’ for payment voucher.

Solution to Problem 1

Account: ICICI Bank

Particulars: Computer a/c

The view shall be as under:



Solution to Problem 2

Account: Cash

Particulars: Miscellaneous Expenses A/c

The view shall be as under:

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Accounting Voucher Creation		SMD Marketing Company	Ctrl + M
Payment No. 2		1-Apr-2019 Monday	
Account : Cash Cur Bal: 44,450.00 Dr			
Particulars		Amount	
Miscellaneous Expenses <i>Cur Bal: 550.00 Dr</i>		550.00	
Narration: CASH PAID FOR DUSTING CLOTHES			
		Accept ? Yes or No	
Q: Quit A: Accept D: Delete X: Cancel		Ctrl + N	

Solution to Problem 3

Account: Cash

Particulars: Entertainment Expenses Alc

The view shall be as under

Accounting Voucher Creation		SMD Marketing Company	Ctrl + M
Payment No. 3		1-Apr-2019 Monday	
Account : Cash Cur Bal: 44,380.00 Dr			
Particulars		Amount	
Entertainment Expenses Alc <i>Cur Bal: 70.00 Dr</i>		70.00	
Narration: PAID FOR TEA ETC			
		Accept ? Yes or No	
Q: Quit A: Accept D: Delete X: Cancel		Ctrl + N	

Tally 108

Receipt Voucher Creation

The said voucher is used for

Any type of Cash or Bank Receipt

(A) -For Cash Receipts
Gateway of tally (GOT)



Press 'F6' Receipt



Account: Cash



Particulars: Receipt Accounting Head
(Like capital introduced, cash received from debtors, Misc. Receipts etc)

(B)-For Bank Receipts



Gateway of tally (GOT)



Press 'F6' Receipt



Account: Name of the Bank



Particulars: Receipt Accounting Head
(Like capital introduced, cheque or bank transfer from debtors, Misc. Receipts through cheque or Bank Transfer, bank interest received)

Receipt Voucher Creation -Example

(Already created company named M/s SMD Marketing Co.)

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Problem

Mr. N. Aggarwal started business in the name of M\s SMD Marketing Co. with Rs.5,00,000/- by cheque and deposited the same in ICICI Bank by opening a new account.

Solutions:

In the above problem following ledger accounts are already created:

N.Aggarwal Capital A\c under Capital Account

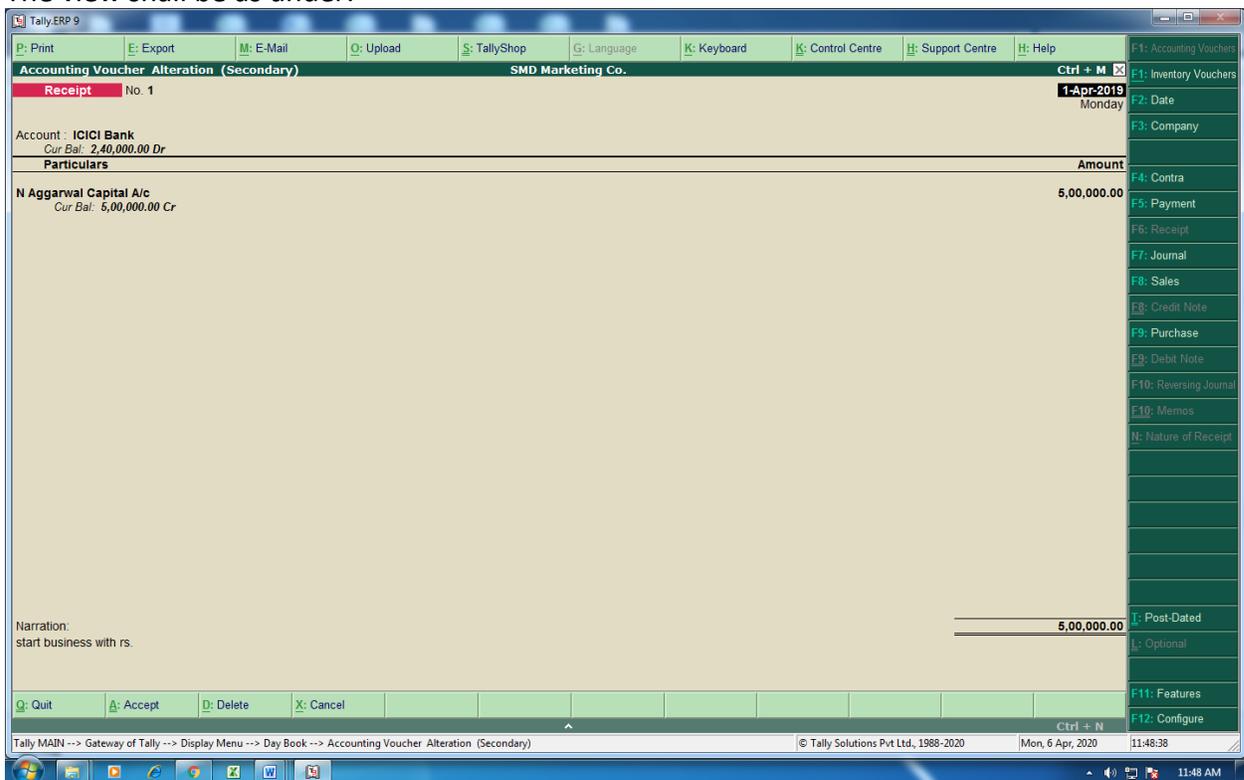
ICICI bank under bank Accounts

For Voucher Creation press '**V**' at **GOT (Gateway of Tally)** and '**F6**' for Receipt voucher.

Account: ICICI Bank

Particulars: N. Aggarwal Capital A\c

The view shall be as under:



Tally 109

Journal Voucher Creation

The said voucher is used for
“Any type of Non-Cash or Non-Bank transaction, Fixed Assets (Non-Gst) purchased through credit, Credit Expenses (Non-gst), Adjustment entries like Rebate & Discount, Depreciation, transfer of one a/c to other, salary wages, other payable expenses, Prepaid Insurance and Expenses Receivable etc.”

Gateway of tally (GOT)



Press ‘F7’ Journal



Fixed Asset Purchase (Credit and Non-GST)

DR: Name of the Asset

CR: Name of the Creditor from where purchased

Expenses (Credit and Non-GST)

DR: Expenses Head

CR: Name of the Creditor from where purchased

Salary & Wages Paid (Credit and Non-GST)

DR: Salary/Wages Paid

CR: Salary & Wages Payable

Journal Voucher Creation -Example

(Already created company named M/s SMD Marketing Co.)

Problem

1. Discount allowed Rs.100/- on receipt of payment from ABC & Co.
2. Discount received Rs.210/- on for making payment to XYZ & Co.
3. Depreciation on computer Rs.4000/- (40% on Rs.10000/-)
4. Salary due for April Rs.27000/-

Solutions:

In the above problems following ledger accounts are required to create:

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Rebate & Discount A/c under Indirect Expenses or Indirect Income
 ICICI bank under bank Accounts
 ABC & Co. under Sundry Debtors
 XYZ /& Co. under Sundry Creditors
 Depreciation Account under Fixed Assets
 Salary paid under Indirect Expenses
 Salary Payable under Current Liabilities

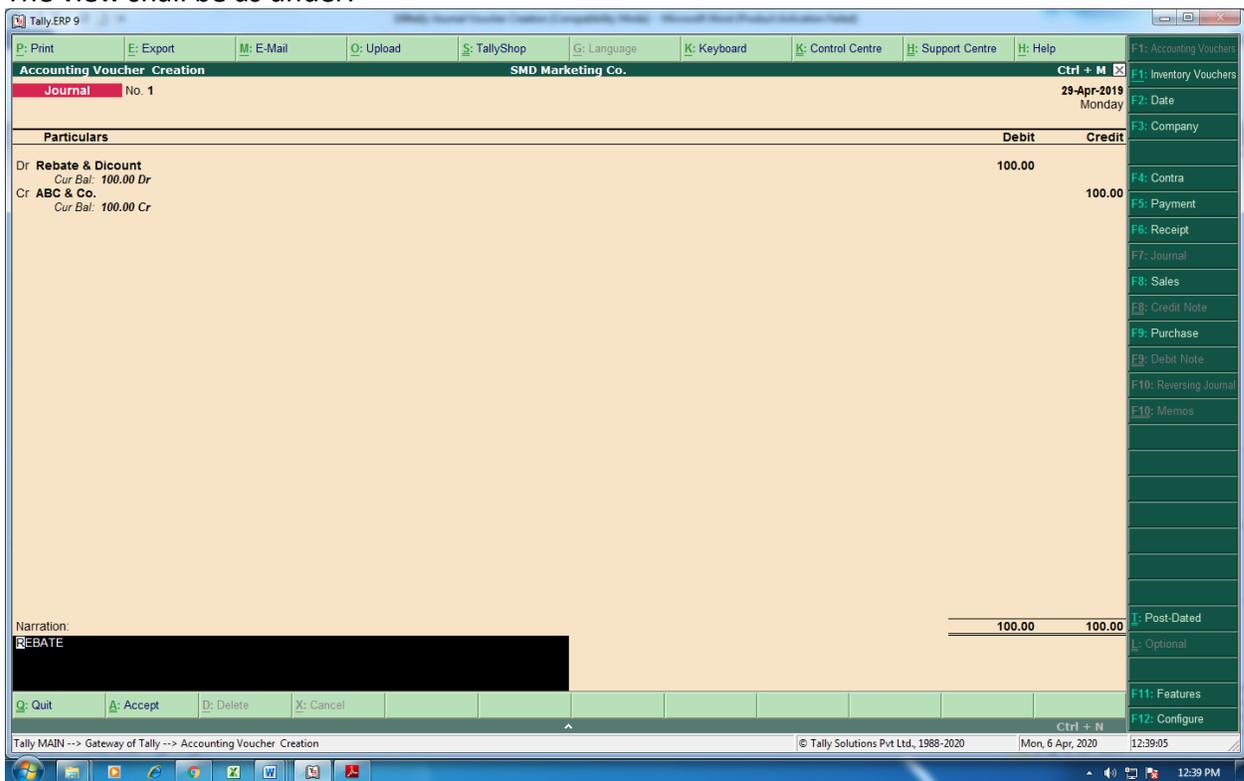
For Voucher Creation **press 'V' at GOT (Gateway of Tally) and 'F7' for Journal voucher.**

Problem:1

Dr: Rebate & Discount

CR: ABC & Co.

The view shall be as under:



Problem: 2

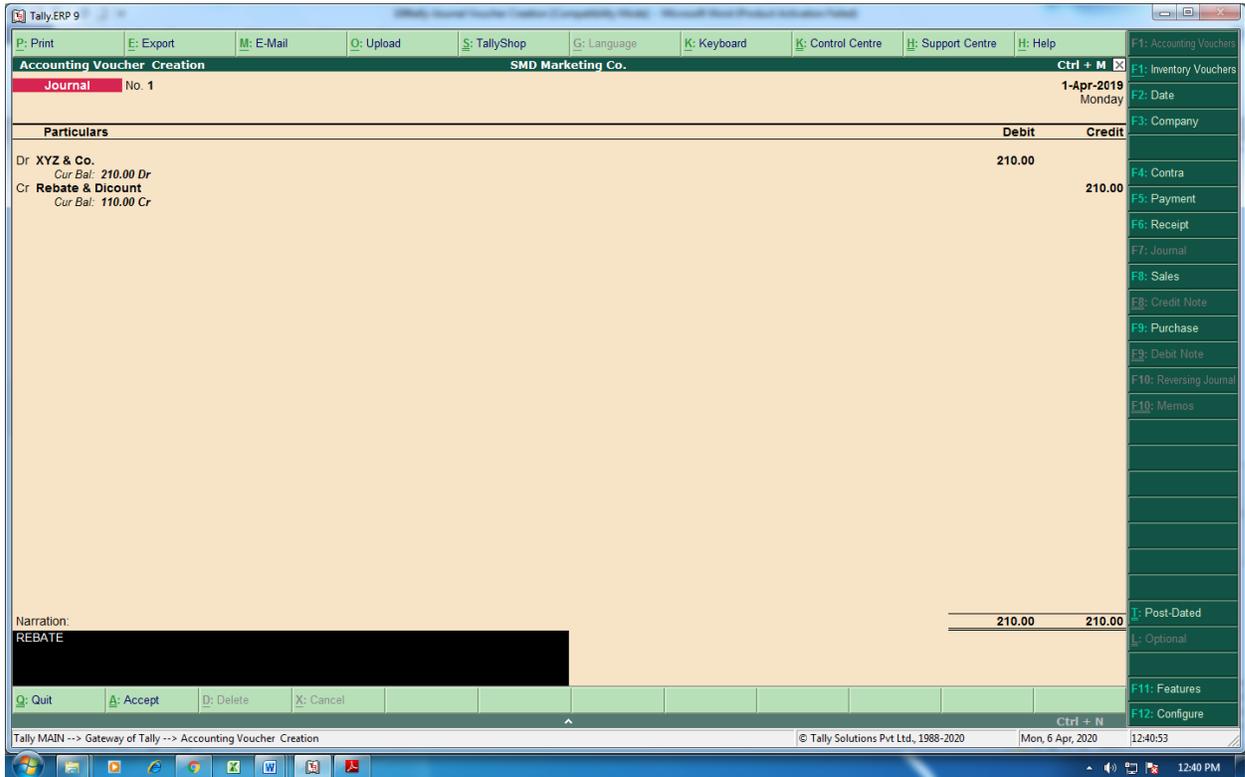
Dr: XYZ & Co.

CR: Rebate & Discount

The view shall be as under:

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Problem:3

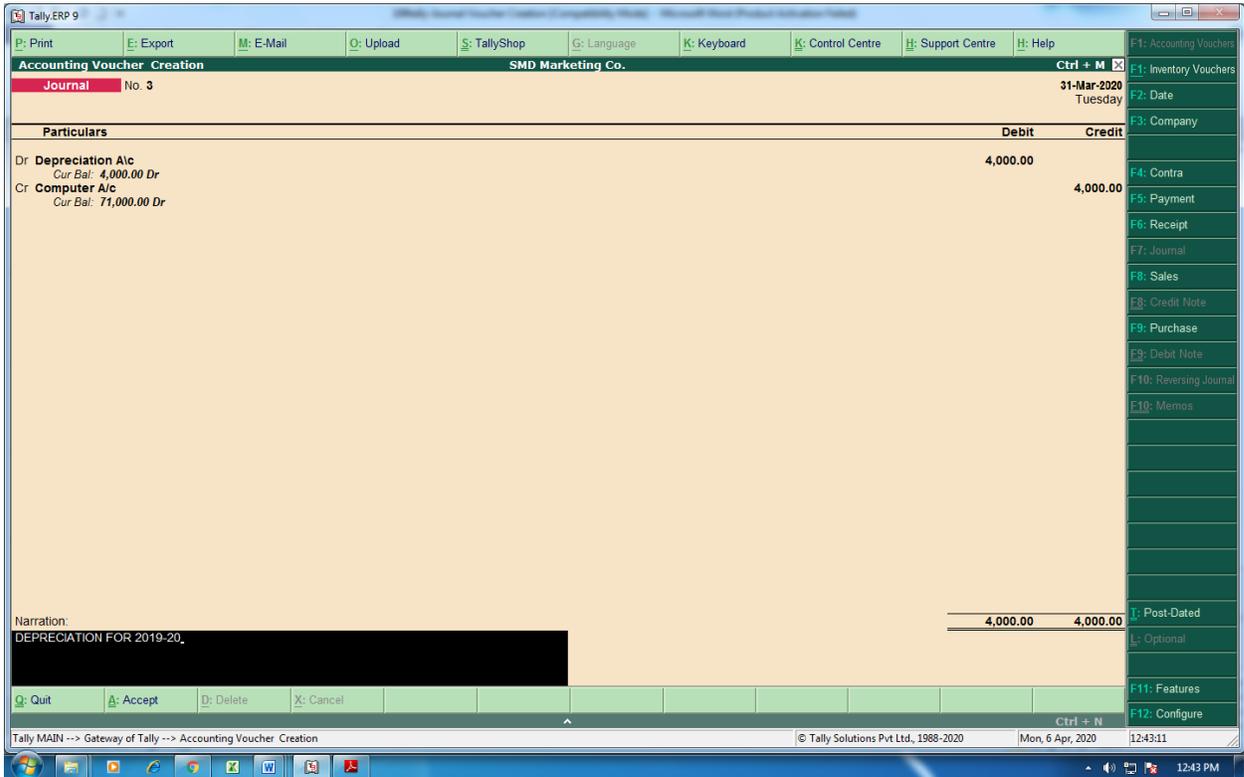
Dr: Depreciation A\c

CR: Computer A\c

The view shall be as under:

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Problem: 4

Dr: Salary Paid A/c

CR: Salary Payable A/c

The view shall be as under:

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The screenshot displays the 'Accounting Voucher Creation' window in Tally ERP 9. The window title is 'Tally.ERP 9'. The menu bar includes: P: Print, E: Export, M: E-Mail, O: Upload, TallyShop, G: Language, K: Keyboard, K: Control Centre, H: Support Centre, H: Help. The window content shows:

- Accounting Voucher Creation** for **SMD Marketing Co.**
- Journal** No. 3, dated **30-Apr-2019** (Tuesday).
- Particulars** table:

Particulars	Debit	Credit
Dr Salary Paid Cur Bal: 27,000.00 Dr	27,000.00	
Cr Salary Payable Cur Bal: 27,000.00 Cr		27,000.00
	27,000.00	27,000.00

Narration:
SALARY FOR APRIL-2019

At the bottom, there are buttons for Q: Quit, A: Accept, D: Delete, X: Cancel, and a 'Ctrl + N' button. The status bar shows 'Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation', '© Tally Solutions Pvt Ltd, 1988-2020', 'Mon, 6 Apr, 2020', and '12:45:22'.

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Tally 110

Sale Bill Preparation

The said voucher is used to

“To prepare cash or credit sale invoice with in the state and out of state”

Ledger Accounts required for preparing a Sale Invoice:

(Follow Tally.102)

- 1 Cash-already available in the tally-under Cash in hand**
- 2a- Party Ledger account (for state sale)-Under Sundry Debtors with state particulars.**
- 2b- Party Ledger account (for Inter-state sale)-Under Sundry Debtors with outside state particulars.**
- 3 Sale Local B2b-Under Sales Account**
- 4 Sale Local B2c-Under Sales Account**
- 5 Sale Interstate B2b-Under Sales Account**
- 6 Sale Interstate B2c-Under Sales Account**
- 7 Output CGST A\c-Under Duties & Taxes-Central Tax**
- 8 Output SGST A\c-Under Duties & Taxes-State Tax**
- 9 Output IGST A\c-Under Duties & Taxes-Integrated Tax**
- 10 Round off A\c-Under Indirect Expenses**

**Stock Item to Open by Using Tally.103 & Tally.104 with GST rate
Gateway of tally (GOT)**



Press ‘F8’ Sale



A For Cash State Sale

Party Name-Cash

Name of the Item-stock Item Name-write quantity & rate

Add more items if necessary

Press enter twice

Write Output CGST A\C-(Calculate automatically)

Write Output SGST A\C-(Calculate automatically)

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Write Round Off-(enter the value nearest to rupee)

B For Credit State Sale

Party Name-Name of the Party

Name of the Item-stock Item Name-write quantity & rate

Add more items if necessary

Press enter twice

Write Output CGST A\C-(Calculate automatically)

Write Output SGST A\C-(Calculate automatically)

Write Round Off-(enter the value nearest to rupee)

C For Credit Inter-State Sale

Party Name-Name of the Party

Name of the Item-stock Item Name-write quantity & rate

Add more items if necessary

Press enter twice

Write Output IGST A\C-(Calculate automatically)

Write Round Off-(enter the value nearest to rupee)

(Such transactions shall automatically be possible by using "Sale Voucher type Creation)

Sale Bill Creation -Example

(Already created company named M/s SMD Marketing Co.)

Problem 1-Within State Sales-Cash

Sold the following goods in cash:

Items	Quantity (in Piece)	Rate Per Piece (Rs.)	Value	Output CGST	Output SGST	Total
Speaker	50	850	42500	6% (2550/-)	6% (2550/-)	47600

Problem 2-Within State Sales-Credit

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Sold the following goods in to ABC & Company, Ludhiana, Punjab having GST number on credit:

Items	Quantity (in Piece)	Rate Per Piece (Rs.)	Value	Output CGST	Output SGST	Total
Speaker	50	850	42500	6% (2550/-)	6% (2550/-)	47600

Problem 3-Inter State Sales-Credit

Sold the following goods in to Sunder & Company, Delhi having GST number on credit:

Items	Quantity (in Piece)	Rate Per Piece (Rs.)	Value	Output IGST	Total
Speaker	50	850	42500	12% (5100/-)	47600

Solutions

(A) In the above problems following ledger accounts are required to create by using GOT-ALC:

LEDGER ACCOUNT-GOT-ALC-Sale Local B2b-Under Sales Account

The screenshot shows the 'Ledger Alteration' window in Tally ERP 9. The ledger name is 'Sale Local B2B' under the company 'SMD Marketing Company'. The window is divided into several sections:

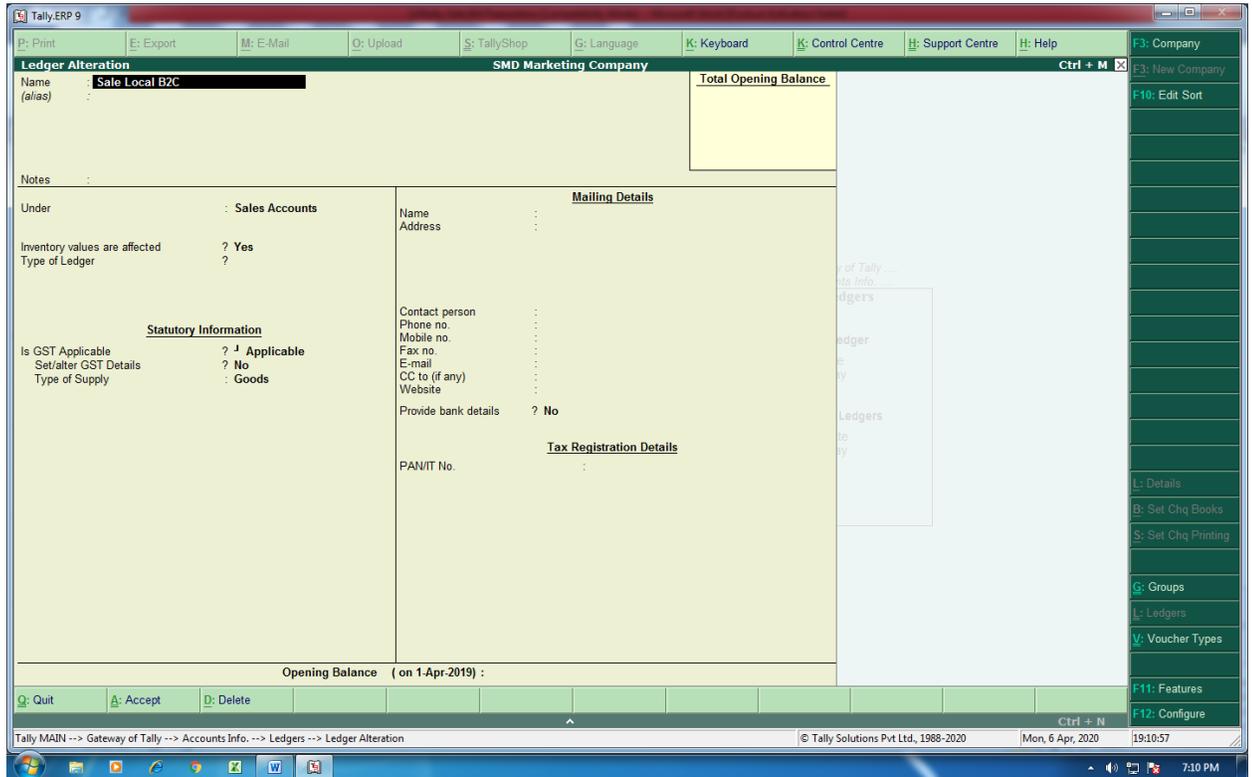
- Statutory Information:**
 - Is GST Applicable: Applicable
 - Set/alter GST Details: No
 - Type of Supply: Goods
- Mailing Details:**
 - Name: .
 - Address: .
 - Contact person: .
 - Phone no: .
 - Mobile no: .
 - Fax no: .
 - E-mail: .
 - CC to (if any): .
 - Website: .
 - Provide bank details: No
- Tax Registration Details:**
 - PAN/IT No: .

The 'Opening Balance' section shows a balance of 0 on 1-Apr-2019. The window also includes a menu bar at the top and a toolbar at the bottom with options like Quit, Accept, and Delete.

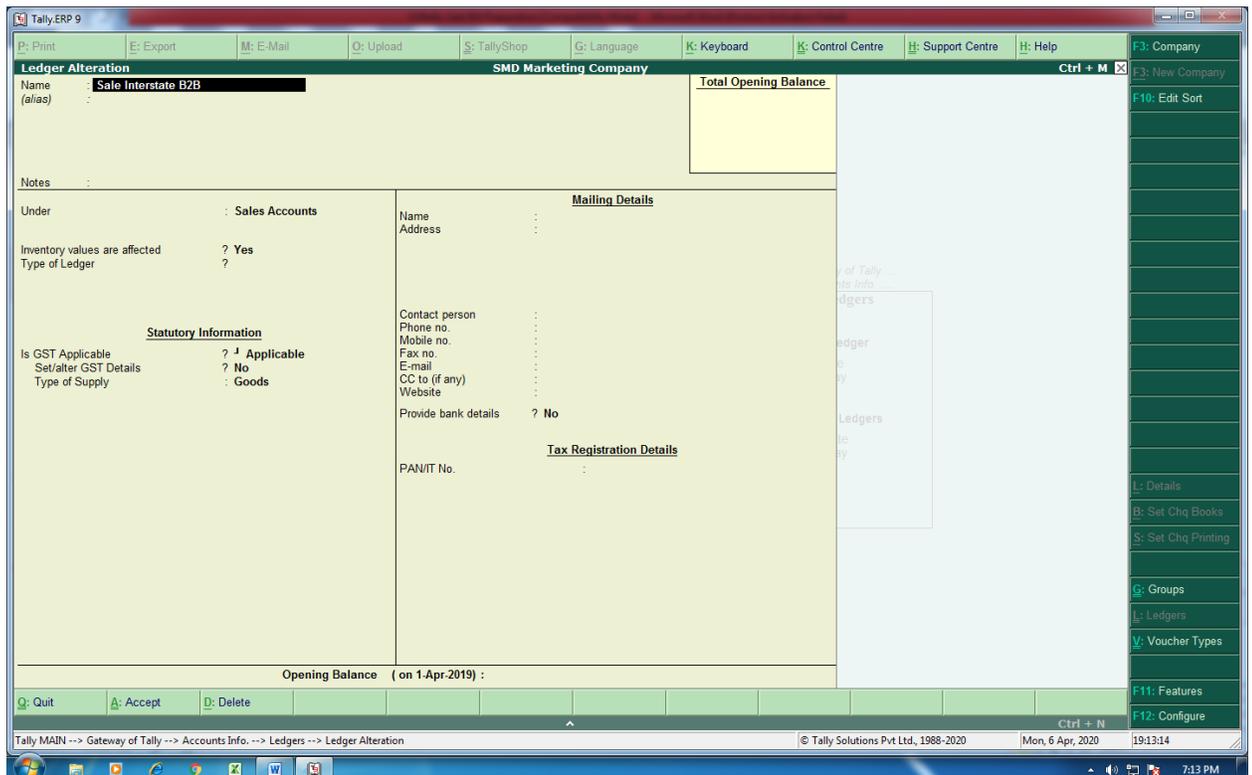
Ledger Account-GOT-ALC-Sale Local B2c-Under Sales Account

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Ledger Account-GOT-ALC-Sale Interstate B2b-Under Sales Account



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Ledger Account-GOT-ALC-Output CGST A\c-Under Duties & Taxes-Central Tax

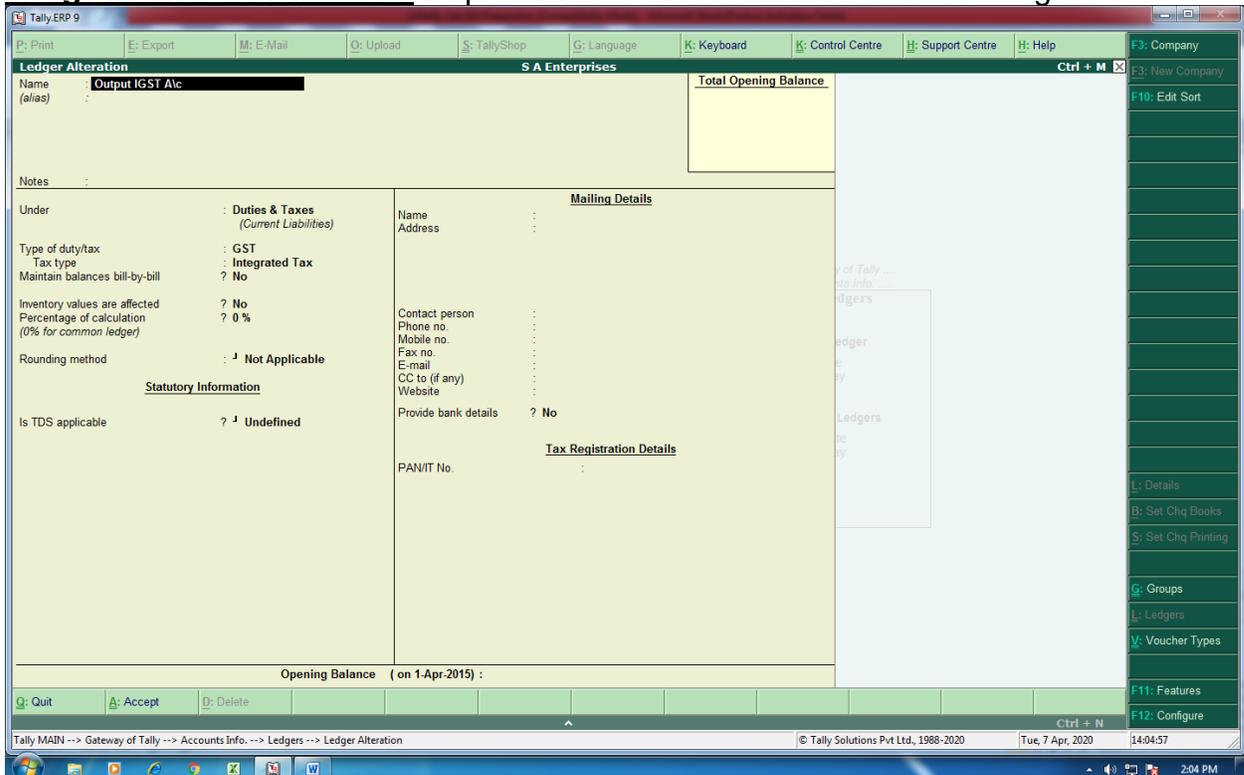
The screenshot shows the 'Ledger Alteration' window for 'Output CGST A/c' in Tally ERP 9. The window is titled 'S A Enterprises' and has a 'Total Opening Balance' field. The 'Name (alias)' is 'Output CGST A/c'. The 'Notes' field is empty. The 'Under' section is set to 'Duties & Taxes (Current Liabilities)'. The 'Type of duty/tax' is 'GST', 'Tax type' is 'Central Tax', and 'Maintain balances bill-by-bill' is 'No'. 'Inventory values are affected' is 'No', 'Percentage of calculation' is '0%', and 'Rounding method' is 'Not Applicable'. 'Statutory Information' shows 'Is TDS applicable' as 'Undefined'. 'Mailing Details' includes fields for Name, Address, Contact person, Phone no., Mobile no., Fax no., E-mail, CC to (if any), and Website. 'Tax Registration Details' includes 'Provide bank details' (No) and 'PAN/IT No.'. The 'Opening Balance (on 1-Apr-2015)' is shown as zero. The window includes a menu bar with options like Print, Export, E-Mail, Upload, TallyShop, Language, Keyboard, Control Centre, Support Centre, and Help. The status bar shows 'Tally MAIN -> Gateway of Tally -> Accounts Info. -> Ledgers -> Ledger Alteration' and the date 'Tue, 7 Apr, 2020'.

Ledger Account-GOT-ALC-Output SGST A\c-Under Duties & Taxes-State Tax

The screenshot shows the 'Ledger Alteration' window for 'Output SGST A/c' in Tally ERP 9. The window is titled 'S A Enterprises' and has a 'Total Opening Balance' field. The 'Name (alias)' is 'Output SGST A/c'. The 'Notes' field is empty. The 'Under' section is set to 'Duties & Taxes (Current Liabilities)'. The 'Type of duty/tax' is 'GST', 'Tax type' is 'State Tax', and 'Maintain balances bill-by-bill' is 'No'. 'Inventory values are affected' is 'No', 'Percentage of calculation' is '0%', and 'Rounding method' is 'Not Applicable'. 'Statutory Information' shows 'Is TDS applicable' as 'Undefined'. 'Mailing Details' includes fields for Name, Address, Contact person, Phone no., Mobile no., Fax no., E-mail, CC to (if any), and Website. 'Tax Registration Details' includes 'Provide bank details' (No) and 'PAN/IT No.'. The 'Opening Balance (on 1-Apr-2015)' is shown as zero. The window includes a menu bar with options like Print, Export, E-Mail, Upload, TallyShop, Language, Keyboard, Control Centre, Support Centre, and Help. The status bar shows 'Tally MAIN -> Gateway of Tally -> Accounts Info. -> Ledgers -> Ledger Alteration' and the date 'Tue, 7 Apr, 2020'.

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Ledger Account-GOT-ALC-Output IGST A\c-Under Duties & Taxes-Integrated Tax



Cash Account-already exists

Ledger Account-GOT-ALC-ABC & Company Ludhiana with GST number and state Punjab under Sundry Debtors

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Tally.ERP 9

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard C: Control Centre H: Support Centre H: Help

Ledger Alteration SMD Marketing Co. Ctrl + M

Name (alias) : ABC & Co. Total Opening Balance

Notes :

Under : Sundry Debtors (Current Assets)	Name : ABC & Co. Address :
Maintain balances bill-by-bill ? No	Country : India State : Punjab Pincode :
Inventory values are affected ? No	(Select the applicable state to calculate GST during voucher entry.) Contact person : Phone no. : Mobile no. : Fax no. : E-mail : CC to (if any) : Website :
	Provide bank details ? No
	Tax Registration Details
	PAN/IT No. : Registration type : Regular GSTIN/UIN :
	Set/alter GST details ? No

Opening Balance (on 1-Apr-2019) :

Q: Quit A: Accept D: Delete

Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Ledger Alteration © Tally Solutions Pvt Ltd, 1988-2020 Tue, 7 Apr, 2020 14:07:02

Ledger Account-GOT-ALC-Sunder & Company, Delhi with GST number and state Delhi under Sundry Debtors

Tally.ERP 9

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard C: Control Centre H: Support Centre H: Help

Ledger Creation SMD Marketing Co. Ctrl + M

Name (alias) : Sunder & Company Delhi Total Opening Balance

Notes :

Under : Sundry Debtors (Current Assets)	Name : Sunder & Company,Delhi Address :
Maintain balances bill-by-bill ? No	Country : India State : Delhi Pincode :
Inventory values are affected ? No	(Select the applicable state to calculate GST during voucher entry.) Contact person : Phone no. : Mobile no. : Fax no. : E-mail : CC to (if any) : Website :
	Provide bank details ? No
	Tax Registration Details
	PAN/IT No. : Registration type : Regular GSTIN/UIN :
	Set/alter GST details ? No

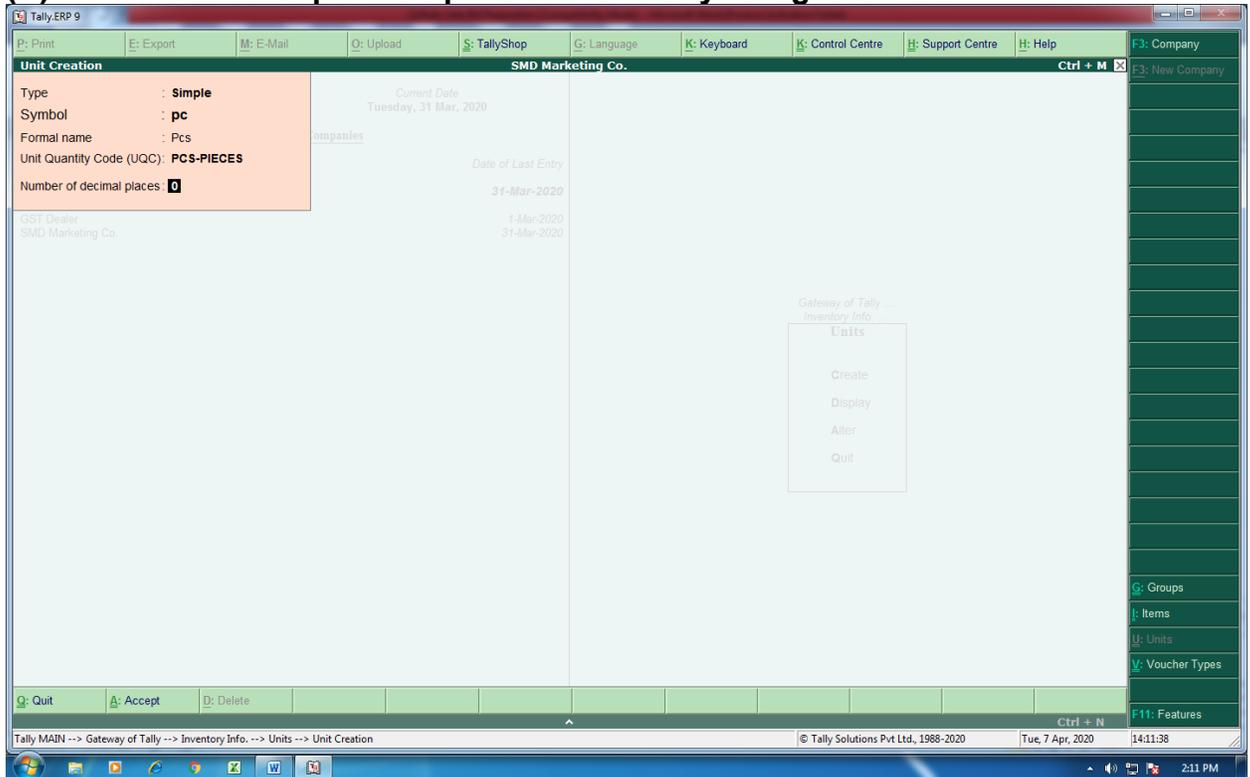
Opening Balance (on 1-Apr-2019) :

Q: Quit A: Accept D: Delete

Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Ledger Creation © Tally Solutions Pvt Ltd, 1988-2020 Tue, 7 Apr, 2020 14:10:53

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(B) Unit of measure 'pc' is required to create by using GOT-IUC



(C) Stock Item "Speaker" is required to create by using GOT-IIC

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The image displays two screenshots of the Tally ERP 9 software interface. The top screenshot shows the 'Stock Item Creation' window for 'SMD Marketing Co.' with the following details:

- Name:** Speaker
- Under:** Primary
- Units:** pc
- Statutory Information:**
 - GST Applicable: Applicable
 - Set/alter GST Details: Yes
 - Type of Supply: Goods
 - Rate of Duty (eg 5): 0

The bottom screenshot shows the 'GST Details' window for the same stock item 'Speaker'. The details are as follows:

- HSN/SAC Details:**
 - Description: Speaker
 - HSN/SAC: 1234
 - Is non-GST goods: No
- Tax Details:**
 - Calculation type: On Value
 - Taxability: Taxable
 - Is reverse charge applicable: No
 - Is ineligible for input credit: No
- Tax Type and Valuation Type Table:**

Tax Type	Valuation Type	Rate
Integrated Tax	Based on Value	12 %
Central Tax	Based on Value	6 %
State Tax	Based on Value	6 %
Cess	Based on Value	0 %

Both screenshots show a navigation pane on the right with options like 'Company', 'New Company', 'Tax Rate History', 'Groups', 'Items', 'Units', 'Voucher Types', 'Features', and 'Configure'. The status bar at the bottom of each window shows the current path: 'Tally MAIN --> Gateway of Tally --> Inventory Info. --> Stock Items --> Stock Item Creation' and 'Tally MAIN --> Gateway of Tally --> Inventory Info. --> Stock Items --> GST Details'.

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Problem 1

GOT-V-F8-SALES-View is as under:

Name of Item	Quantity	Rate per	Amount
Speaker	50 pc	850.00 pc	42,500.00
Output CGST AIC			2,550.00
Output SGST AIC			2,550.00
			47,600.00

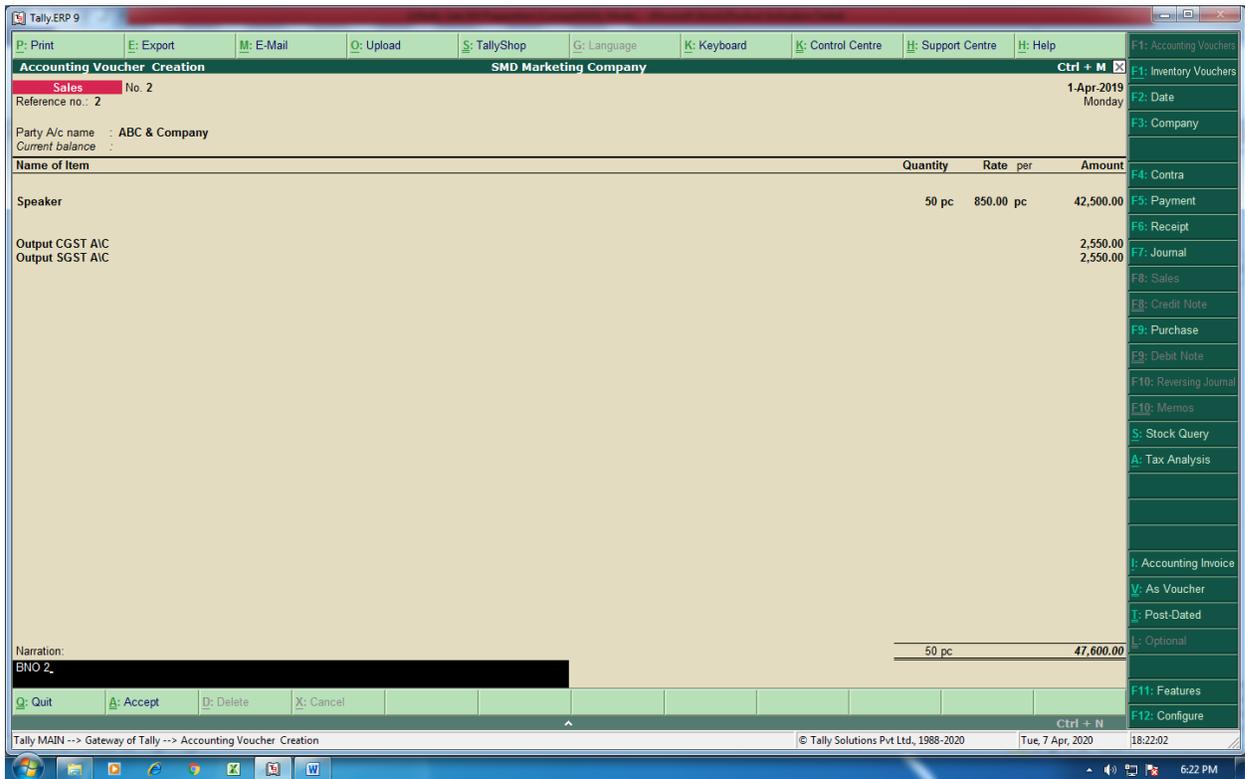
Narration: BNO1

Problem 2

GOT-V-F8-SALES-View is as under:

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Problem 3

GOT-V-F8-SALES-View is as under:
This screen also appears for selection of sales

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Tally.ERP 9

Accounting Details SMD Marketing Company Ctrl + M X

Sales No: 3 Reference no.: 3 1-Apr-2019 Monday

Party A/c name: Sunder & Company-Delhi

Accounting Details for: **Speaker** Upto: ₹ 42,500.00 Cr

Particulars	Amount
Sale Interstate B2B	42,500.00
Cur. Bal: 42,500.00 Cr	
42,500.00	

Quantity Rate per Amount

50 pc 850.00 pc 42,500.00

50 pc 42,500.00

Q: Quit A: Accept

Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation --> Accounting Details © Tally Solutions Pvt Ltd, 1988-2020 Tue, 7 Apr, 2020 18:24:42

Tally.ERP 9

Accounting Voucher Creation SMD Marketing Company Ctrl + M X

Sales No: 3 Reference no.: 3 1-Apr-2019 Monday

Party A/c name: Sunder & Company-Delhi

Name of Item	Quantity	Rate per	Amount
Speaker	50 pc	850.00 pc	42,500.00
Output IGST AIC			5,100.00
50 pc			47,600.00

Narration: BNO 3

Q: Quit A: Accept D: Delete X: Cancel

Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation © Tally Solutions Pvt Ltd, 1988-2020 Tue, 7 Apr, 2020 18:26:10

- F1: Accounting Vouchers
- F1: Inventory Vouchers
- F2: Date
- F3: Company
- F4: Contra
- F5: Payment
- F6: Receipt
- F7: Journal
- F8: Sales
- F8: Credit Note
- F9: Purchase
- F9: Debit Note
- F10: Reversing Journal
- F10: Memos
- S: Stock Query
- A: Tax Analysis
- I: Accounting Invoice
- V: As Voucher
- I: Post-Dated
- L: Optional
- F11: Features
- F12: Configure

Tally 111

Purchase Bill Entry

The said voucher is used to

“To enter cash or credit Purchase of Goods, GST claimable expenses, Fixed Assets, RCM Entry with in the state and out of state”

Ledger Accounts to enter a Purchase Invoice:

(Follow Tally.102)

- 1 Cash-already available in the tally-under Cash in hand**
- 2a- Party Ledger account (for state Purchase)-Under Sundry creditors with state particulars.**
- 2b- Party Ledger account (for Inter-state Purchase)-Under Sundry Creditors with outside state particulars.**
- 3 Purchase Local B2b-Under Purchase Account**
- 4 Purchase Interstate B2b-Under Sales Account**
- 5 Input CGST A\c-Under Duties & Taxes-Central Tax**
- 8 Input SGST A\c-Under Duties & Taxes-State Tax**
- 9 Input IGST A\c-Under Duties & Taxes-Integrated Tax**
- 10 Round off A\c-Under Indirect Expenses**
- 11 Particular Expenses a\c-under Indirect Expenses**
- 12 Asset a\c-under Fixed Assets**

Stock Item to Create by Using Tally.103 & Tally.104 with GST rate

Gateway of tally (GOT)



Press 'F9' Purchase



A For Cash State Purchase

Party Name-Cash

Name of the Item-stock Item Name-write quantity & rate

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Add more items if necessary

Press enter twice

Write Input CGST A\C-(Calculate automatically)

Write Input SGST A\C-(Calculate automatically)

Write Round Off-(enter the value nearest to rupee)

B For Credit State Purchase

Party Name-Name of the Party

Name of the Item-stock Item Name-write quantity & rate

Add more items if necessary

Press enter twice

Write Input CGST A\C-(Calculate automatically)

Write Input SGST A\C-(Calculate automatically)

Write Round Off-(enter the value nearest to rupee)

C For Credit Inter-State Purchase

Party Name-Name of the Party

Name of the Item-stock Item Name-write quantity & rate

Add more items if necessary

Press enter twice

Write Input IGST A\C-(Calculate automatically)

Write Round Off-(enter the value nearest to rupee)

(Such GST Calculations shall automatically be possible by using Purchase Voucher type Creation)

Purchase Bill Entry -Example

(Already created company named M/s SMD Marketing Co.)

Problem 1-Within State -Cash Purchase

He purchased the following goods in cash from M\s Maharaj & Company,

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Ludhiana Punjab:						
Items	Quantity (in Piece)	Rate Per Piece (Rs.)	Value	Input CGST	Input SGST	Total
Speaker	100	600	60000	6%	6%	67200

Problem 2- Within State -Credit Purchase

He purchased the following goods on credit from m\s Maharaj & Company, Ludhiana:

Items	Quantity (in Piece)	Rate Per Piece (Rs.)	Value	Input CGST	Input SGST	Total
Seat Cover	50	1500	75000	9%	9%	88500
Seat Cover	100	2000	200000	9%	9%	236000
					Total	324500

Problem 3- Inter State Purchase-Credit

He purchased the following goods on credit from M\s Shakti Enterprises., Delhi:

Items	Quantity (in Piece)	Rate Per Piece (Rs.)	Value	Input IGST	Total
Perfume	100	400	40000	12%	44800

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Tally 112

How to check the entries made?

↓
Gateway of tally (GOT)

↓
Press 'D' for Display

↓
Press 'D' for Day Book

(In short GOT-DD)

The view shall be as under:

Date	Particulars	Vch Type	Vch No.	Debit Amount Inwards Qty	Credit Amount Outwards Qty
14-2019	Cash	Contra	1		5,000.00
14-2019	ICICI Bank	Contra	2		50,000.00
14-2019	ICICI Bank	Contra	3		10,000.00
14-2019	Computer Alc	Payment	1	75,000.00	
14-2019	Miscellaneous Expenses	Payment	2	550.00	
14-2019	Entertainment Expenses Alc	Payment	3	70.00	
14-2019	Cash	Sales	1		47,600.00
14-2019	ABC & Company	Sales	2		47,600.00
14-2019	Sunder & Company-Delhi	Sales	3		47,600.00

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Tally 113

How to repeat narration in tally voucher



Gateway of tally (GOT)



Press 'V' for Accounting Vouchers



Create a Voucher (Suppose f6 for receipt)



Type a Narration



Now Create Next Receipt Voucher



Press alt+R

The same narration appears

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Tally 114

How to copy narration in tally voucher



Gateway of tally (GOT)



Press 'V' for Accounting Vouchers



Create a Voucher (Suppose f6 for receipt)



Type a Narration



Now Press Control+alter+C



The narration is copied



To paste the same it at another voucher

Press Control+alter+V

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Tally 115

How to see Party Account or Ledger Balance



Gateway of tally (GOT)



Press 'D' for Display



Press 'A' for Account Books



Press 'L' for Ledger



Now Type the Ledger Name



Select the period Press F2

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Tally.118

Tally 118-A
Direct Expenses
(Purchase/Cost of Goods related Expenses)



List

sno	Accounting Head	Remarks
1.	Wages	Payment related to Production
2.	Custom Clearing Expenses Import	Paid for incoming material
3.	Electricity Expenses (Factory)	Payment related to Production
4.	Factory Rent	Paid for Factory premises used for production or Godown for Production Material
5.	Freight & Cartage Inward	Paid for incoming material
6.	Generator Expenses (Factory)	Payment related to Production
7.	Import Duty	For import of Goods
8.	Labor Outward	Labor paid for process of Production
9.	Loading/Unloading Expenses Inward	Paid for incoming material

Tally 118-B

Indirect Expenses
(All expenses incurred when Goods are ready for sale)



List

S.No	Accounting Head	Remarks where required
1.	Accounting Charges	
2.	Advertisement Expenses	
3.	Audit Fee	
4.	Bad Debts A/c	
5.	Bank Charges	
6.	Bank Interest	
7.	Bonus Account	

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8.	Building Repair & Maintenance	
9.	Bus Expenses	For Staff Bus or In Educational Institutions
10.	Camera Repair	
11.	Commission Expenses	
12.	Computer Repair & Maintenance	
13.	Consultation Charges	
14.	Conveyance Expenses	
15.	Courier Charges	
16.	Depreciation Account	
17.	Diesel Expenses	
18.	Distribution Expenses	
19.	Educational Tour Expenses	In Educational Institutions
20.	Educational Software Charges	In Educational Institutions
21.	Electric Repair & Maintenance	
22.	Entertainment Expenses	
23.	ESI Employer Share	
24.	Examination Expenses	
25.	Exhibition Expenses A/C	
26.	Festival Celebration Expenses	
27.	Fee & Taxes	
28.	Fire Extinguishers Expenses	
29.	Freight & Cartage Outward	
30.	Function/Competition Expenses	In Educational Institutions
31.	Furniture Repair Expenses	
32.	General Repair & Maintenance	
33.	House Keeping Expenses	
34.	Income Tax Provision	
35.	Identity Card Charges	In Educational Institutions
36.	Insurance	
37.	Insurance A\c (Director)-Key	
38.	Interest on Capital	
39.	Interest on Loan	

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40.	Interest on TDS Deposit	
41.	Interest on Unsecured Loans	
42.	Labor Welfare Expenses	
43.	Labor Welfare Fund	
44.	Laboratory Expenses	In Educational Institutions
45.	Leave with Wages	
46.	Legal Fee Expenses	
47.	License Fee-Factory Act	
48.	Loading/Unloading A/c (sales)	
49.	Loss By Fire	
50.	Machinery Repair & Maintenance	
51.	Medical Aid	
52.	Miscellaneous Expenses	
53.	News Paper & Periodicals	
54.	Office Expenses	
55.	Old Cloth for Dusting	
56.	Petrol Expenses	
57.	Photo Copy Expenses	
58.	Postage Account	
59.	Printing & Stationery	
60.	Professional Fee	
61.	Provident Fund (Employer Share)	
62.	Rebate & Discount	
63.	Remuneration to Directors	
64.	Rent Paid A/c	Shop Rent, Office Building, Godown of Finished Goods and Showroom Rent
65.	Repair & Maintenance	
66.	Repair & Maintenance Vehicles	
67.	Royalties A/c	
68.	Salary Paid	Office/Selling Staff
69.	Salary to Partners	
70.	Sale Promotion Expenses	
71.	Sales Tax Assessment Charges	
72.	Scouts & Guide Training	In Educational Institutions

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73.	Seminar Expenses	In Educational Institutions
74.	Shipping Charges Outward	
75.	Shop Alteration Expenses	
76.	Software Charges	
77.	Staff Welfare	
78.	Subscription Account	
79.	Sports Expenses	In Educational Institutions
80.	Staff Training	
81.	TDS A/c-Regular Assessment/Late Fee	
82.	Telephone Expenses	
83.	Trade Mark Registration Expenses	
84.	Travelling Expenses	
85.	Tree & Plantation Expenses	
86.	Uniform Expenses	
87.	Vehicle Road Tax	
88.	Water & Sewerage Expenses	
89.	Water Cooler Repair	
90.	Website Development Charges	

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TALLY-119

PRACTICE TALLY STUDY-CHAPTER-1

<u>Entry No.</u>	<u>DATE</u>	<u>ENTRIES</u>						
101	APR-1	Mr. N. Aggarwal started business in the name of M\s M D Marketing Co. with Rs.5,00,000/- by cheque and deposited the same in ICICI Bank by opening a new account.						
102	Apr-2	Mr. Aggarwal withdrew Rs.50,000/- from ICICI bank for office use.						
103	Apr-5	He purchased computer worth Rs.75000/- for office by paying a cheque no 550501.						
104	Apr-6	He deposited rental security for office Rs.50,000/- by cheque number 550502.						
105	Apr-8	He issued a cheque number 550503 to purchase the following assets:Furniture Rs.25000/- , Scooter Rs.40000/-, Mobile Phone Rs.15000/- and Cooler Rs.5000/-.						
106	Apr-20	He purchased the following goods on credit from M\s Maharaj & Company, Ludhiana Punjab:						
		Items	Quantity (in Piece)	Rate Per Piece (Rs.)	Value	Input CGST	Input SGST	Total
		Speaker	100	600	60000	6%	6%	67200
107	Apr-21	He purchased the following goods on credit from M\s Shakti Enterprises., Delhi:						
		Items	Quantity (in Piece)	Rate Per Piece (Rs.)	Value	Input IGST	Total	
		Perfume	100	400	40000	12%	44800	
108	Apr-22	He purchased the following goods on credit from m\s Maharaj & Company, Ludhiana:						
		Items	Quantity (in Piece)	Rate Per Piece (Rs.)	Value	Input CGST	Input SGST	Total
		Seat Cover	50	1500	75000	9%	9%	88500
		Seat Cover	100	2000	200000	9%	9%	236000
							Total	324500
109	Apr-23	He paid cartage inward Rs.500/- in cash on purchase made.						
110	Apr-24	He paid cash Rs.280/- for medical aid to staff.						
111	Apr-25	He take cash Rs.2000/- for personal use.						
112	Apr-27	He paid Rs.7500/- in cash for packing material.						
113	Apr-27	He paid Rs.1100/- as donation to a charitable trust.						
114	Apr-28	He paid Rs.550/- in cash for old clothes for dusting.						
115	Apr-29	He paid Rs.70/- in cash for tea to customers.						
116	Apr-29	He paid Rs.700/- in cash for sweeper & watchman.						

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TALLY-120
PRACTICE TALLY STUDY-CHAPTER-2

<u>Entry No.</u>	<u>DATE</u>	<u>ENTRIES</u>						
201	May-1	Mr. Aggarwal paid salaries Rs.8500/- by cheque No. 550504 for April.						
202	May-2	He paid Rs.5000/- in cash to painter for office painting..						
203	May-3	He paid Rs.2500/- in cash to M\s Baba travel Co. for travelling expenses.						
204	May-3	He paid Rs.2500/- in cash for stationery purchased.						
205	May-3	He paid Rs.600/- in cash for telephone bill.						
206	May-3	He paid Rs.450/- in cash for office Misc. Expenses.						
207	May-5	He paid Rs.250/- in cash for petrol expenses.						
208	May-6	Mr Aggarwal paid Rs.3500/- by cheque No. 550505 for office rent for April.						
209	May-10	He sold the following goods in cash:						
		Items	Quantity (in Piece)	Rate Per Piece (Rs.)	Value	Output CGST	Output SGST	Total
		Speaker	50	850	42500	6% (2550/-)	6% (2550/-)	47600
210	May-12	He sold the following goods in cash:						
		Items	Quantity (in Piece)	Rate Per Piece (Rs.)	Value	Output CGST	Output SGST	Total
		Seat Cover	15	1700	25500	9% (2295/-)	9% (2295/-)	30090
211	May-15	He paid Rs. 67200/- cheque M\s Maharaj & Company vide cheque No.550506.						
212	May-18	He paid Rs 44800/- by cheque no 550507 to M\s Shakti Enterprises and received discount Rs 1000/-						
213	May-20	Purchase the following goods by cash:						
		Items	Quantity (in Piece)	Rate Per Piece (Rs.)	Value	Input CGST	Input SGST	Total
		Rear Lamp	4	1000	4000	6%	6%	4480
214	May-20	Paid Rs 230/- in cash for carriage on purchase made.						
215	May-21	He paid Rs. 70/- in cash for medical aid to labor.						
216	May-22	He withdrew Rs.4000/- in cash for personal use.						
217	May-25	He Paid Rs. 1500/- in cash for telephone bill.						
218	May-26	He paid Rs 1800/- in cash for electricity expenses of Shop.						
219	May-28	Paid Rs 200/- in cash for office misc. expenses.						
220	May-29	Paid Rs 45/- in cash for tea to customers.						
221	May-30	He paid Rs 450/- in cash for office repairs.						
222	May-30	He paid Rs 640/- in cash for packing material.						

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TALLY-121
PRACTICE TALLY STUDY-CHAPTER-3

<u>Entry No.</u>	<u>DATE</u>	<u>ENTRIES</u>														
301	Jun-3	He paid Rs 3500 in cash towards office rent for May month														
302	Jun-4	Mr Sunder paid salaries Rs 11500 by cheque no 55508 for May month														
303	Jun-6	Paid Rs 6000 in cash for wages for the May month														
304	Jun-8	He purchased the following goods on credit from Pacific Corporation:														
		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Items</th> <th style="width: 10%;">Quantity (in Piece)</th> <th style="width: 10%;">Rate Per Piece (Rs)</th> <th style="width: 15%;">Value</th> <th style="width: 10%;">Input CGST</th> <th style="width: 10%;">Input SGST</th> <th style="width: 10%;">Total</th> </tr> </thead> <tbody> <tr> <td>Heavy Tube</td> <td>200</td> <td>650</td> <td>130000</td> <td>6%</td> <td>6%</td> <td>145600</td> </tr> </tbody> </table>	Items	Quantity (in Piece)	Rate Per Piece (Rs)	Value	Input CGST	Input SGST	Total	Heavy Tube	200	650	130000	6%	6%	145600
Items	Quantity (in Piece)	Rate Per Piece (Rs)	Value	Input CGST	Input SGST	Total										
Heavy Tube	200	650	130000	6%	6%	145600										
305	Jun-9	He purchased the following goods on credit from Ramat Trading Co. on credit :														
		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Items</th> <th style="width: 10%;">Quantity (in Piece)</th> <th style="width: 10%;">Rate Per Piece (Rs)</th> <th style="width: 15%;">Value</th> <th style="width: 10%;">Input CGST</th> <th style="width: 10%;">Input SGST</th> <th style="width: 10%;">Total</th> </tr> </thead> <tbody> <tr> <td>Open Lamp</td> <td>300</td> <td>1600</td> <td>480000</td> <td>6%</td> <td>6%</td> <td>537600</td> </tr> </tbody> </table>	Items	Quantity (in Piece)	Rate Per Piece (Rs)	Value	Input CGST	Input SGST	Total	Open Lamp	300	1600	480000	6%	6%	537600
Items	Quantity (in Piece)	Rate Per Piece (Rs)	Value	Input CGST	Input SGST	Total										
Open Lamp	300	1600	480000	6%	6%	537600										
306	Jun-10	He paid Rs 400 in cash for carriage inward on purchase made														
307	Jun-12	Sold following goods on credit to Java Trading Co.:														
		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Items</th> <th style="width: 10%;">Quantity (in Piece)</th> <th style="width: 10%;">Rate Per Piece (Rs)</th> <th style="width: 15%;">Value</th> <th style="width: 10%;">Output CGST</th> <th style="width: 10%;">Output SGST</th> <th style="width: 10%;">Total</th> </tr> </thead> <tbody> <tr> <td>Heavy Tube</td> <td>25</td> <td>900</td> <td>22500</td> <td>6%</td> <td>6%</td> <td>25200</td> </tr> </tbody> </table>	Items	Quantity (in Piece)	Rate Per Piece (Rs)	Value	Output CGST	Output SGST	Total	Heavy Tube	25	900	22500	6%	6%	25200
Items	Quantity (in Piece)	Rate Per Piece (Rs)	Value	Output CGST	Output SGST	Total										
Heavy Tube	25	900	22500	6%	6%	25200										
308	Jun-13	Sold following goods on credit to Tridev Co.:														
		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Items</th> <th style="width: 10%;">Quantity (in Piece)</th> <th style="width: 10%;">Rate Per Piece (Rs)</th> <th style="width: 15%;">Value</th> <th style="width: 10%;">Output CGST</th> <th style="width: 10%;">Output SGST</th> <th style="width: 10%;">Total</th> </tr> </thead> <tbody> <tr> <td>Super Lamp</td> <td>30</td> <td>2500</td> <td>75000</td> <td>6%</td> <td>6%</td> <td>84000</td> </tr> </tbody> </table>	Items	Quantity (in Piece)	Rate Per Piece (Rs)	Value	Output CGST	Output SGST	Total	Super Lamp	30	2500	75000	6%	6%	84000
Items	Quantity (in Piece)	Rate Per Piece (Rs)	Value	Output CGST	Output SGST	Total										
Super Lamp	30	2500	75000	6%	6%	84000										
309	Jun-15	He withdrew Rs 5000 in cash for personal use														
310	Jun-20	He deposited cash Rs 20000 into ICICI bank														
311	Jun-25	He paid Rs 2000 in cash to Mr. Jairam as advance														
312	Jun-26	He paid Rs 2400 in cash for insurance premium														
313	Jun-27	Paid Rs 600 in cash for electricity expense of factory														
314	Jun-28	He paid Rs 550 in cash for office misc. expenses														
315	Jun-28	Paid Rs 500 in cash for petrol expenses														
316	Jun-29	Sold following goods on credit to Tridev Co.:														
		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Items</th> <th style="width: 10%;">Quantity (in Piece)</th> <th style="width: 10%;">Rate Per Piece (Rs)</th> <th style="width: 15%;">Value</th> <th style="width: 10%;">Output CGST</th> <th style="width: 10%;">Output SGST</th> <th style="width: 10%;">Total</th> </tr> </thead> <tbody> <tr> <td>Low Tube</td> <td>100</td> <td>550</td> <td>55000</td> <td>6%</td> <td>6%</td> <td>61600</td> </tr> </tbody> </table>	Items	Quantity (in Piece)	Rate Per Piece (Rs)	Value	Output CGST	Output SGST	Total	Low Tube	100	550	55000	6%	6%	61600
Items	Quantity (in Piece)	Rate Per Piece (Rs)	Value	Output CGST	Output SGST	Total										
Low Tube	100	550	55000	6%	6%	61600										
317	Jun-30	GST adjustment entry														

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TALLY-122
PRACTICE TALLY STUDY-CHAPTER-4

<u>Entry No.</u>	<u>DATE</u>	<u>ENTRIES</u>																												
401	Jul-3	Mr. Sunder paid Rs 11500 for salaries by cheque no 55509 for June Month																												
402	Jul-5	Paid Rs. 6200 in cash for wages to labour for the month June																												
403	Jul-6	Mr.Sunder paid Rs .3500 in cash for office rent for the month June																												
404	Jul-14	He purchased the following goods by cvheque no.55510																												
		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Items</th> <th style="width: 10%;">Quantity (in Piece)</th> <th style="width: 10%;">Rate Per Piece (Rs.)</th> <th style="width: 10%;">Value</th> <th style="width: 10%;">Input CGST</th> <th style="width: 10%;">Input SGST</th> <th style="width: 10%;">Total</th> </tr> </thead> <tbody> <tr> <td>Heavy Tube</td> <td>50</td> <td>650</td> <td>32500</td> <td>6%</td> <td>6%</td> <td>36400</td> </tr> <tr> <td>Low Tube</td> <td>20</td> <td>400</td> <td>8000</td> <td>6%</td> <td>6%</td> <td>8960</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Total</td> <td>45360</td> </tr> </tbody> </table>	Items	Quantity (in Piece)	Rate Per Piece (Rs.)	Value	Input CGST	Input SGST	Total	Heavy Tube	50	650	32500	6%	6%	36400	Low Tube	20	400	8000	6%	6%	8960						Total	45360
Items	Quantity (in Piece)	Rate Per Piece (Rs.)	Value	Input CGST	Input SGST	Total																								
Heavy Tube	50	650	32500	6%	6%	36400																								
Low Tube	20	400	8000	6%	6%	8960																								
					Total	45360																								
405	Jul-19	He paid by cheque no.55511 Rs. 146250 to Pacific Corporation																												
406	Jul-20	He paid Rs. 499200 by cheque no.55512 to Rama Trading Co.																												
407	Jul-21	He sold the following goods on credit to Java Trading Co.																												
		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Items</th> <th style="width: 10%;">Quantity (in Piece)</th> <th style="width: 10%;">Rate Per Piece (Rs.)</th> <th style="width: 10%;">Value</th> <th style="width: 10%;">Output CGST</th> <th style="width: 10%;">Output SGST</th> <th style="width: 10%;">Total</th> </tr> </thead> <tbody> <tr> <td>Heavy Tube</td> <td>20</td> <td>750</td> <td>15000</td> <td>6%</td> <td>6%</td> <td>16800</td> </tr> <tr> <td>Low Tube</td> <td>5</td> <td>450</td> <td>2250</td> <td>6%</td> <td>6%</td> <td>2520</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Total</td> <td>19320</td> </tr> </tbody> </table>	Items	Quantity (in Piece)	Rate Per Piece (Rs.)	Value	Output CGST	Output SGST	Total	Heavy Tube	20	750	15000	6%	6%	16800	Low Tube	5	450	2250	6%	6%	2520						Total	19320
Items	Quantity (in Piece)	Rate Per Piece (Rs.)	Value	Output CGST	Output SGST	Total																								
Heavy Tube	20	750	15000	6%	6%	16800																								
Low Tube	5	450	2250	6%	6%	2520																								
					Total	19320																								
408	Jul-21	He sold the following goods on credit to Data Tech Co.																												
		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Items</th> <th style="width: 10%;">Quantity (in Piece)</th> <th style="width: 10%;">Rate Per Piece (Rs.)</th> <th style="width: 10%;">Value</th> <th style="width: 10%;">Output CGST</th> <th style="width: 10%;">Output SGST</th> <th style="width: 10%;">Total</th> </tr> </thead> <tbody> <tr> <td>Heavy Tube</td> <td>30</td> <td>750</td> <td>22500</td> <td>6%</td> <td>6%</td> <td>25200</td> </tr> <tr> <td>Low Tube</td> <td>15</td> <td>450</td> <td>6750</td> <td>6%</td> <td>6%</td> <td>7560</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Total</td> <td>32760</td> </tr> </tbody> </table>	Items	Quantity (in Piece)	Rate Per Piece (Rs.)	Value	Output CGST	Output SGST	Total	Heavy Tube	30	750	22500	6%	6%	25200	Low Tube	15	450	6750	6%	6%	7560						Total	32760
Items	Quantity (in Piece)	Rate Per Piece (Rs.)	Value	Output CGST	Output SGST	Total																								
Heavy Tube	30	750	22500	6%	6%	25200																								
Low Tube	15	450	6750	6%	6%	7560																								
					Total	32760																								
409	Jul-22	Received Rs. 61875 by cheque from Data tech co.																												
410	Jul-23	He paid Rs. 1500 in cash for advertisement & Rs.600 in cash for Donation																												
411	Jul-25	He paid Rs. 600 in cash towards electricity expenses of factory																												
412	Jul-25	Paid Rs. 550 in cash for office misc. expenses																												
413	Jul-29	Received Rs. 19406 by cheque from Jva Trading co. against bill on date 21/7																												
414	Jul-29	He paid Rs.500 in cash for telephone bill																												
415	Jul-30	He received from Data Tech co. Rs.32906 by cheque																												
416	Jul-31	GST adjustment entry																												

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TALLY-123
TALLY STUDY-CHAPTER-5

<u>Entry No.</u>	<u>DATE</u>	<u>ENTRIES</u>						
501	Aug-3	Mr. Sunder paid salaries by cheque no.55512 Rs 11500 for month July						
502	Aug-5	He paid Rs. 6200 in cash for wages to labour for the month July						
503	Aug-8	Paid Rs.3500 in cash towards office rent for the month July						
504	Aug-10	He sold the following goods on credit to Secret Trading corp. %trade dis. @5%:						
		Items	Quantity (in Piece)	Rate Per Piece (Rs)	Value	Output CGST	Output SGST	Total
		Heavy Tube	90	900	76950	6%	6%	86184
505	Aug-15	Paid Rs.200 in cash for repairs						
506	Aug-20	Received Rs.86569 by cheque from Secret Trading co.						
507	Aug-25	Received a cheque from Java Trading co. for Rs 25313 against bill dated 12/5						
508	Aug-27	He paid Rs.800 in cash for telephone bill						
509	Aug-27	Paid Rs.1600 in cash towards electricity expenses of factory						
510	Aug-28	He paid Rs.400 in cash for officer misc. expense						
511	Aug-28	Paid Rs. 350 in cash for petrol expenses						
512	Aug-28	Paid in cash Rs 850 for printing the bill books						
513	Aug-29	Paid Rs.420 in cash for old rags						
514	Aug-29	Received a cheque of Rs.78000 from Tridev co.						
515	Aug-30	Paid Rs.160 in cash for cold drinks & snacks to customers						
516	Aug-30	Purchased the following goods & payment made by cheque						
		Items	Quantity (in Piece)	Rate Per Piece (Rs)	Value	Input CGST	Input SGST	Total
		Heavy Tube	100	700	70000	6%	6%	78400
517	Aug-30	Paid Rs. 770 in cash for octroi on purchase made.						
518	Aug-31	He paid Rs.1700 in cash to accountant as accounting charges						
519	Aug-31	He sold the following goods & received the cheque for the same						
		Items	Quantity (in Piece)	Rate Per Piece (Rs)	Value	Output CGST	Output SGST	Total
		Heavy Tube	50	900	45000	6%	6%	50400
520	Aug-31	Paid Rs.450 in cash for carriage outward on sold goods.						
521	Aug-31	He sold the following goods & received the cheque for the same						
		Items	Quantity (in Piece)	Rate Per Piece (Rs)	Value	Output CGST	Output SGST	Total
		Heavy Tube	50	5500	275000	6%	6%	308000
522	Aug-31	GST adjustment entry						

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Solutions to Practical Tally Study Chapter-1 (Tally-119)

Note: Due to Educational Mode Tally all entries in one date

Create Company

Create Company "M D Marketing Company" Ludhiana-Punjab India by using **alt+F3** or create Company

Creation of Ledger Accounts

There are two accounting heads for each accounting transaction in Practical Tally Study Chapter-1 (Tally-119) total 16 accounting entries need the following ledger accounts

Open Ledger accounts by using GOT-A L C

Sno	Accounting Ledger	Under Group	Photo
1	N Aggarwal Capital A/c	Capital Account	1
2	ICICI Bank	Bank Accounts	2
3	Cash	Already in Tally	3
4	Computer A/c	Fixed Assets	4
5	Security Deposit	Current Assets	5
6	Furniture A/c	Fixed Assets	6
7	Scooter A/c	Fixed Assets	7
8	Mobile Phone	Fixed Assets	8
9	Cooler A/c	Fixed Assets	9
10	Purchase Local Pb	Purchase Accounts	10
11	Input CGST A/c	Duties & Taxes-GST-Central Tax	11
12	Input SGST A/c	Duties & Taxes-GST-State Tax	12
13	Maharaj & Company-Ldh	Sundry Creditors	13
14	Shakti Enterprises-Delhi	Sundry Creditors	14
15	Purchase Interstate GST	Purchase Accounts	15
16	Input IGST A/c	Duties & Taxes-GST-Integrated Tax	16
17	Cartage Inward	Direct Expenses	17
18	Medical Aid	Indirect Expenses	18
19	Drawing A/c	Capital A/c	19
20	Packing Expenses	Direct Expenses	20
21	Donation A/c	Indirect Expenses	21
22	Misc. Expenses	Indirect Expenses	22
23	Entertainment Expenses	Indirect Expenses	23

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Entry.101	Mr. N. Aggarwal started business in the name of M\s M D Marketing Co. with Rs.5,00,000/- by cheque and deposited the same in ICICI Bank by opening a new account.
Sol:101	<p>A) Two Accounts:</p> <ol style="list-style-type: none"> 1. N. Aggarwal Capital A\c 2. ICICI Bank <p>B) Accounting Journal Entry</p> <p>ICICI BankDr 500000.00 N.Aggarwal Capital A\c.....Cr 500000.00</p> <p>C) Tally Voucher-Receipt (F6)</p> <p>D) Tally Entry:</p> <p>Account: ICICI Bank Particulars: N Aggarwal capital A\c (See Photo-24)</p>
Entry.102	Mr. Aggarwal withdrew Rs.50,000/- from ICICI bank for office use.
Sol:102	<p>A) Two Accounts:</p> <ol style="list-style-type: none"> 1. Cash A\c 2. ICICI Bank <p>B) Accounting Journal Entry</p> <p>Cash A\cDr 50000.00 ICICI Bank.....Cr 50000.00</p> <p>C) Tally Voucher-Contra (F4)</p> <p>D) Tally Entry:</p> <p>Account: ICICI Bank Particulars: N Aggarwal capital A\c (See Photo 25)</p>
Entry.103	He purchased computer worth Rs.75000/- for office by paying a cheque no 550501.
Sol:103	<p>A) Two Accounts:</p> <ol style="list-style-type: none"> 1. Computer A\c 2. ICICI Bank <p>B) Accounting Journal Entry</p> <p>Computer A\cDr 75000.00 ICICI Bank.....Cr 75000.00</p> <p>C) Tally Voucher-Payment (F5)</p>

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	<p>D) Tally Entry:</p> <p>Account: ICICI Bank Particulars: Computer A\c (See Photo -26)</p>
Entry.104	He deposited rental security for office Rs.50,000/- by cheque number 550502.
Sol:104	<p>A) Two Accounts:</p> <ol style="list-style-type: none"> 1. Security Deposit A\c 2. ICICI Bank <p>B) Accounting Journal Entry</p> <p style="margin-left: 40px;">Security Deposit A\cDr 50,000.00 ICICI Bank.....Cr 50,000.00</p> <p>C) Tally Voucher-Payment (F5)</p> <p>D) Tally Entry:</p> <p>Account: ICICI Bank Particulars: Security Deposit A\c (See Photo 27)</p>
Entry.105	He issued a cheque number 550503 to purchase the following assets:Furniture Rs.25000/- , Scooter Rs.40000/-, Mobile Phone Rs.15000/- and Cooler Rs.5000/-.
Sol:105	<p>A) Two Accounts:</p> <ol style="list-style-type: none"> 1. Furniture A\c Scooter A\c Mobile Phone A\c Cooler A\c 2. ICICI Bank <p>B) Accounting Journal Entry</p> <p style="margin-left: 40px;">Furniture A\cDr 25000.00 Scooter A\c.....Dr 40000.00 Mobile Phone A\c.Dr 15000.00 Cooler A\c.....Dr 5000.00 ICICI Bank.....Cr 85000.00</p> <p>C) Tally Voucher-Payment (F5)</p> <p>D) Tally Entry:</p> <p>Account: ICICI Bank Particulars: Furniture A\cDr 25000.00 Scooter A\c.....Dr 40000.00 Mobile Phone A\c.Dr 15000.00</p>

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	Cooler A\c.....Dr 5000.00 (See Photo 28)					
Entry.106	He purchased the following goods on credit from M\s Maharaj & Company, Ludhiana Punjab: Invoice no 35					
	Items	Quantity (in Piece)	Rate Per Piece (Rs.)	Value	Input CGST	Input SGST
	Speaker	100	600	60000	6%	6%
Sol:106	<p>A) Two Accounts: 1. Purchase Local GST A\c Input CGST A\c Input SGST A\c 2. M\s Maharaj and Company-Ldh</p> <p>B) Accounting Journal Entry</p> <p style="padding-left: 40px;">Purchase Local GST A\c....Dr 60000.00 Input CGST A\c.....Dr 3600.00 Input SGST A\c.....Dr 3600.00 Maharaj and Company.....Cr 67200.00</p> <p>C) Tally Voucher-Purchase (F9)</p> <p>D) Unit of Measure: pc (Create By using I U C)-(See Photo-29)</p> <p>E) Stock Item: Speaker (Create By using I I C and GST Rate 12%) (See Photo-30 & 31)</p> <p>F) Tally Entry: (See Photo-32)</p> <p>Party Account Name : Maharaj & Company Name of Item: Speaker Qty: 100 Rate 600 Amount : Automatically Rs.60000/- Press two enter Input CGST: amount automatically Displayed as 3600/- Input SGST: amount automatically Displayed as 3600/-</p>					
Entry.107	He purchased the following goods on credit from M\s Shakti Enterprises., Delhi: Invoice No 130					
	Items	Quantity (in Piece)	Rate Per Piece (Rs.)	Value	Input IGST	Total
	Perfume	100	400	40000	12%	44800

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Sol:107	<p>A) Two Accounts:</p> <ol style="list-style-type: none"> 1. Purchase Interstate GST A\c Input IGST A\c 2. M\s Shakti Enterprises-Delhi <p>B) Accounting Journal Entry</p> <p style="text-align: center;">Purchase Interstate GST A\c....Dr 40000.00 Input IGST A\c.....Dr 4800.00 Shakti Enterprises-Delhi.....Cr 44800.00</p> <p>C) Tally Voucher-Purchase (F9)</p> <p>D) Stock Item: Perfume (Create By using I I C and GST Rate 12%) (See Photo-30 & 31)</p> <p>E) Tally Entry: (See Photo-33)</p> <p>Party Account Name : Maharaj & Company Name of Item: Perfume Qty: 100 Rate 400 Amount : Automatically Rs.40000/- Press two enter Input IGST: amount automatically Displayed as 4800/-</p>																												
Entry.108	<p>He purchased the following goods on credit from m\s Maharaj & Company, Ludhiana: invoice No 45</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 25%;">Items</th> <th style="width: 10%;">Quantity (in Piece)</th> <th style="width: 10%;">Rate Per Piece (Rs.)</th> <th style="width: 10%;">Value</th> <th style="width: 10%;">Input CGST</th> <th style="width: 10%;">Input SGST</th> <th style="width: 10%;">Total</th> </tr> </thead> <tbody> <tr> <td>Seat Cover-1</td> <td>50</td> <td>1500</td> <td>75000</td> <td>9%</td> <td>9%</td> <td>88500</td> </tr> <tr> <td>Seat Cover-2</td> <td>100</td> <td>2000</td> <td>200000</td> <td>9%</td> <td>9%</td> <td>236000</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Total</td> <td>324500</td> </tr> </tbody> </table>	Items	Quantity (in Piece)	Rate Per Piece (Rs.)	Value	Input CGST	Input SGST	Total	Seat Cover-1	50	1500	75000	9%	9%	88500	Seat Cover-2	100	2000	200000	9%	9%	236000						Total	324500
Items	Quantity (in Piece)	Rate Per Piece (Rs.)	Value	Input CGST	Input SGST	Total																							
Seat Cover-1	50	1500	75000	9%	9%	88500																							
Seat Cover-2	100	2000	200000	9%	9%	236000																							
					Total	324500																							
Sol:108	<p>A) Two Accounts:</p> <ol style="list-style-type: none"> 1. Purchase Local GST A\c Input CGST A\c Input SGST A\c 2. M\s Maharaj and Company-Ldh <p>B) Accounting Journal Entry</p> <p style="text-align: center;">Purchase Local GST A\c....Dr 275000.00 Input CGST A\c.....Dr 24750.00</p>																												

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	<p style="text-align: center;">Input SGST A\c.....Dr 24750.00 Maharaj and Company.....Cr 324500.00</p> <p>C) Tally Voucher-Purchase (F9)</p> <p>E) Stock Item: Seat Cover-1 & Seat Cover-2 (Create By using I I C and GST Rate 18%) (See Photo-30 & 31)</p> <p>D) Tally Entry: (See Photo-34)</p> <p>Party Account Name : Maharaj & Company Name of Item: Seat Cover-1 Qty: 50 Rate 1500 Amount : Automatically Rs.75000/-</p> <p>Name of Item: Seat Cover-2 Qty: 100 Rate 2000 Amount : Automatically Rs.200000/-</p> <p>Press two enter Input CGST: amount automatically Displayed as 24500/- Input SGST: amount automatically Displayed as 24500/-</p>
Entry.109	He paid cartage inward Rs.500/- in cash on purchase made.
Sol:109	<p>A) Two Accounts: 1. Cartage Inward A\c 2. Cash</p> <p>B) Accounting Journal Entry</p> <p>Cartage Inward A\cDr 500.00 Cash.....Cr 500.00</p> <p>C) Tally Voucher-Payment (F5)</p> <p>D) Tally Entry: (See Photo -35)</p> <p>Account: Cash Particulars: Cartage Inward A\c</p>
Entry.110	He paid cash Rs.280/- for medical aid to staff.
Sol:110	<p>A) Two Accounts: 1. Medical Aid A\c 2. Cash</p> <p>B) Accounting Journal Entry</p>

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	<p>Medical Aid A/cDr 280.00 Cash.....Cr 280.00</p> <p>C) Tally Voucher-Payment (F5)</p> <p>D) Tally Entry: (See Photo -36)</p> <p>Account: Cash Particulars: Medical Aid A/c</p>
Entry.111	He take cash Rs.2000/- for personal use.
Sol:111	<p>A) Two Accounts: 1. Drawing A/c 2. Cash</p> <p>B) Accounting Journal Entry</p> <p>Drawing A/cDr 2000.00 Cash.....Cr 2000.00</p> <p>C) Tally Voucher-Payment (F5)</p> <p>D) Tally Entry: (See Photo -37)</p> <p>Account: Cash Particulars: Drawing A/c</p>
Entry.112	He paid Rs.7500/- in cash for packing material.
Sol:112	<p>A) Two Accounts: 1. Packing Expenses A/c 2. Cash</p> <p>B) Accounting Journal Entry</p> <p>Packing Expenses A/cDr 7500.00 Cash.....Cr 7500.00</p> <p>C) Tally Voucher-Payment (F5)</p> <p>D) Tally Entry: (See Photo -38)</p> <p>Account: Cash Particulars: Packing Expenses A/c</p>
Entry.113	He paid Rs.1100/- as donation to a charitable trust.
Sol:113	<p>A) Two Accounts: 1. Donation A/c 2. Cash</p> <p>B) Accounting Journal Entry</p>

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	<p>Donation A/cDr 1100.00 Cash.....Cr 1100.00</p> <p>C) Tally Voucher-Payment (F5)</p> <p>D) Tally Entry: (See Photo -39) Account: Cash Particulars: Donation A/c</p>
Entry.114	He paid Rs.550/- in cash for old clothes for dusting.
Sol:114	<p>A) Two Accounts: 1. Misc. Expenses A/c 2. Cash</p> <p>B) Accounting Journal Entry</p> <p>Misc. Expenses A/cDr 550.00 Cash.....Cr 550.00</p> <p>C) Tally Voucher-Payment (F5)</p> <p>D) Tally Entry: (See Photo -40) Account: Cash Particulars: Misc. Expenses A/c</p>
Entry.115	He paid Rs.70/- in cash for tea to customers.
Sol:115	<p>A) Two Accounts: 1. Entertainment Expenses A/c 2. Cash</p> <p>B) Accounting Journal Entry</p> <p>Entertainment Expenses A/cDr 70.00 Cash.....Cr 70.00</p> <p>C) Tally Voucher-Payment (F5)</p> <p>D) Tally Entry: (See Photo -41) Account: Cash Particulars: Entertainment Expenses A/c</p>
Entry.116	He paid Rs.700/- in cash for sweeper & watchman.
Sol:116	<p>A) Two Accounts: 1. Misc. Expenses A/c 2. Cash</p> <p>B) Accounting Journal Entry</p> <p>Misc. Expenses A/cDr 700.00 Cash.....Cr 700.00</p>

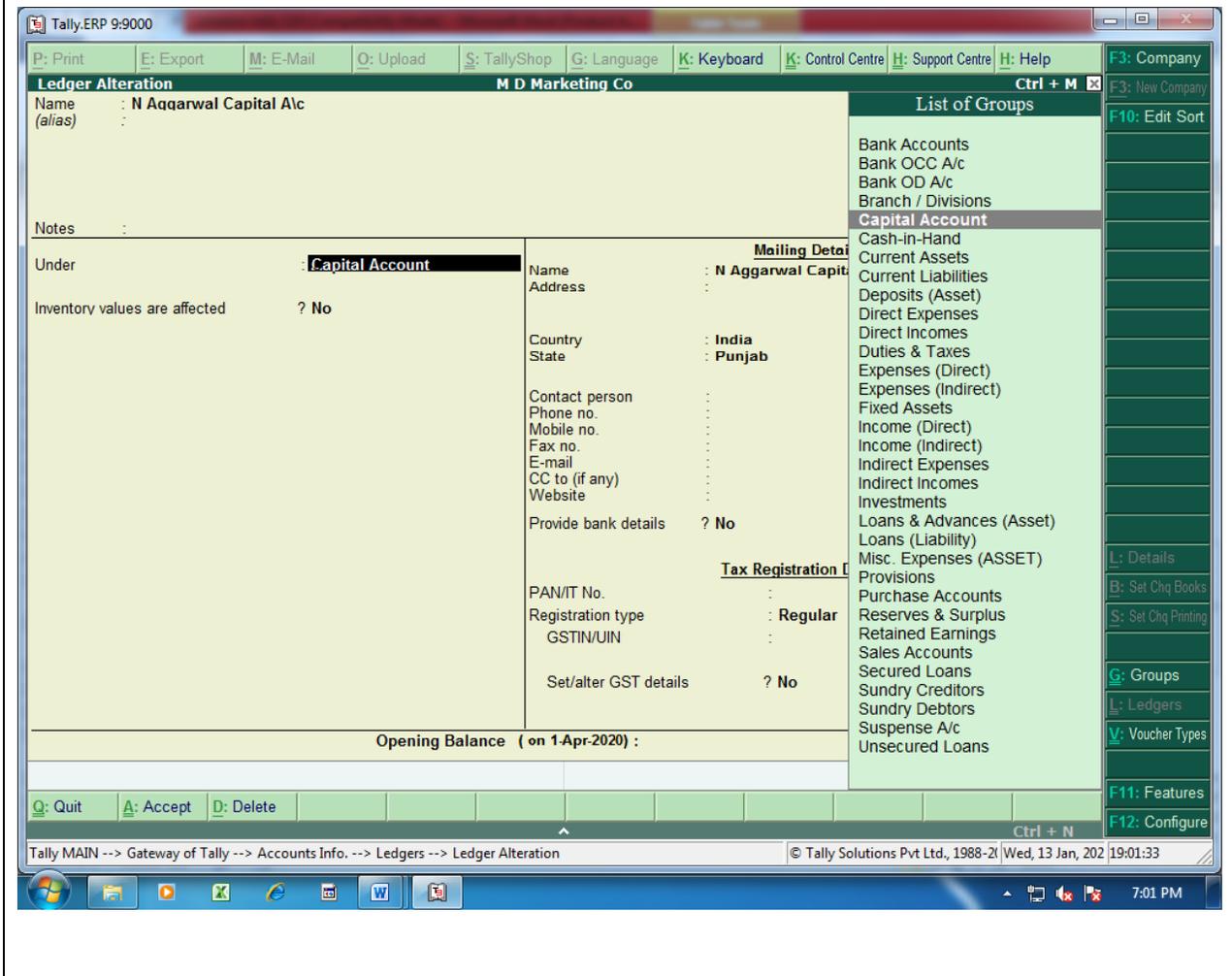
School of Tally

(A Self-Study Paryas for simplified Education)

	C) Tally Voucher-Payment (F5) D) Tally Entry: (See Photo -42) Account: Cash Particulars: Misc. Expenses A\c
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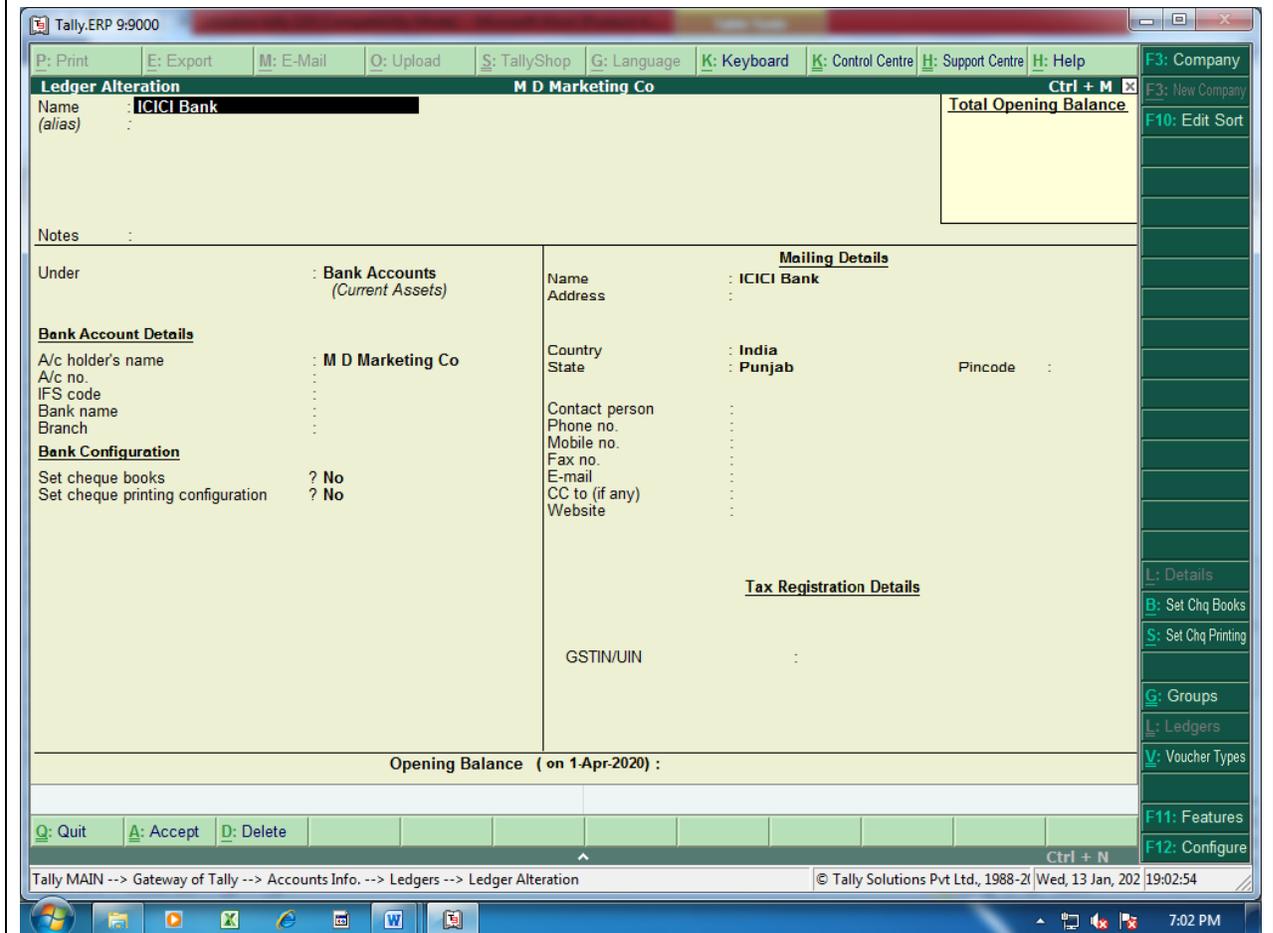
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N. Aggarwal Capital A/c (Photo-1)



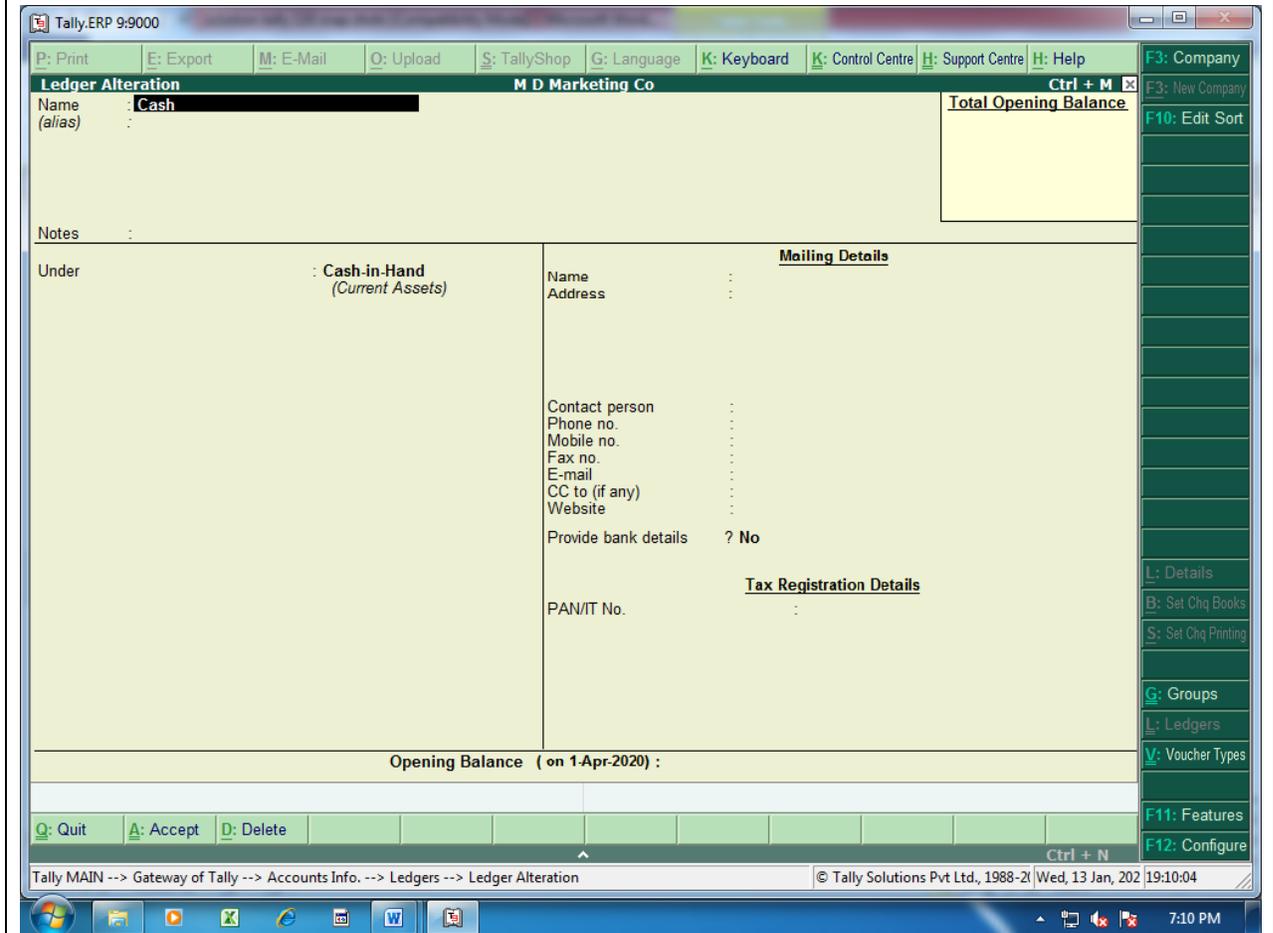
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ICICI Bank (Photo-2)



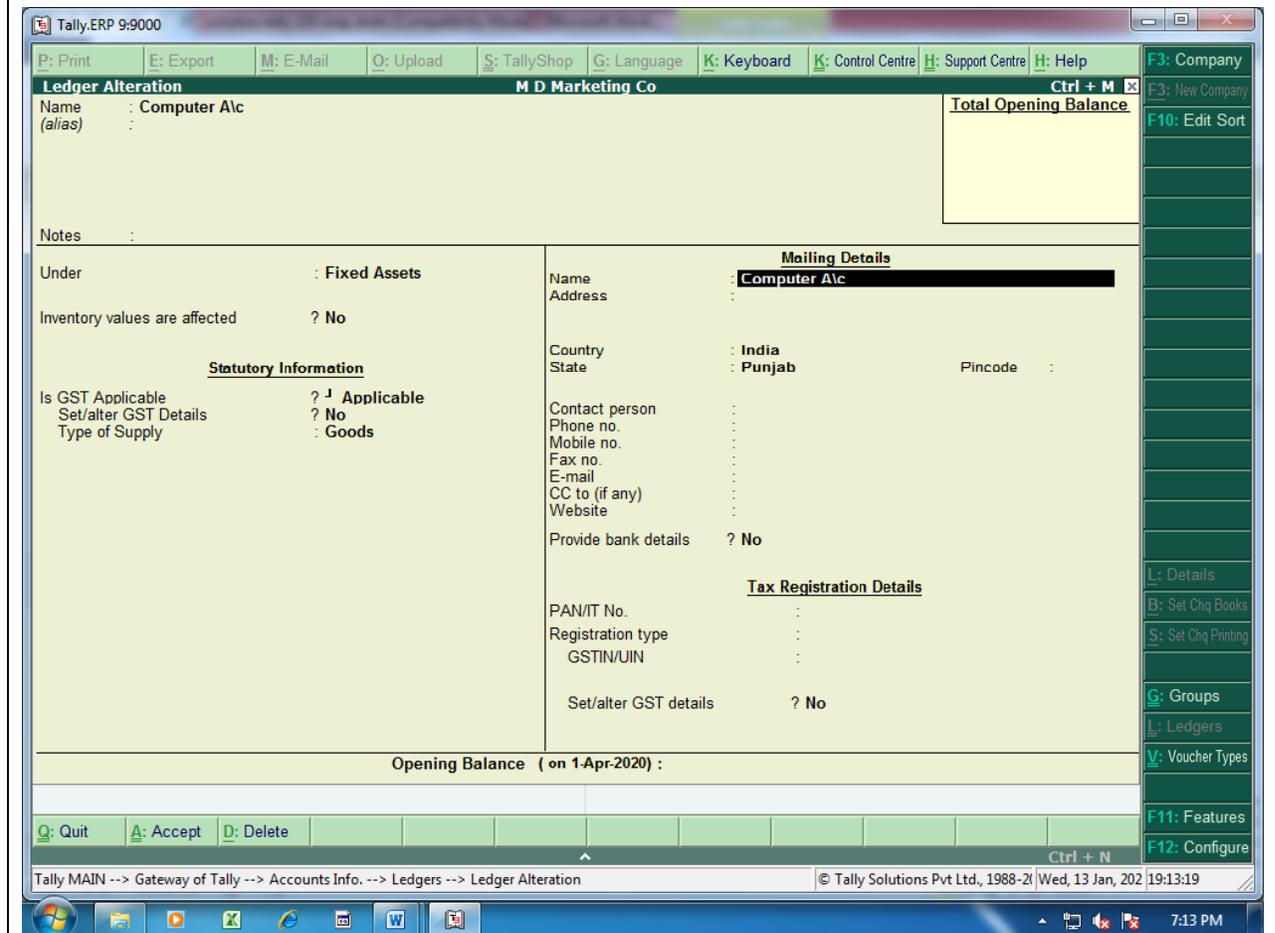
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Cash (already in tally)-Photo-3



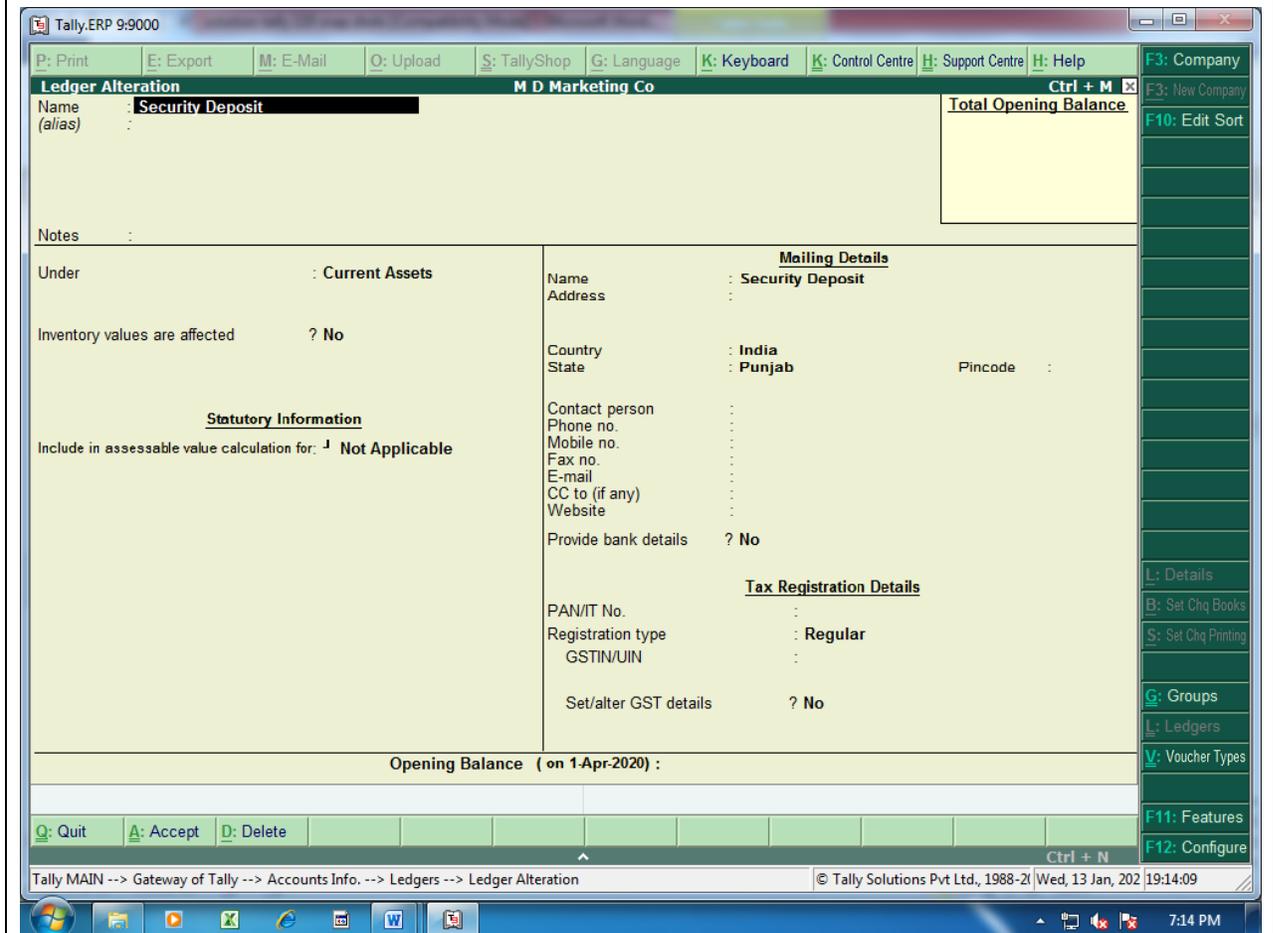
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(A Self-Study Paryas for simplified Education)

Computer A/c-(Photo-4)



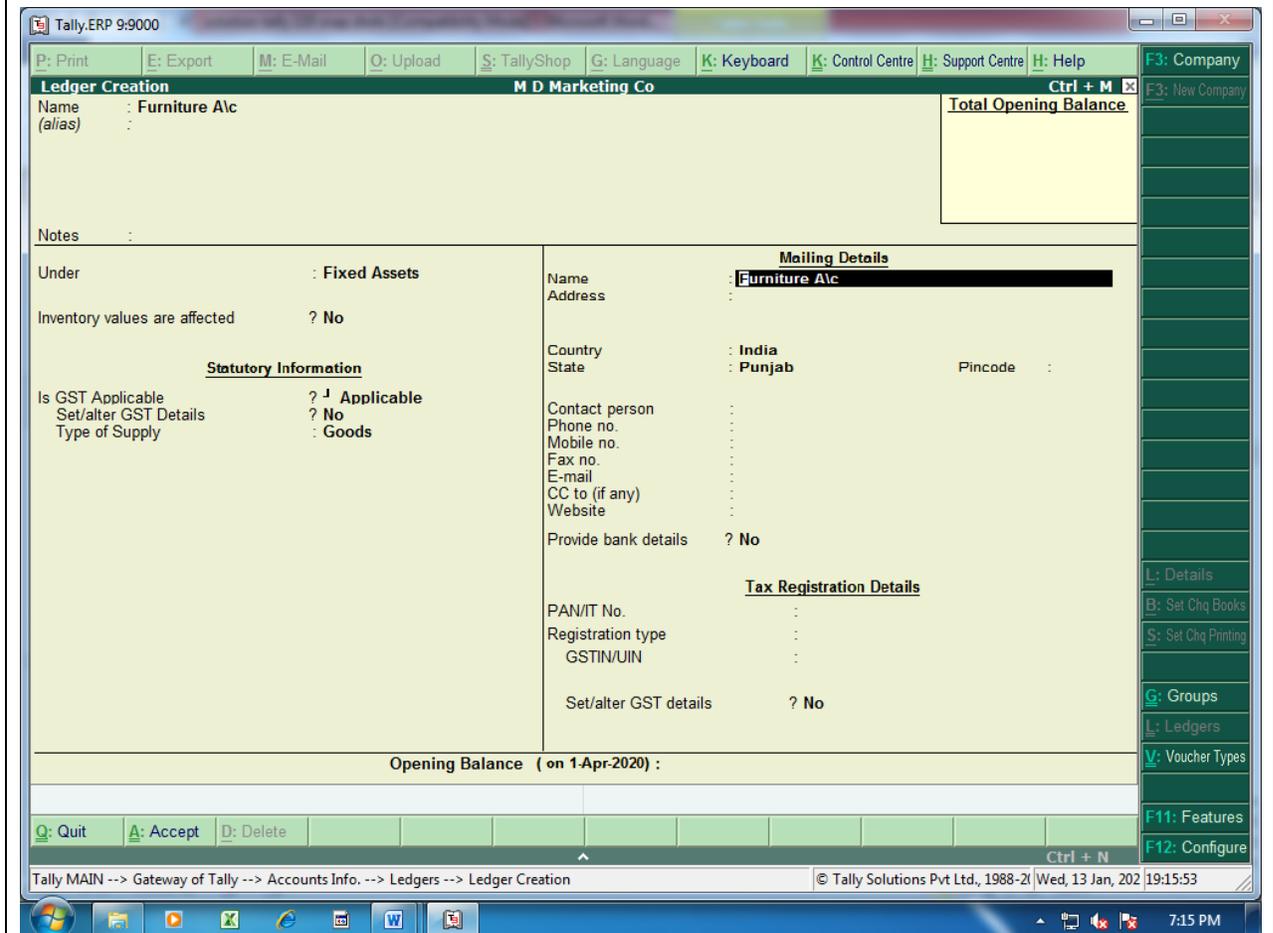
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Security Deposit-(Photo-5)



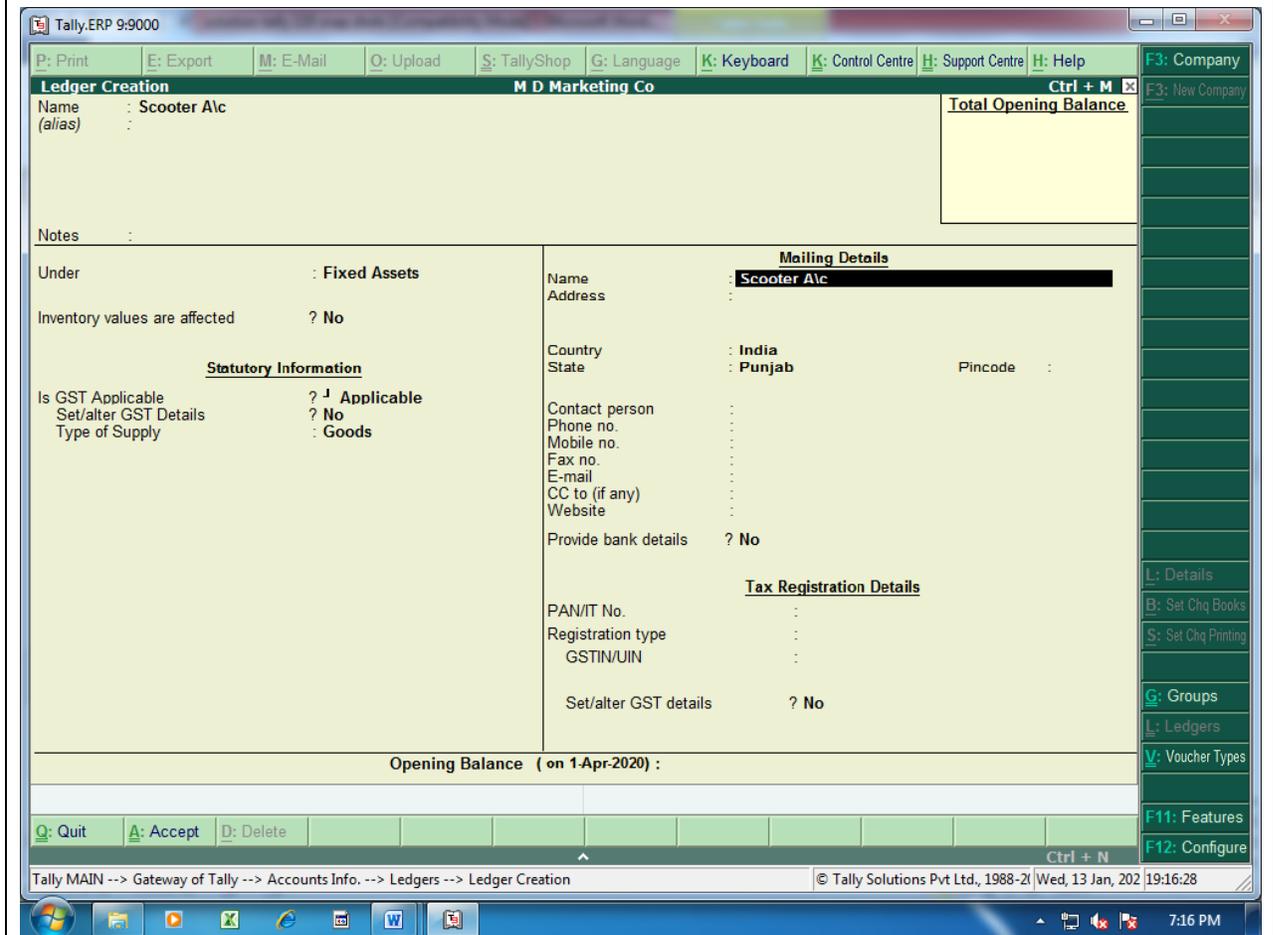
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Furniture A/c-(Photo-6)



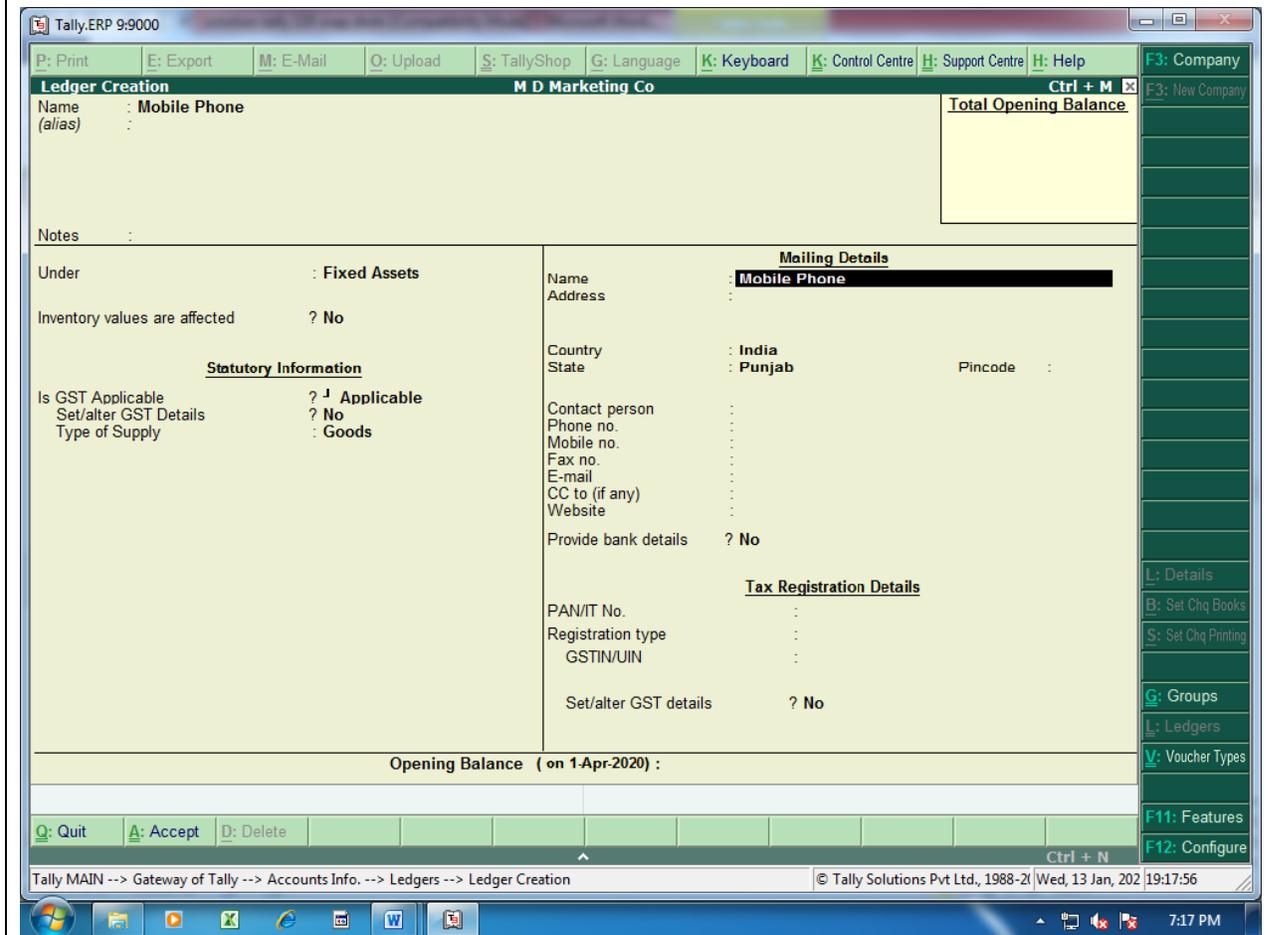
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Scooter A\c-(Photo-7)



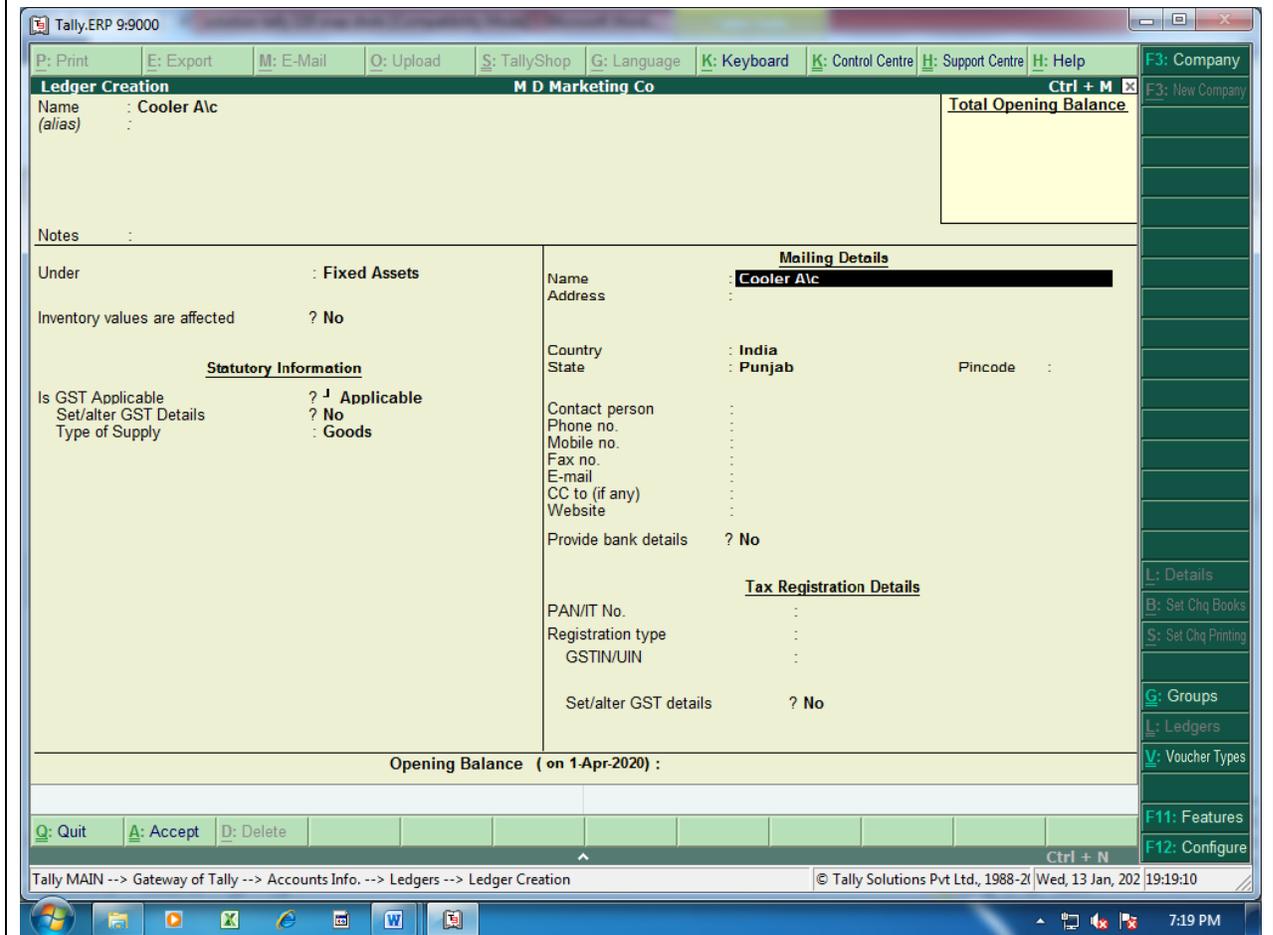
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Mobile Phone-(Phone-8)



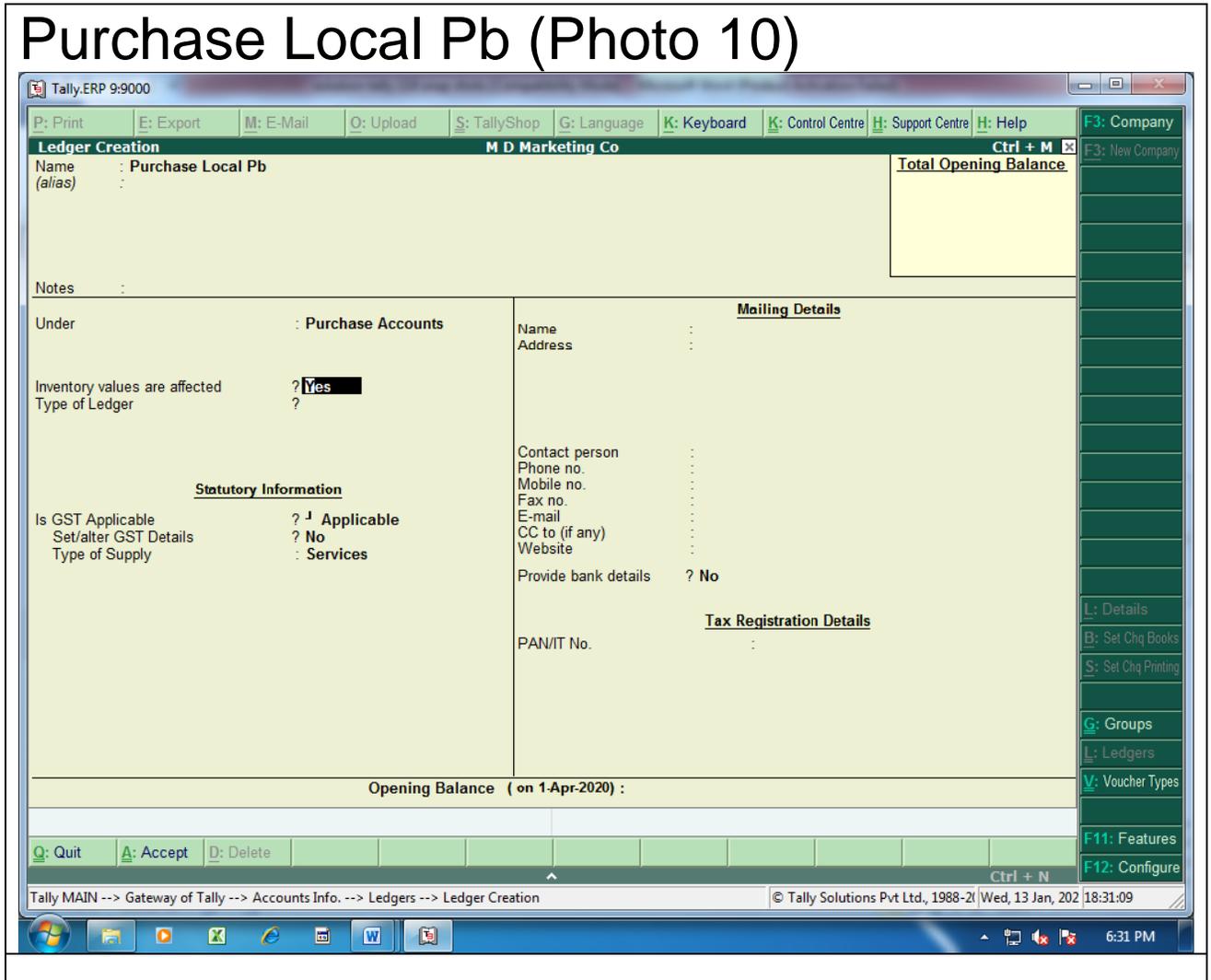
School of Tally
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Cooler A\c-(Photo-9)



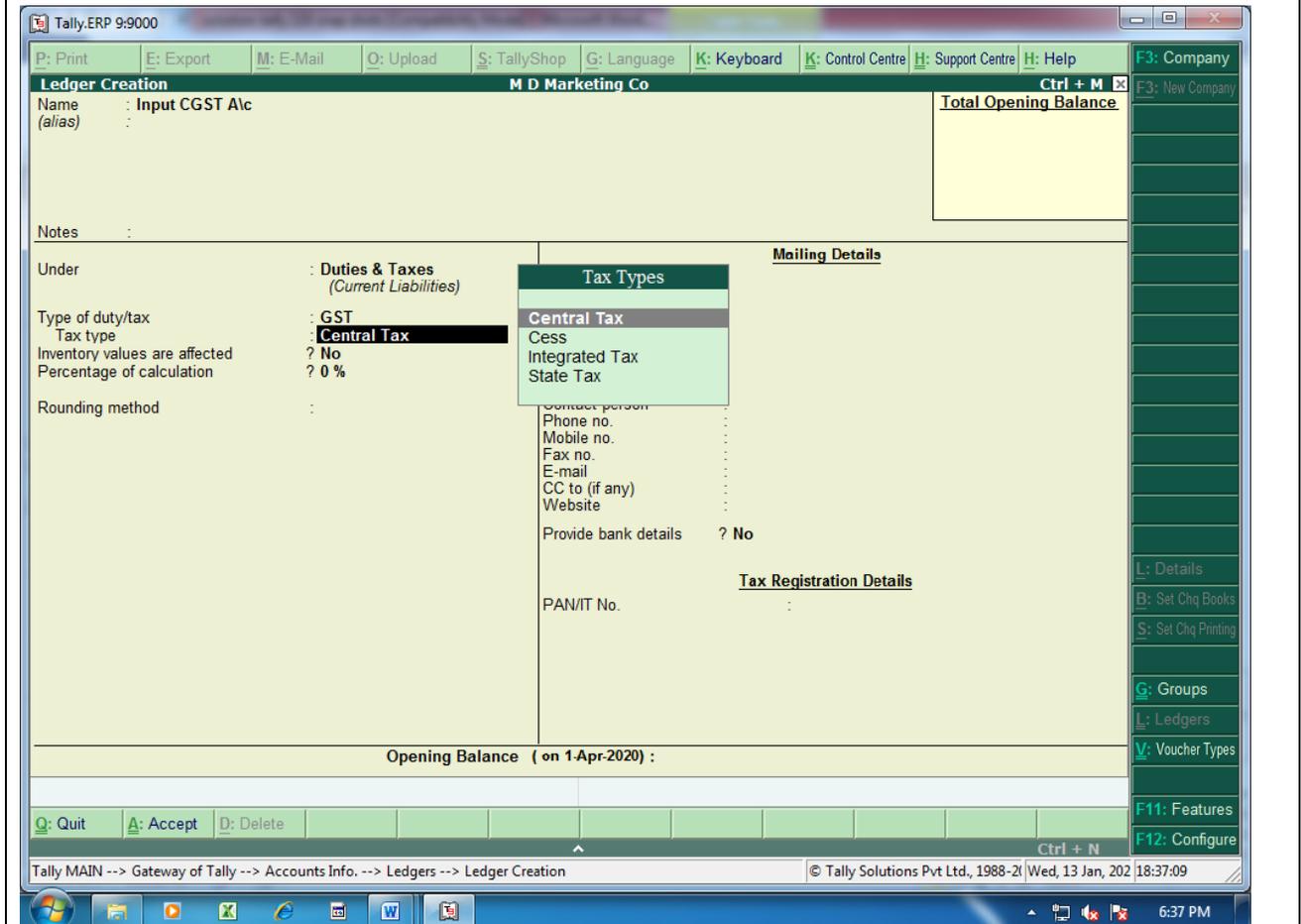
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Purchase Local Pb (Photo 10)



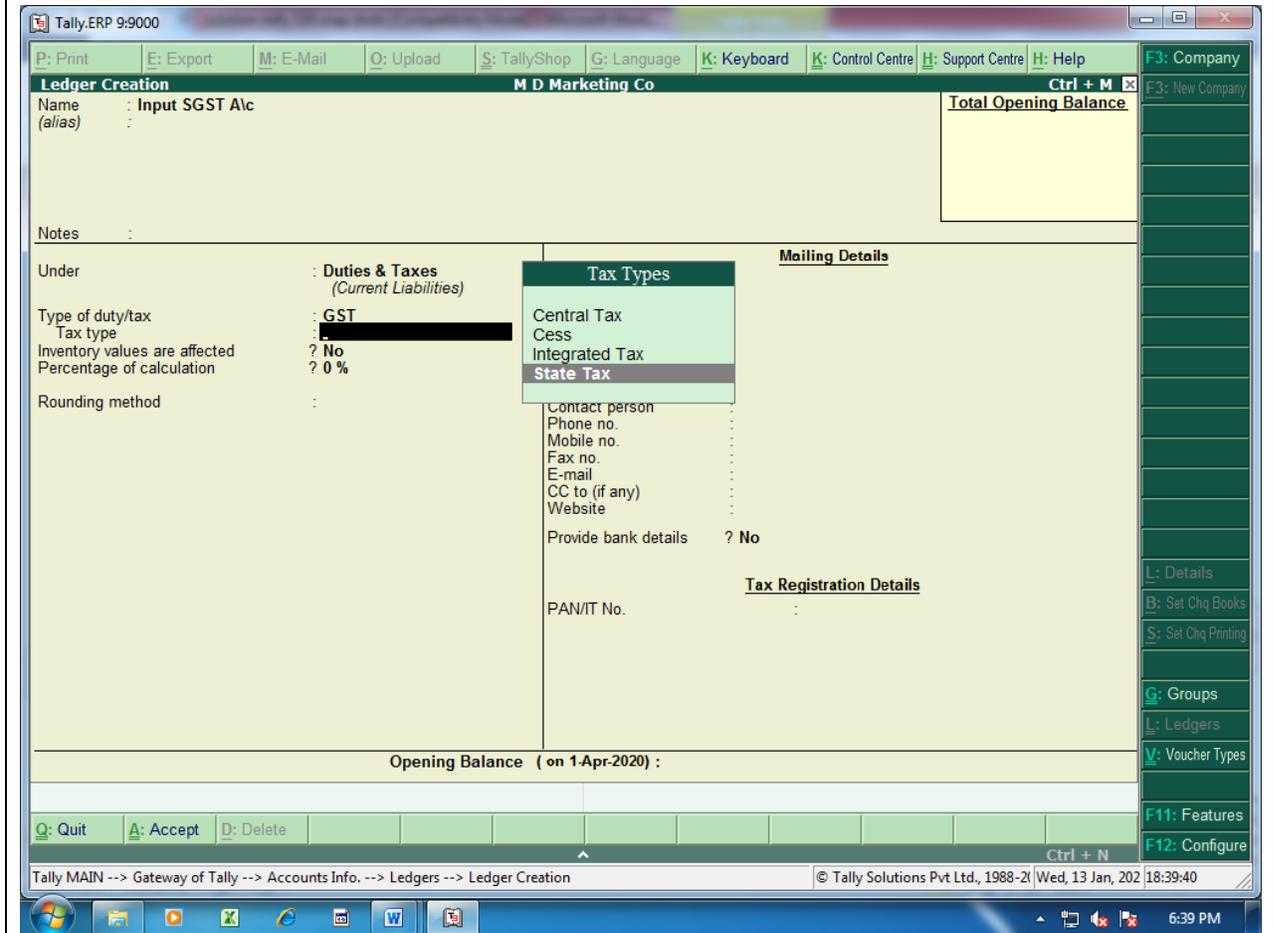
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Input CGST A/c (Photo-11)



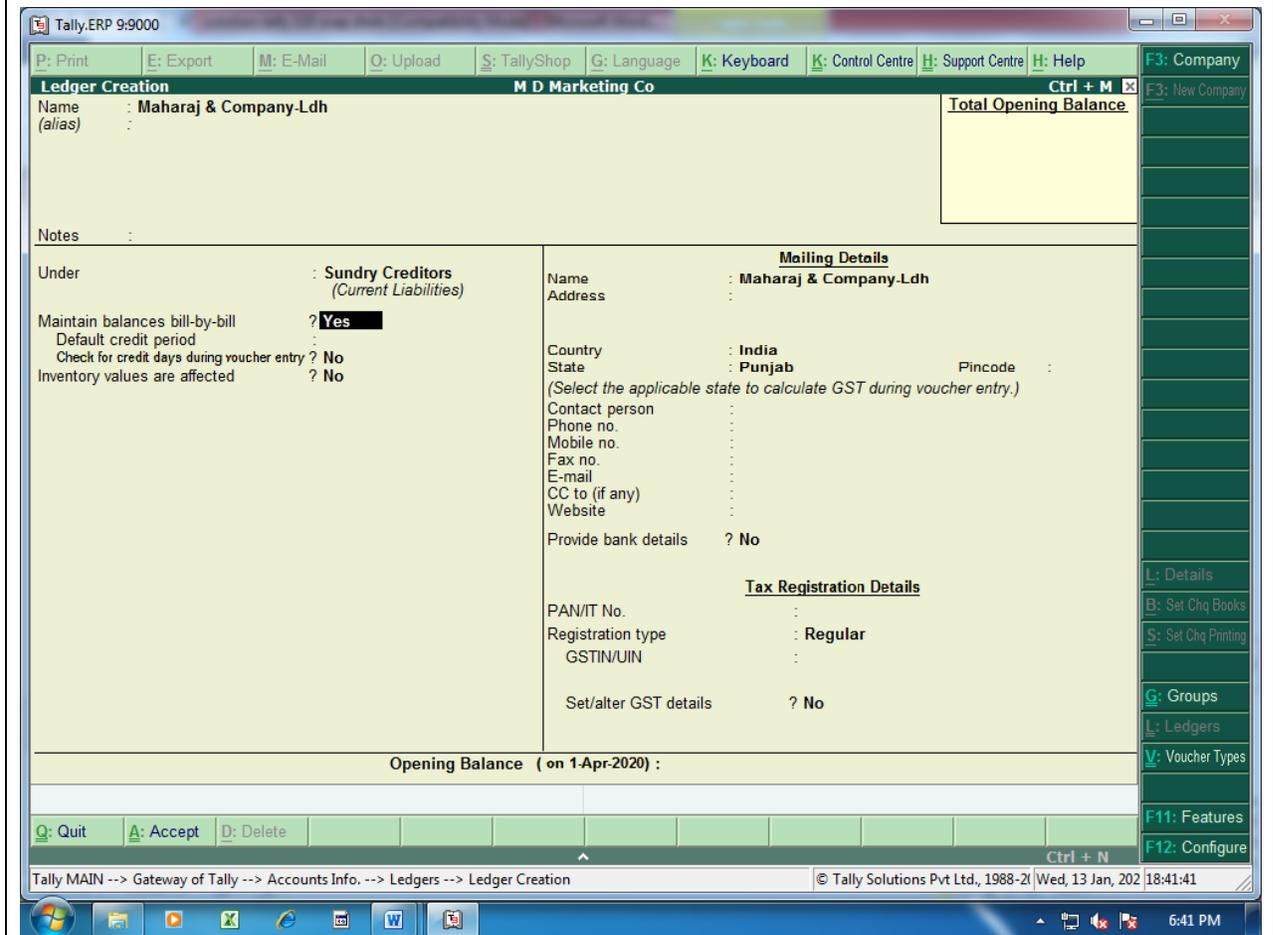
School of Tally
(A Self-Study Paryas for simplified Education)

Input SGST A/c (Photo-12)



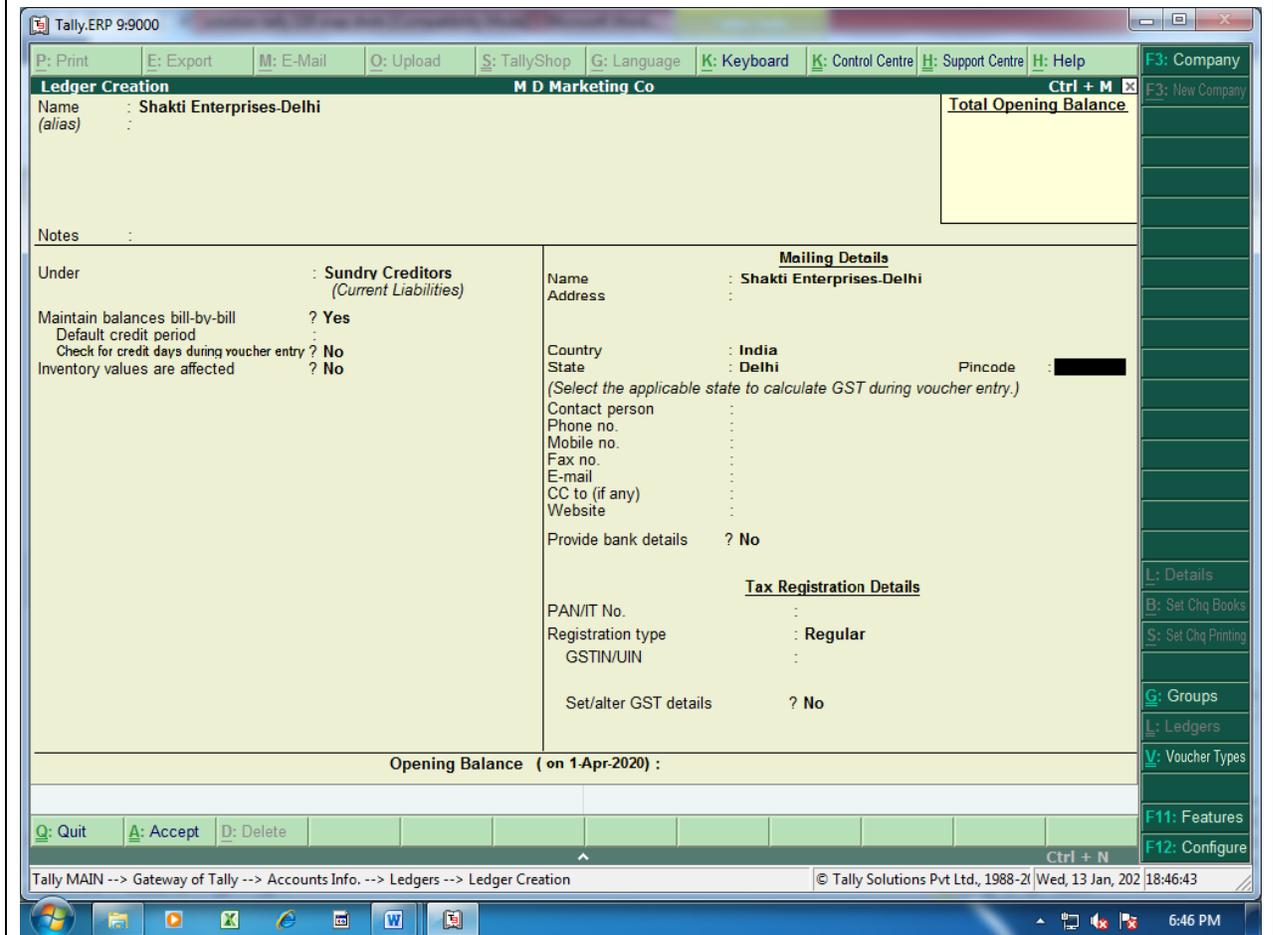
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Maharaj & Comapnay-Ldh (Photo-13)



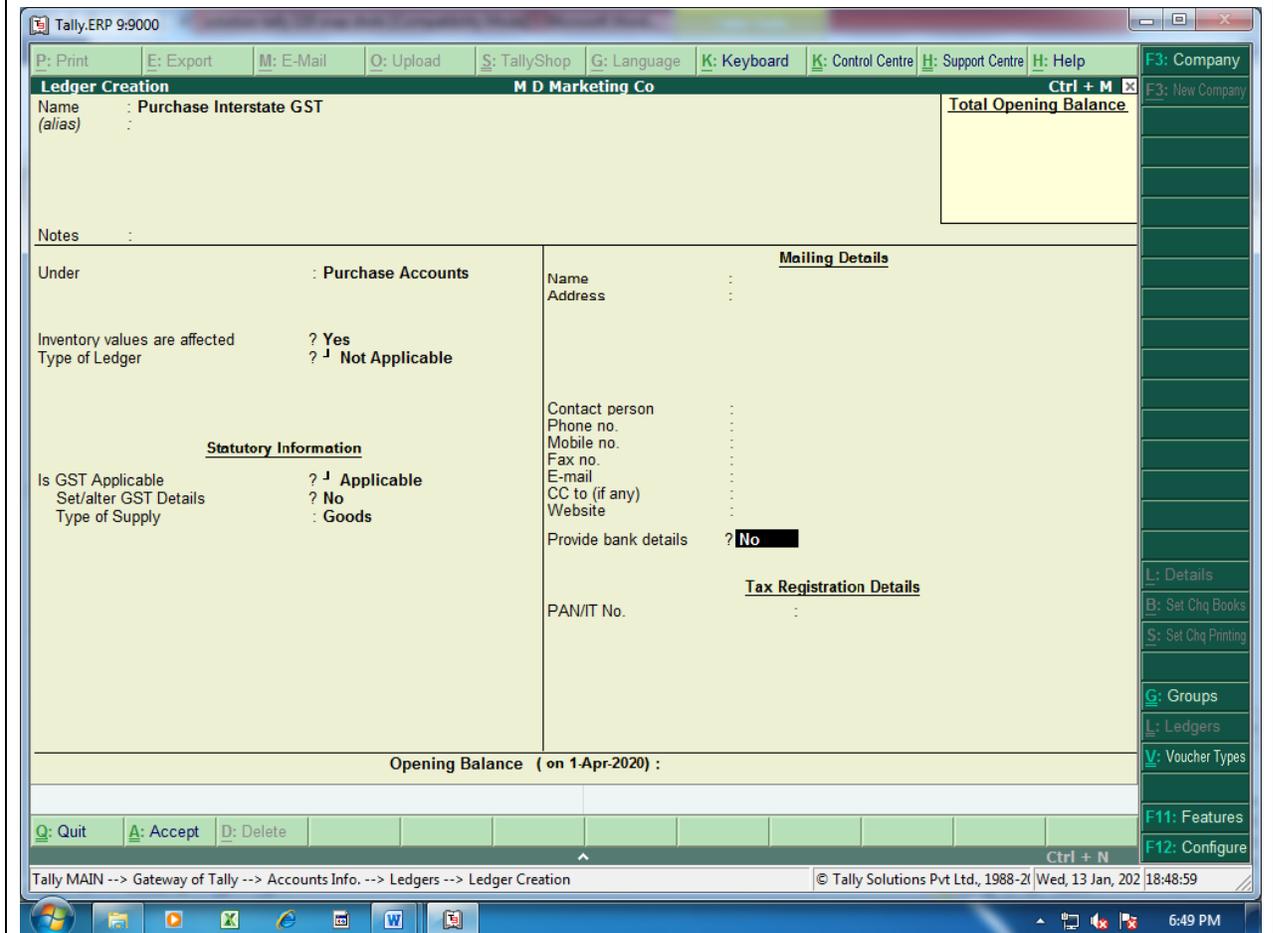
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Shakti Enterprises-Delhi (Photo-14)



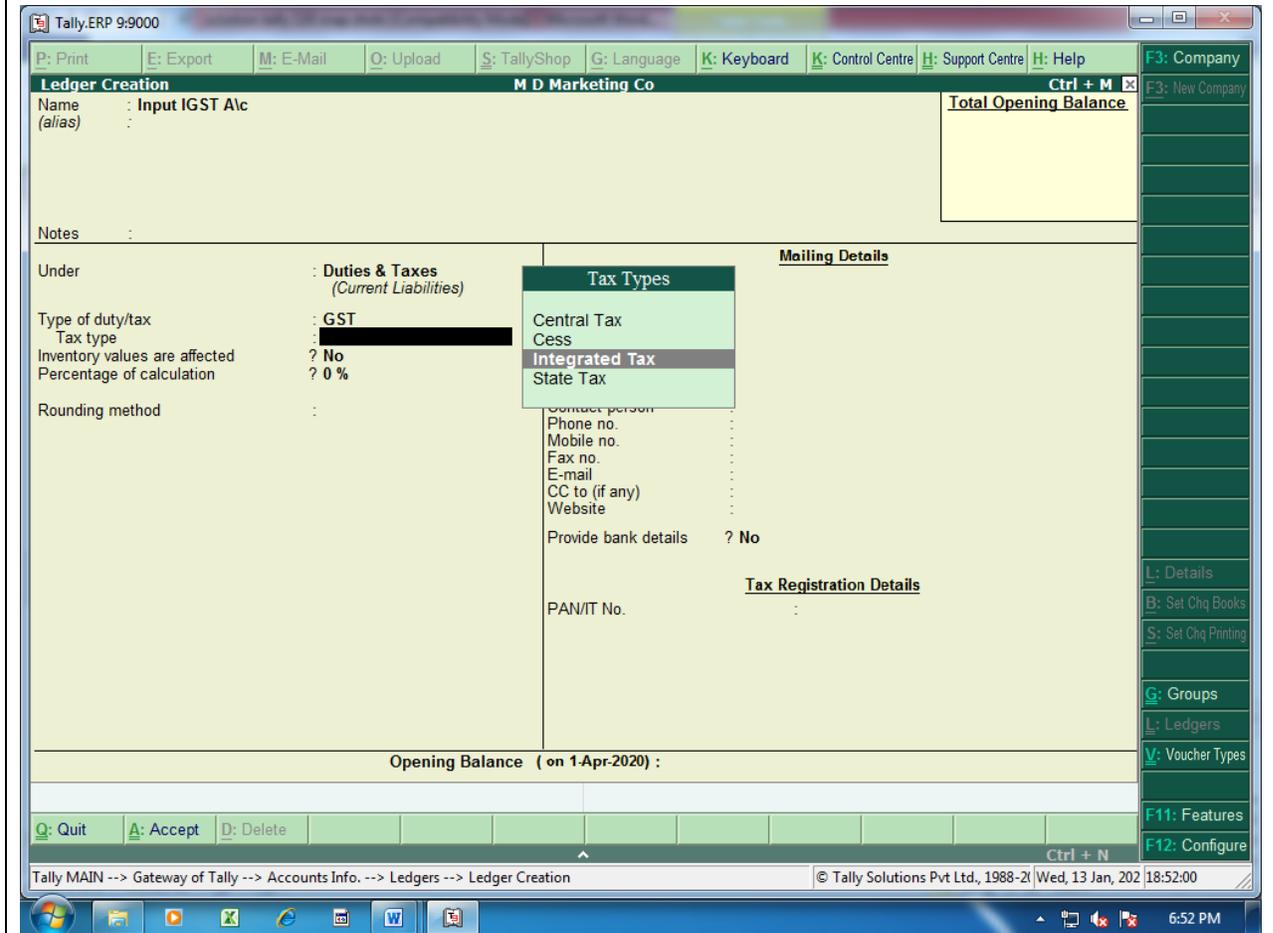
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Purchase Interstate GST (Photo-15)



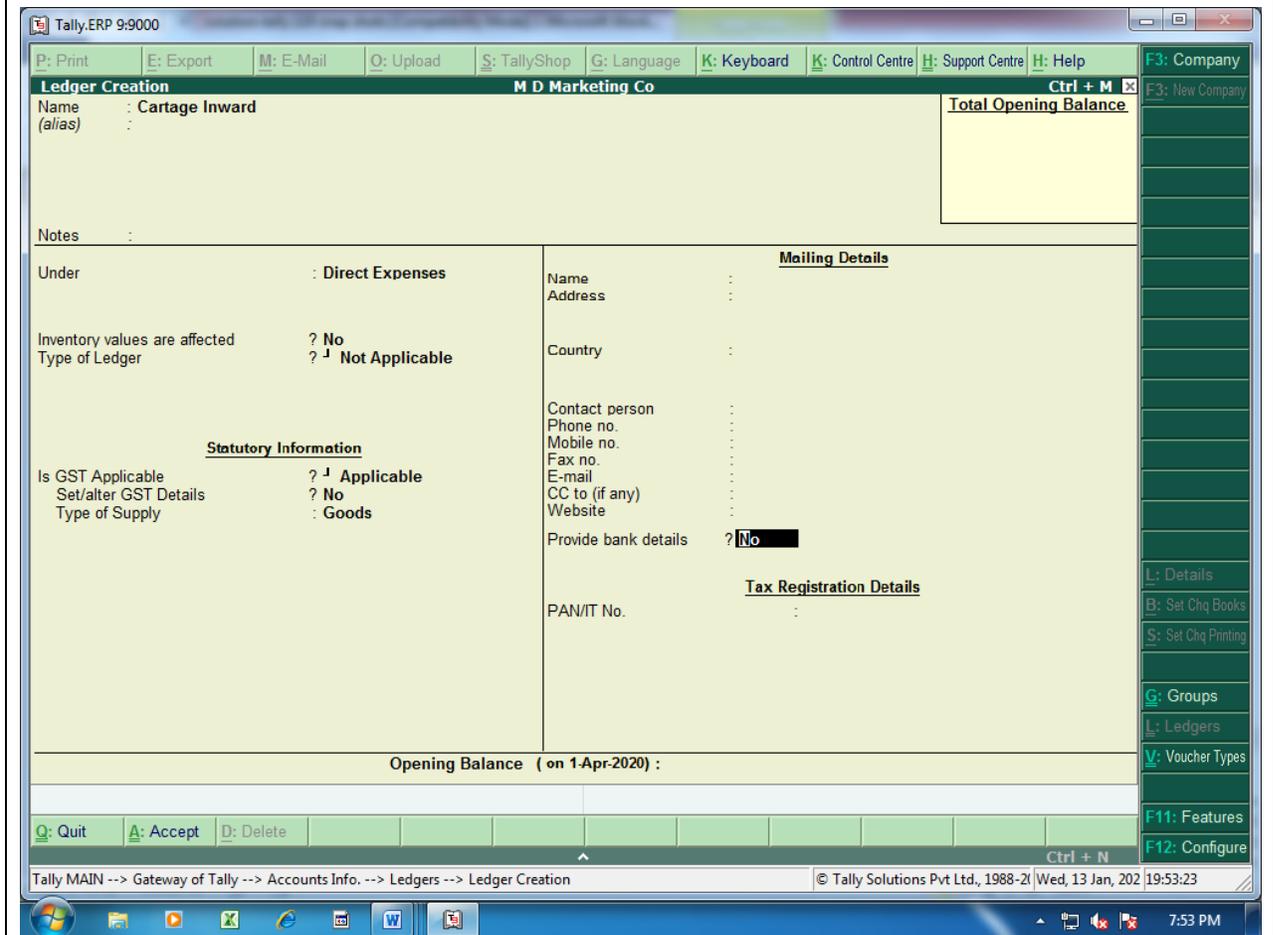
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Input IGST (Photo-16)



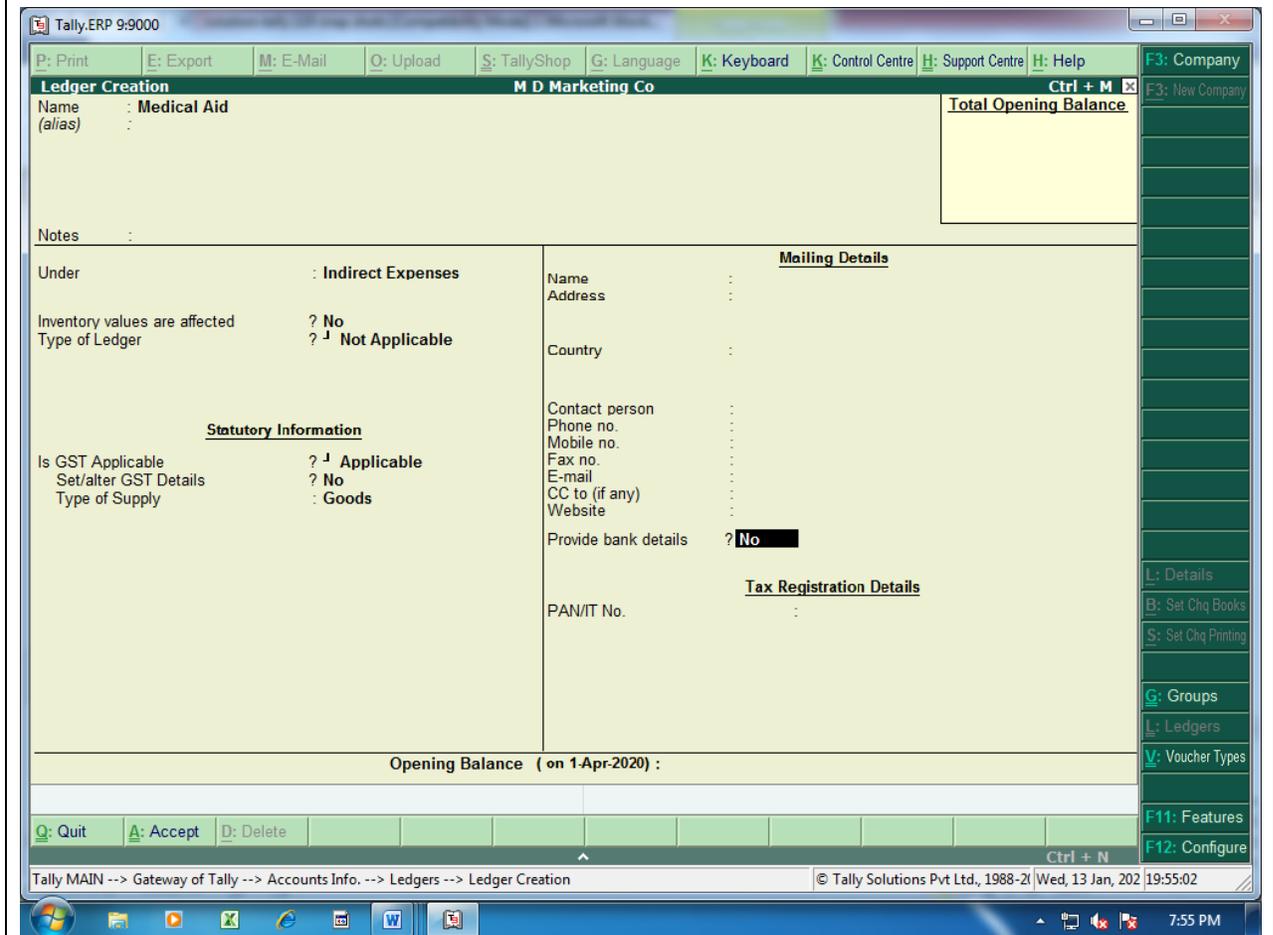
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Cartage Inward-Photo-17



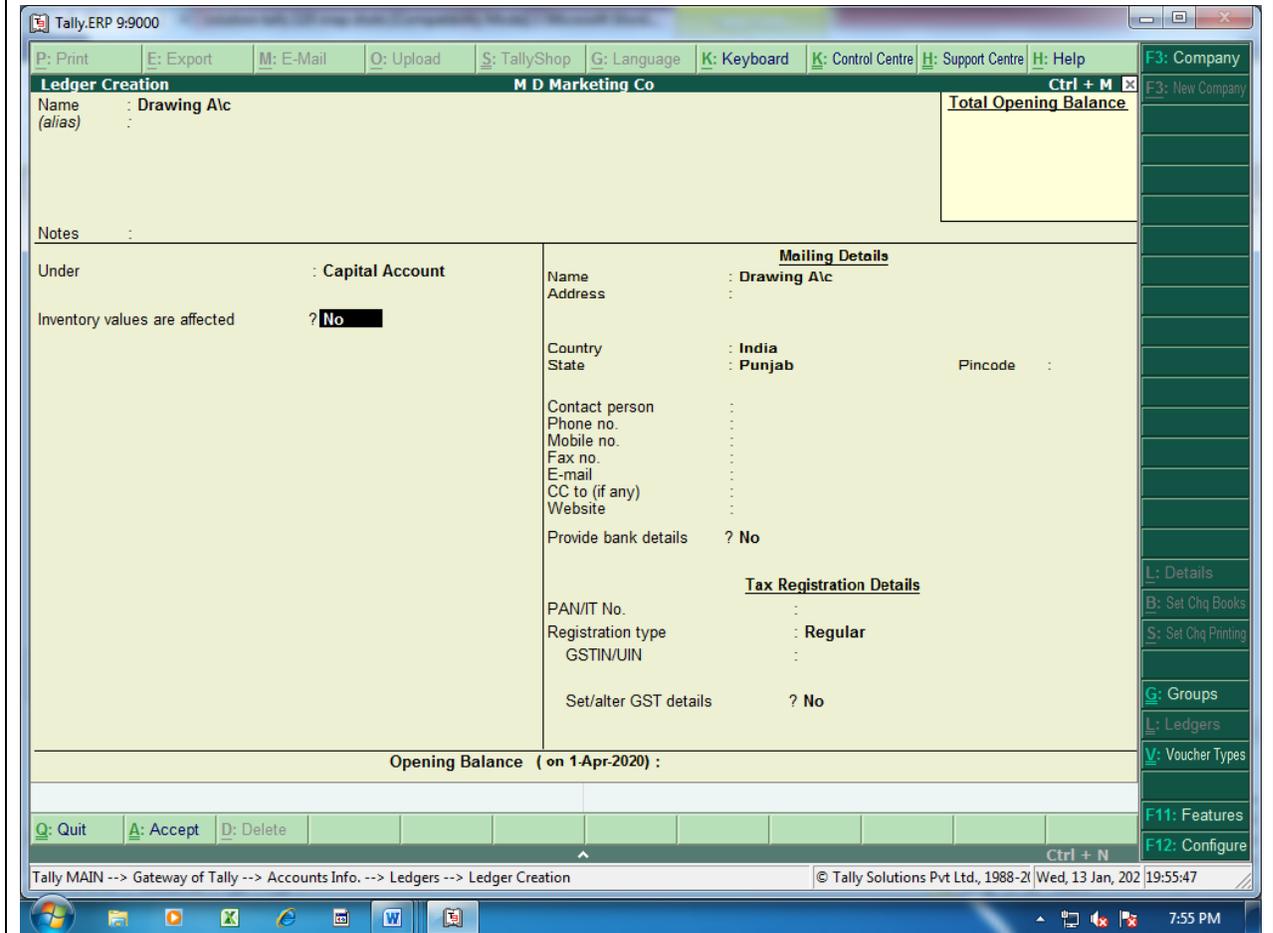
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Medical Aid-Photo-18



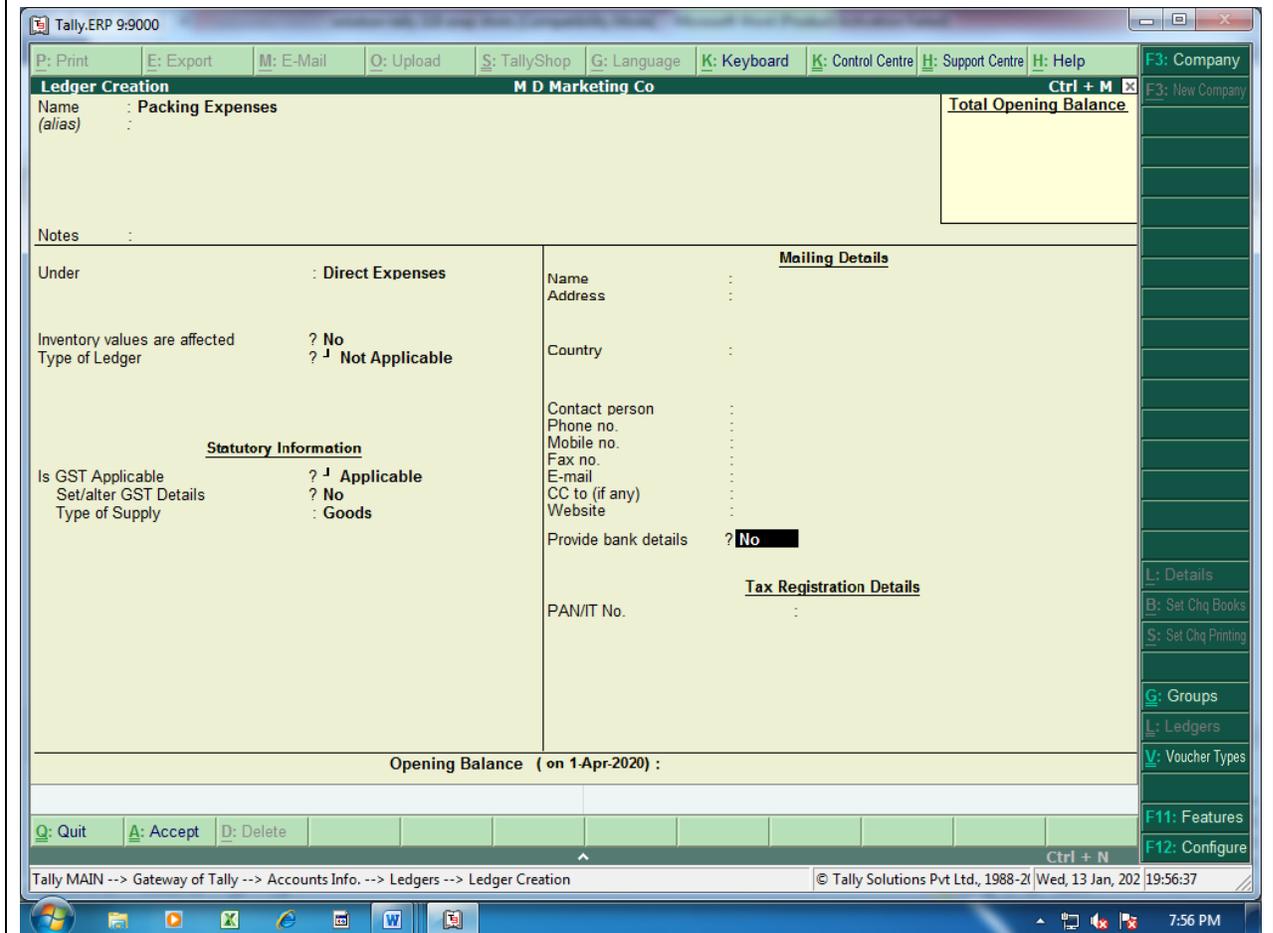
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Drawing A/c-Photo-19



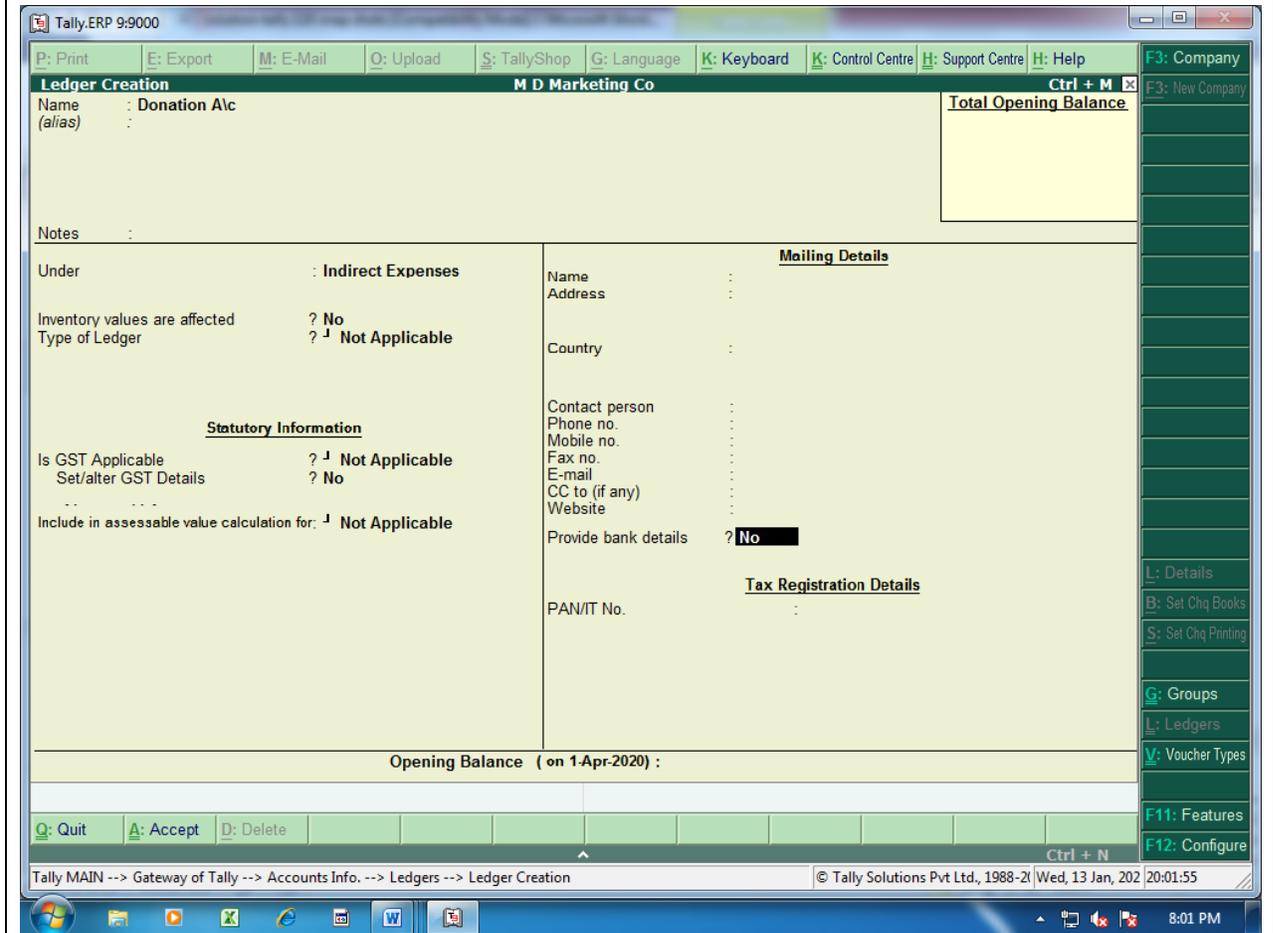
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Packing Expenses-Photo-20



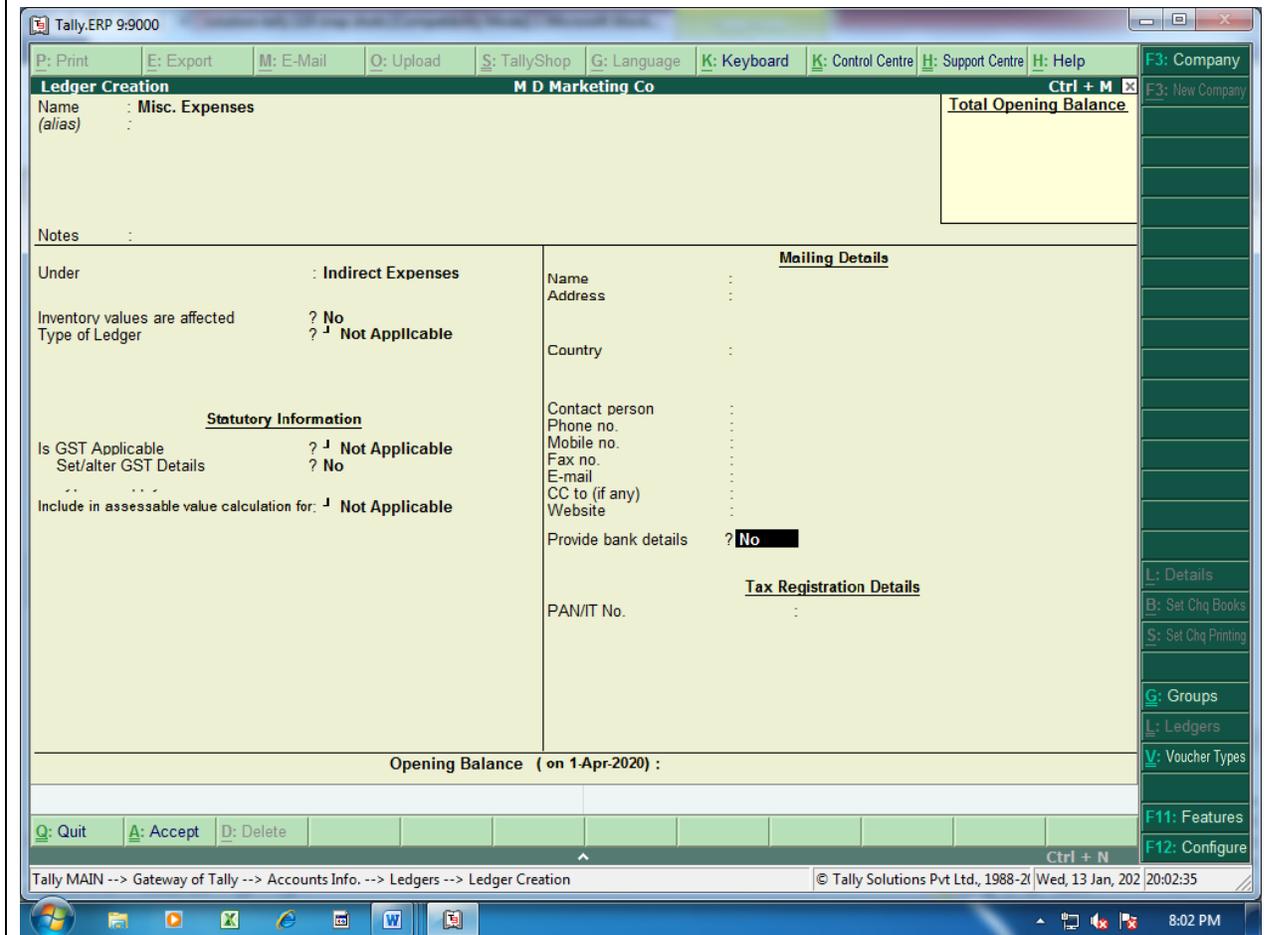
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Donation A/c-Photo-21



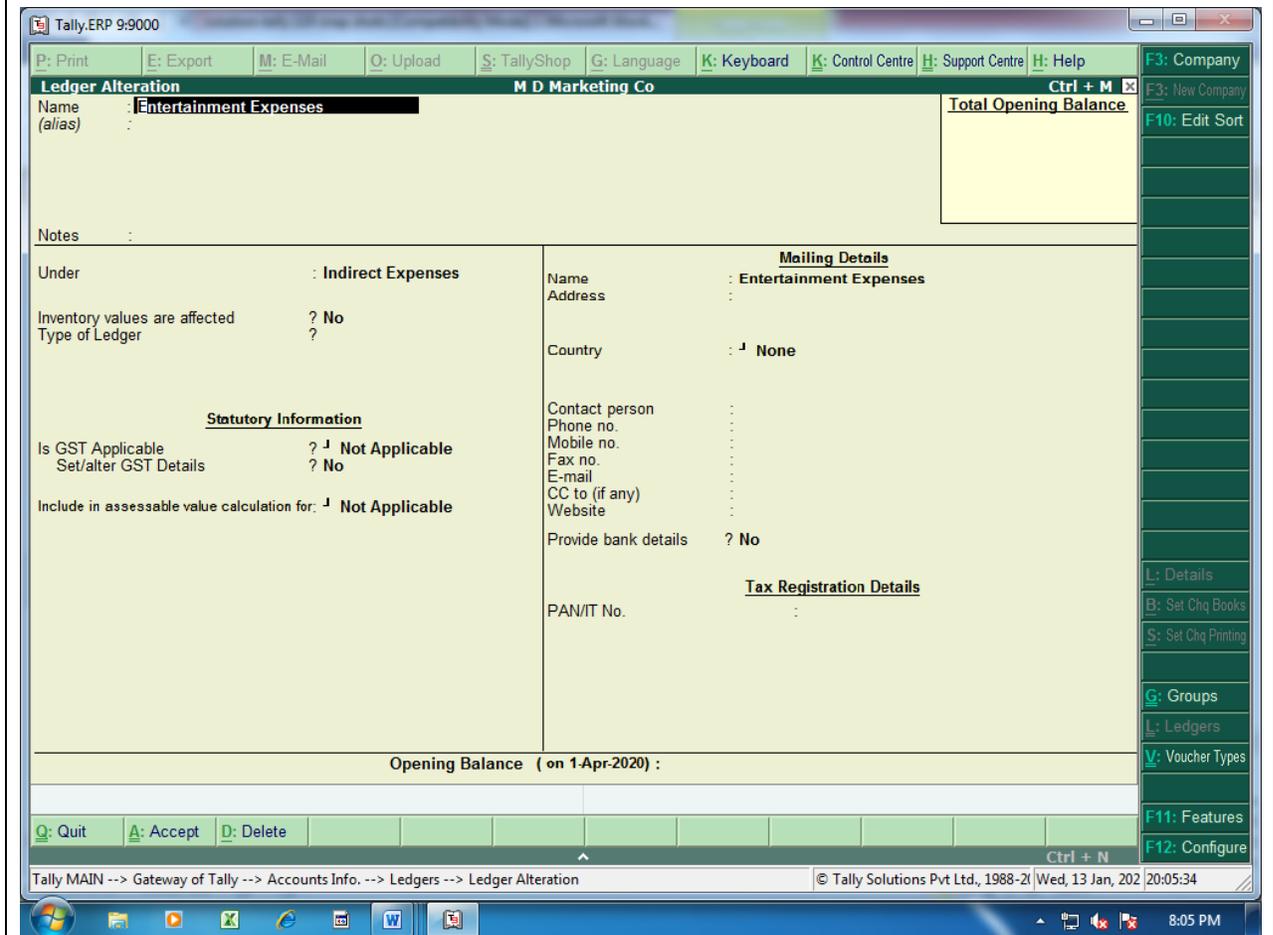
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Misc. Expenses-Photo-22



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(A Self-Study Paryas for simplified Education)

Entertainment Expenses-Photo-23



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Entry-101-Photo-24

The screenshot shows the Tally ERP 9:9000 interface for creating an Accounting Voucher. The window title is "Tally.ERP 9:9000". The menu bar includes: P: Print, E: Export, M: E-Mail, O: Upload, S: TallyShop, G: Language, K: Keyboard, K: Control Centre, H: Support Centre, H: Help. The main header displays "Accounting Voucher Creation" for "M D Marketing Co" with a "Receipt" type and "No. 1". The date is "1-Apr-2020 Wednesday".

The account information is "Account : ICICI Bank" with a current balance of "Cur Bal: 5,00,000.00 Dr". The voucher is recorded on "1-Apr-2020 Wednesday".

Particulars	Amount
N Aggarwal Capital A/c Cur Bal: 5,00,000.00 Cr	5,00,000.00
5,00,000.00	

The narration is "Capital introduced_". The bottom status bar shows "Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation" and "© Tally Solutions Pvt Ltd, 1988-21 Wed, 13 Jan, 202 19:51:25". The Windows taskbar at the bottom shows the time as 7:51 PM.

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Entry 102-Photo-25

The screenshot shows the Tally ERP 9.9000 Accounting Voucher Creation window. The window title is "Tally.ERP 9:9000". The menu bar includes: P: Print, E: Export, M: E-Mail, O: Upload, S: TallyShop, G: Language, K: Keyboard, K: Control Centre, H: Support Centre, H: Help. The window title bar also shows "Ctrl + M".

The voucher is a **Contra** voucher, No. 1, dated **1-Apr-2020** (Wednesday). The company is **M D Marketing Co**. The account is **Cash** with a current balance of **50,000.00 Dr**. The particular is **ICICI Bank** with a current balance of **4,50,000.00 Dr**. The amount is **50,000.00**. The narration is **CASH WITHDRAWAL**.

The right-hand side of the window shows a list of function keys (F1-F12) with their corresponding actions:

- F1: Accounting Vouchers
- F1: Inventory Vouchers
- F2: Date
- F3: Company
- F4: Contra
- F5: Payment
- F6: Receipt
- F7: Journal
- F8: Sales
- F8: Credit Note
- F9: Purchase
- F9: Debit Note
- F10: Reversing Journal
- F10: Memos
- I: Post-Dated
- L: Optional
- F11: Features
- F12: Configure

The bottom status bar shows: Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation. © Tally Solutions Pvt Ltd, 1988-21 | Wed, 13 Jan, 202 21:37:11. The system tray shows the time as 9:37 PM.

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Entry-103-Photo-26

The screenshot displays the 'Accounting Voucher Creation' window in Tally ERP 9:9000. The window title is 'Tally.ERP 9:9000'. The menu bar includes: P: Print, E: Export, M: E-Mail, O: Upload, S: TallyShop, G: Language, K: Keyboard, K: Control Centre, H: Support Centre, H: Help. The toolbar shows 'Ctrl + M'. The voucher type is 'Payment' with number '1' and date '1-Apr-2020 Wednesday'. The company is 'M D Marketing Co'. The account is 'ICICI Bank' with a current balance of 3,75,000.00 Dr. The particular is 'Computer A/c' with a current balance of 75,000.00 Dr. The amount is 75,000.00. The narration is 'CHQ NO 550501'. The bottom status bar shows 'Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation' and '© Tally Solutions Pvt Ltd, 1988-21 Wed, 13 Jan, 202 21:39:24'. The Windows taskbar at the bottom shows the time as 9:39 PM.

Particulars	Amount
Computer A/c Cur Bal: 75,000.00 Dr	75,000.00
	75,000.00

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Entry-104-Photo-27

The screenshot displays the 'Accounting Voucher Creation' window in Tally ERP 9:9000. The window title is 'Tally.ERP 9:9000'. The menu bar includes: P: Print, E: Export, M: E-Mail, O: Upload, S: TallyShop, G: Language, K: Keyboard, K: Control Centre, H: Support Centre, H: Help. The window content shows:

- Accounting Voucher Creation** for **M D Marketing Co** (Ctrl + M)
- Payment** No. 2, dated **1-Apr-2020** (Wednesday)
- Account : ICICI Bank** (Cur Bal: 3,25,000.00 Dr)
- Particulars** table:

Particulars	Amount
Security Deposit (Cur Bal: 50,000.00 Dr)	50,000.00
<div style="float: right; text-align: right;">50,000.00</div>	
- Narration:** CHQ NO 550502
- Bottom menu bar: Q: Quit, A: Accept, D: Delete, X: Cancel, Ctrl + N
- Footer: Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation | © Tally Solutions Pvt Ltd, 1988-2 | Wed, 13 Jan, 202 22:03:07

The right-hand side of the window features a vertical toolbar with function keys F1 through F12, each with a corresponding label: F1: Accounting Vouchers, F2: Date, F3: Company, F4: Contra, F5: Payment, F6: Receipt, F7: Journal, F8: Sales, F8: Credit Note, F9: Purchase, F9: Debit Note, F10: Reversing Journal, F10: Memos, S: Stat Payment, N: Nature of Payment, I: Post-Dated, L: Optional, F11: Features, F12: Configure.

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Entry-105-Photo-28

Accounting Voucher Creation M D Marketing Co

Payment No. 3 1-Apr-2020 Wednesday

Account : **ICICI Bank**
Cur Bal: 2,40,000.00 Dr

Particulars	Amount
Furniture Alc Cur Bal: 25,000.00 Dr	25,000.00
Scooter Alc Cur Bal: 40,000.00 Dr	40,000.00
Mobile Phone Cur Bal: 15,000.00 Dr	15,000.00
Cooler Alc Cur Bal: 5,000.00 Dr	5,000.00
Total	85,000.00

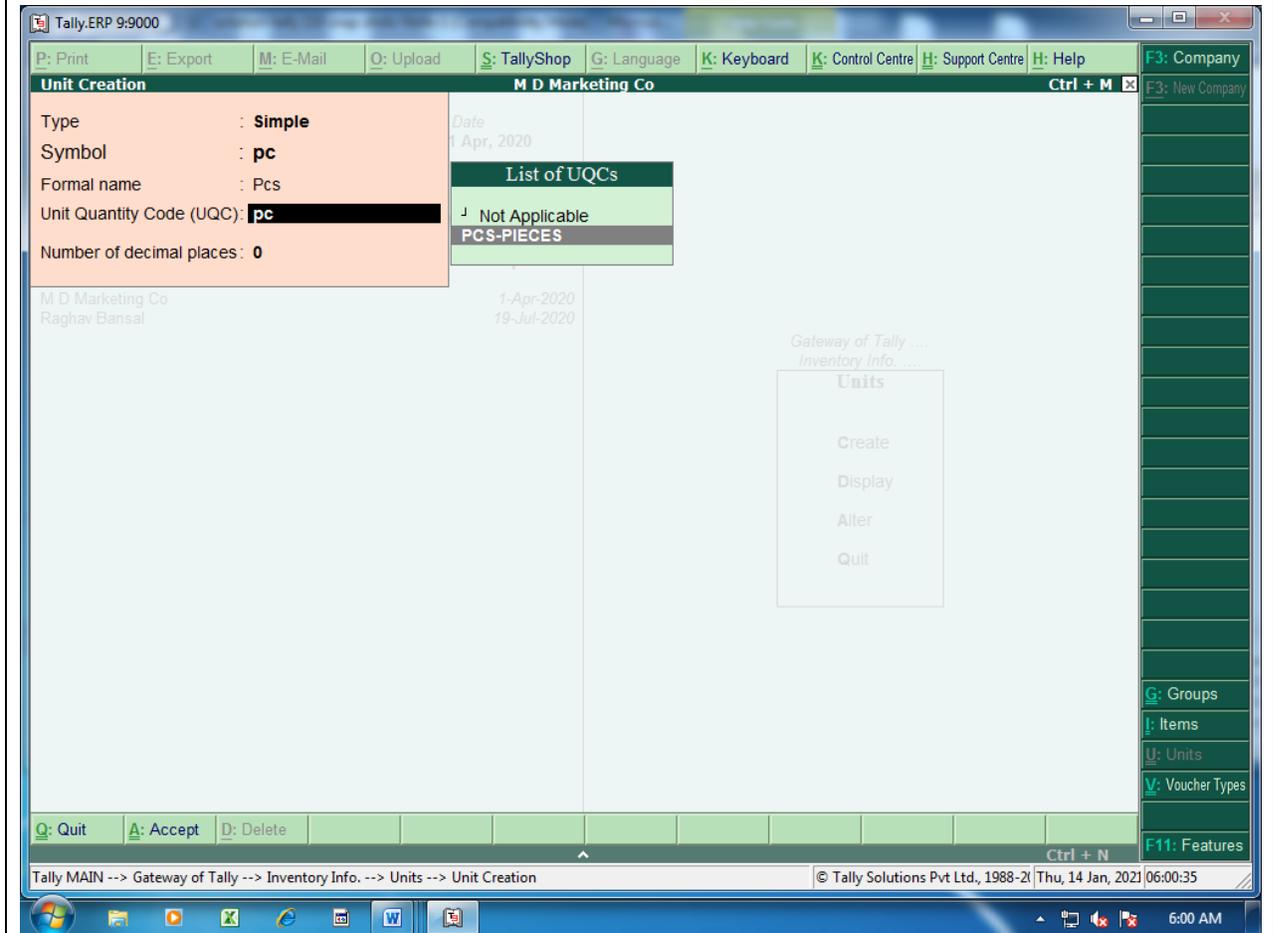
Narration:
CHQ NO 550503

Accept ?
Yes or No

Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation © Tally Solutions Pvt Ltd, 1988-21 Wed, 13 Jan, 202 22:05:49

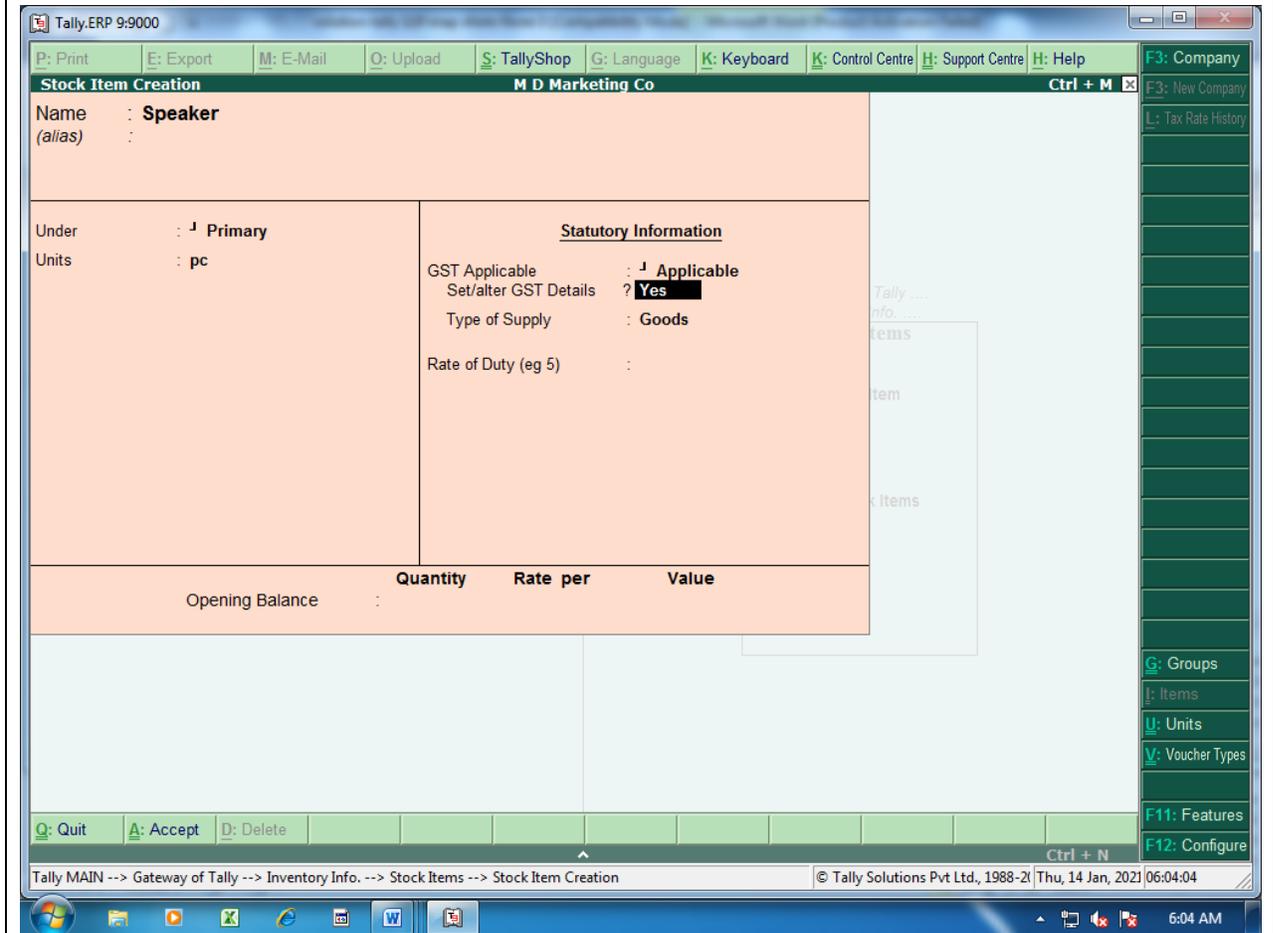
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Entry-106 (a)-Photo-29



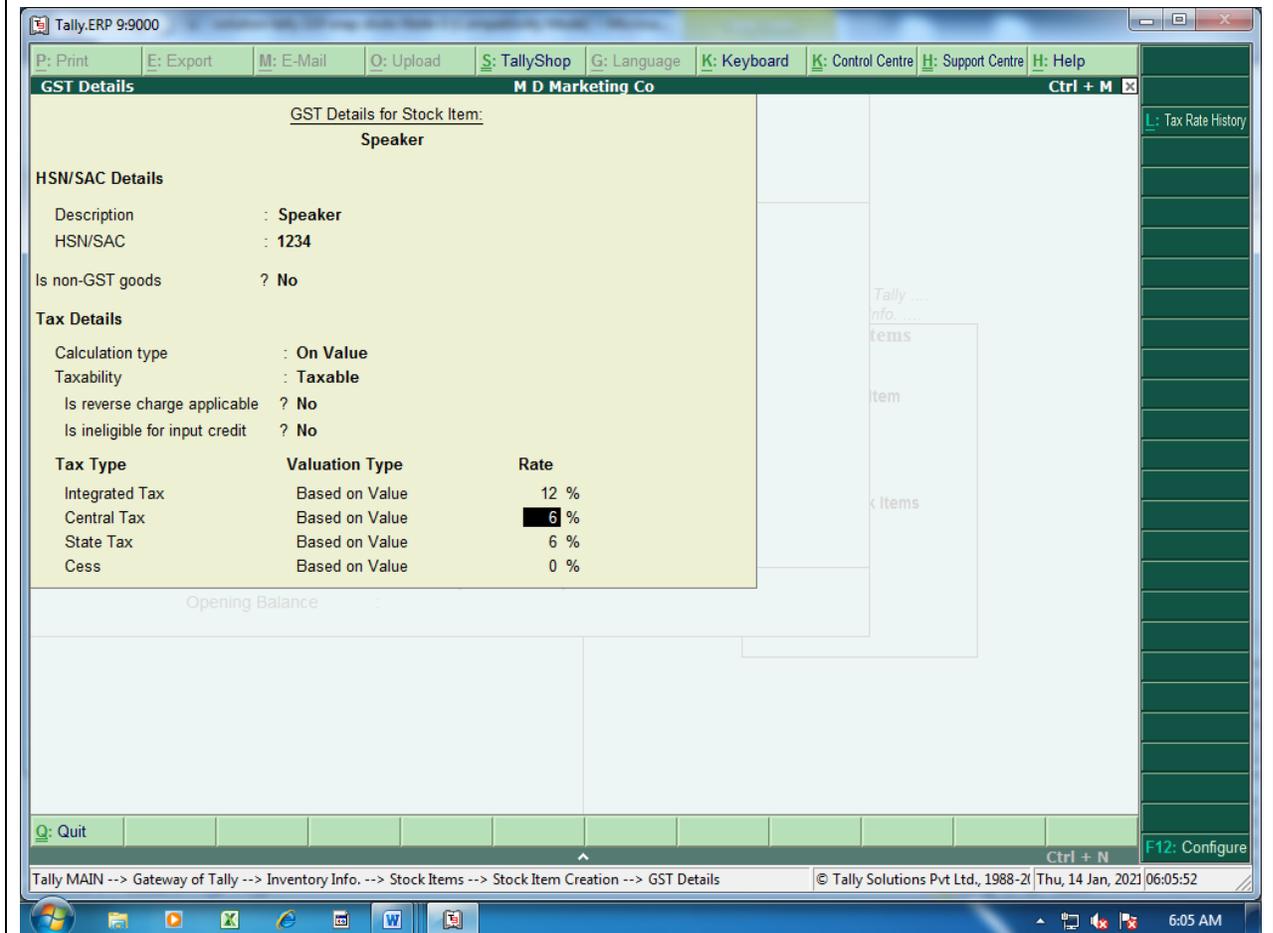
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Entry-106 (b)-Photo-30



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Entry-106 (c)-Photo-31



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Entry-106 (d)-Photo-32

The screenshot shows the Tally ERP 9:9000 Accounting Voucher Creation window for a Purchase voucher. The window title is 'Tally.ERP 9:9000'. The menu bar includes: P: Print, E: Export, M: E-Mail, O: Upload, S: TallyShop, G: Language, K: Keyboard, K: Control Centre, H: Support Centre, H: Help. The window title bar also shows 'Ctrl + M'. The voucher details are as follows:

- Accounting Voucher Creation** (M D Marketing Co)
- Purchase** No. 1
- Supplier invoice no.: 35
- Date: 1-Apr-2020 (Wednesday)
- Party A/c name: Maharaj & Company-Ldh
- Current balance:
- Purchase ledger: Purchase Local Pb

Name of Item	Quantity	Rate per	Amount
Speaker	100 pc	600.00 pc	60,000.00
Input CGST Alc			3,600.00
Input SGST Alc			3,600.00
			67,200.00

Provide GST/e-Way Bill details: No

Narration: BNO 35

At the bottom, there is a summary row: 100 pc 67,200.00

The bottom status bar shows: Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation | © Tally Solutions Pvt Ltd, 1988-21 | Thu, 14 Jan, 2021 06:09:34

The taskbar at the bottom shows the Windows taskbar with the time 6:09 AM.

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Entry-107-Photo-33

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help

Accounting Voucher Creation M D Marketing Co **Ctrl + M**

Purchase No. 2 1-Apr-2020
Supplier invoice no.: 130 Date : 1-Apr-2020 Wednesday

Party A/c name : Shakti Enterprises-Delhi
Current balance :
Purchase ledger : Purchase Interstate GST

Name of Item	Quantity	Rate per	Amount
Perfume	100 pc	400.00 pc	40,000.00
Input IGST A/c			4,800.00
			44,800.00

Narration:
BILL NO 130

Q: Quit A: Accept D: Delete X: Cancel

Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation © Tally Solutions Pvt Ltd, 1988-21 Thu, 14 Jan, 2021 06:34:14

6:34 AM

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Entry-108-Photo-34

The screenshot shows the 'Accounting Voucher Creation' window in Tally ERP 9.9000. The voucher is a 'Purchase' voucher for 'M D Marketing Co' dated '1-Apr-2020'. The supplier invoice number is '45'. The party is 'Maharaj & Company-Ldh' with a current balance of '67,200.00 Cr' and a purchase ledger of 'Purchase Local Pb'. The voucher details are as follows:

Name of Item	Quantity	Rate per	Amount
Seat Cover-1	50 pc	1,500.00 pc	75,000.00
Seat Cover-2	100 pc	2,000.00 pc	2,00,000.00
			2,75,000.00
Input CGST Alc			24,750.00
Input SGST Alc			24,750.00
			3,24,500.00

Provide GST/e-Way Bill details: No

Narration: BILL NO 45_

At the bottom, there is a summary row: 150 pc 3,24,500.00

The window includes a menu bar with options like Print, Export, E-Mail, Upload, TallyShop, Language, Keyboard, Control Centre, Support Centre, and Help. A right-hand pane lists various voucher types (F1-F12) and features (F11-F12). The status bar at the bottom shows 'Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation' and the date/time 'Thu, 14 Jan, 2021 06:48:06'.

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Entry-109-Photo-35

The screenshot displays the Tally ERP 9:9000 Accounting Voucher Creation window. The window title is "Tally.ERP 9:9000". The menu bar includes: P: Print, E: Export, M: E-Mail, O: Upload, S: TallyShop, G: Language, K: Keyboard, K: Control Centre, H: Support Centre, H: Help. The window content shows:

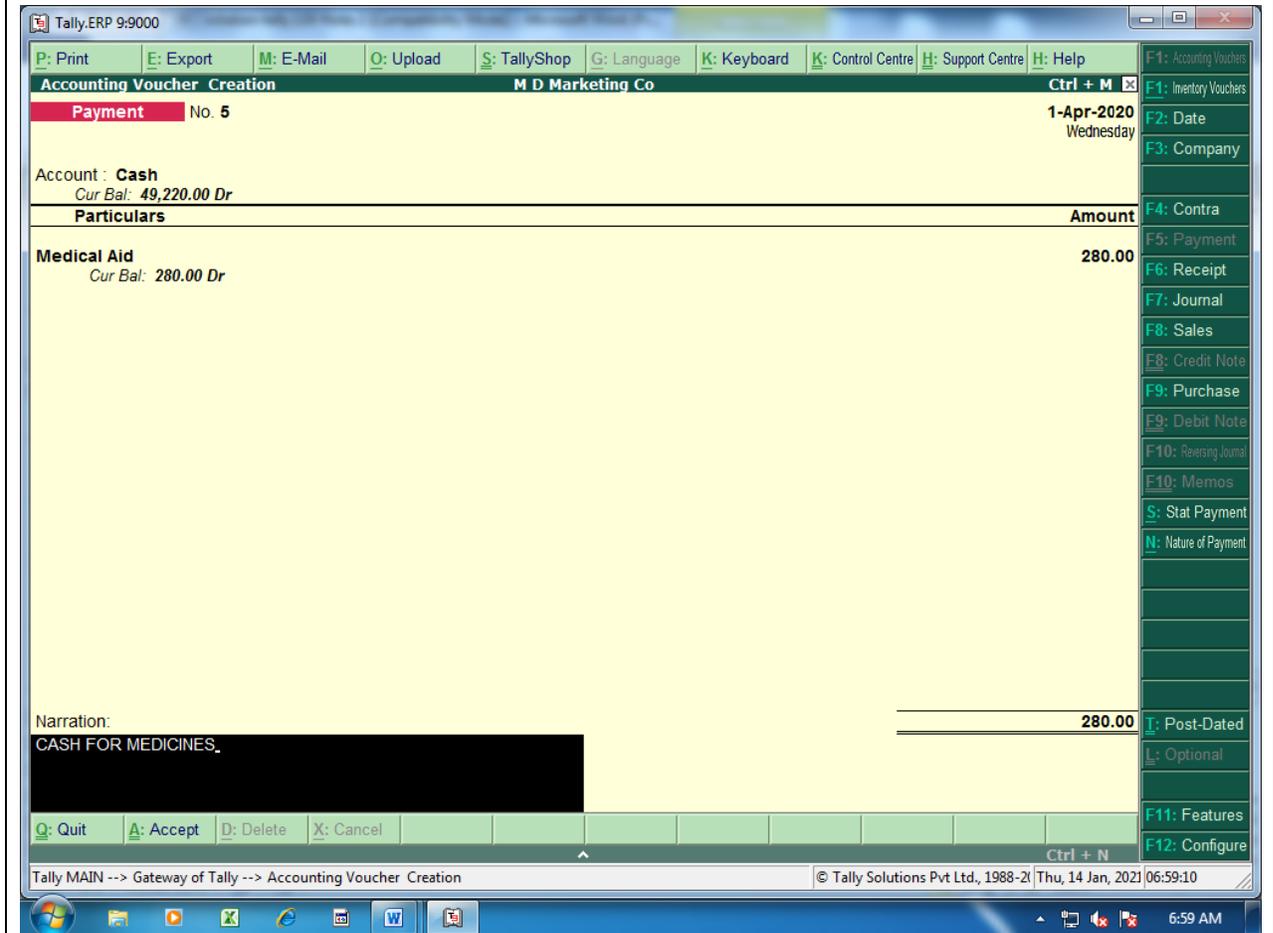
- Accounting Voucher Creation** for **M D Marketing Co** (Ctrl + M)
- Payment** No. **4** dated **1-Apr-2020** (Wednesday)
- Account : Cash** (Cur Bal: 49,500.00 Dr)
- Particulars** table:

Particulars	Amount
Cartage Inward Cur Bal: 500.00 Dr	500.00
Narration:	
CARTAGE PAID	500.00

At the bottom, there is a narration field with "CARTAGE PAID" and a status bar showing "Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation". The footer includes "© Tally Solutions Pvt Ltd, 1988-21 Thu, 14 Jan, 2021 06:54:16". The Windows taskbar at the bottom shows the time as 6:54 AM.

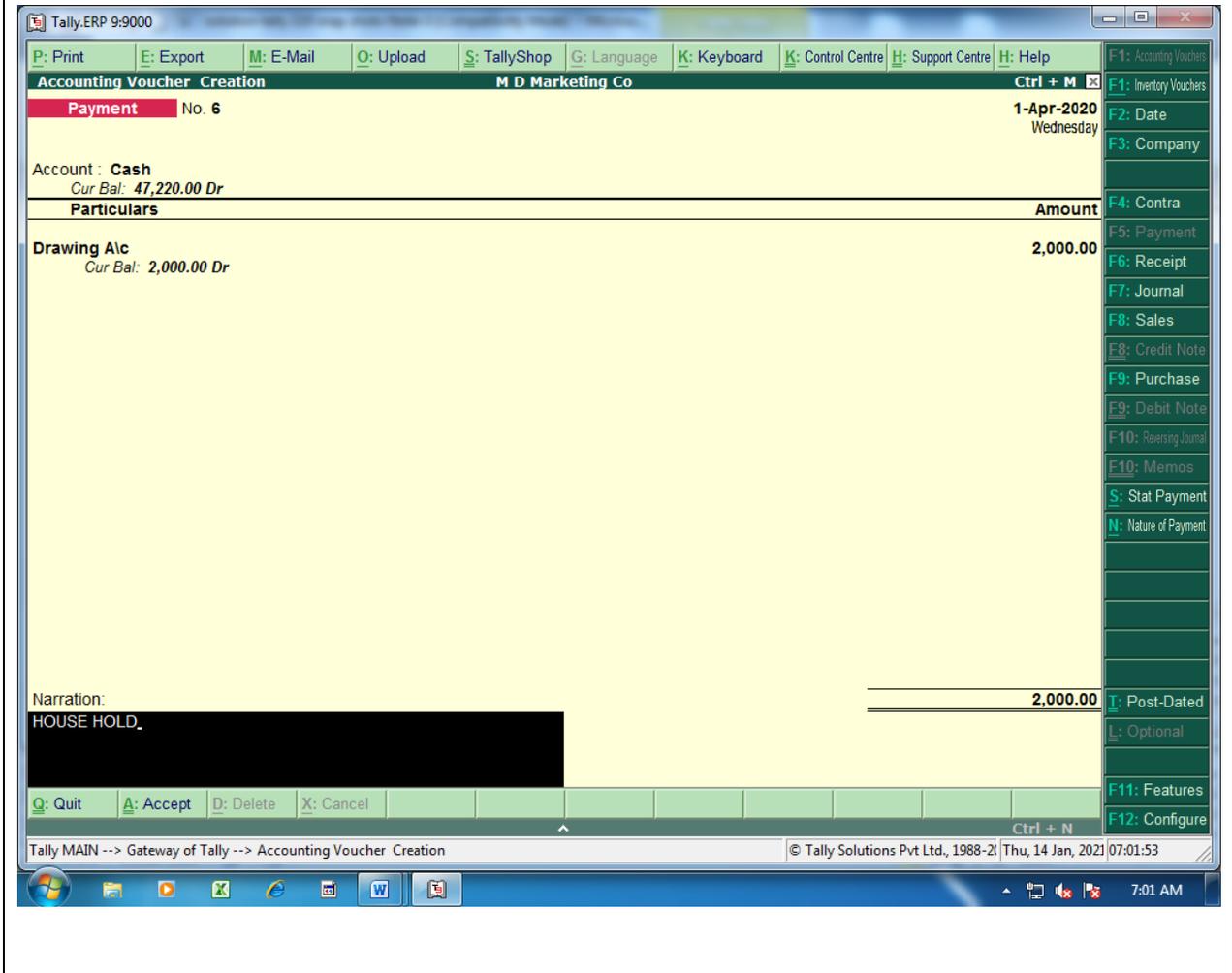
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Entry-110-Photo-36



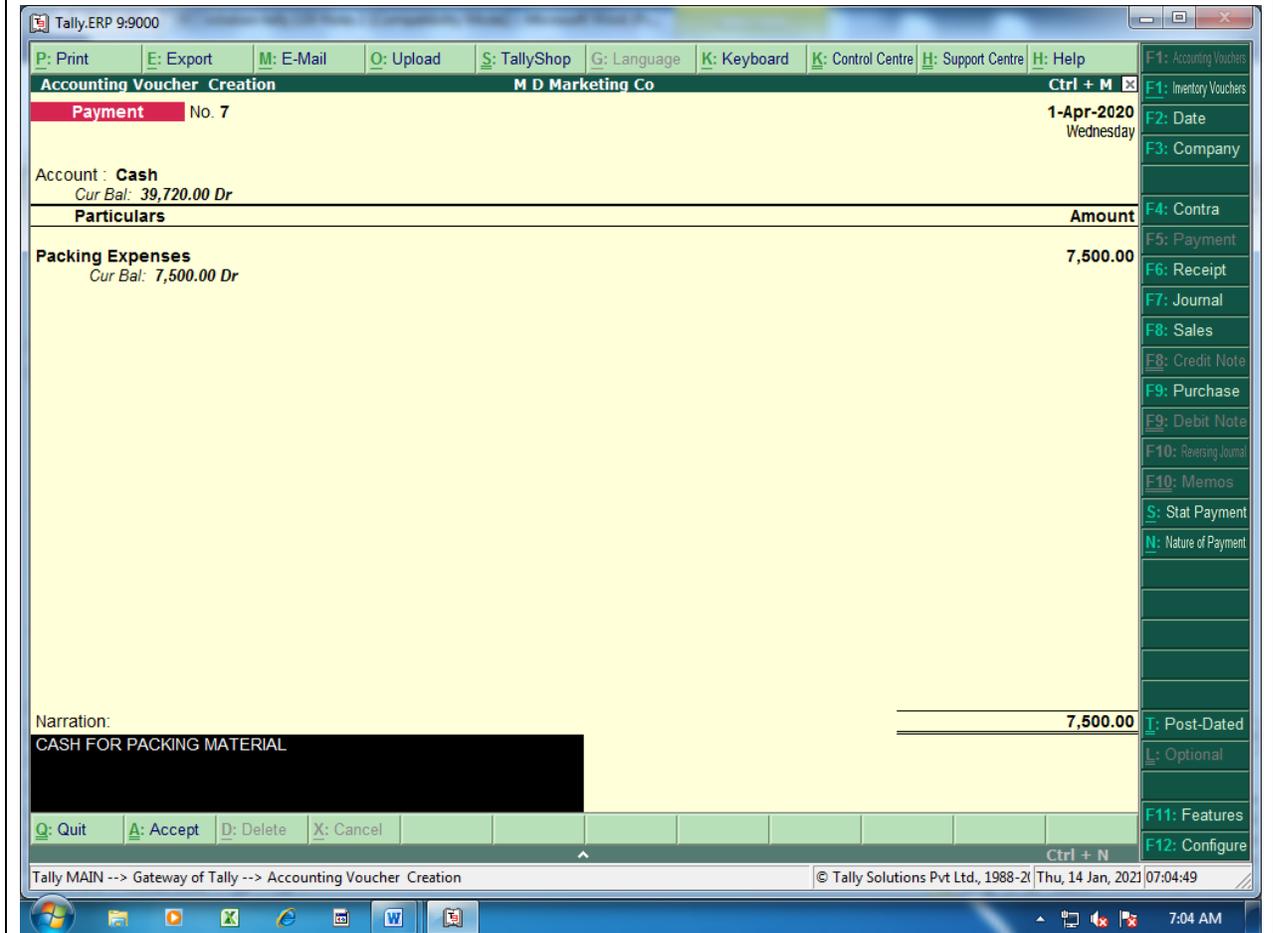
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Entry-111-Photo-37



School of Tally
(A Self-Study Paryas for simplified Education)

Entry-112-Photo-38



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Entry-113-Photo-39

The screenshot displays the Tally ERP 9:9000 Accounting Voucher Creation window for M D Marketing Co. The voucher is a Payment voucher (No. 8) dated 1-Apr-2020 (Wednesday). The account is Cash, with a current balance of 38,620.00 Dr. The voucher details are as follows:

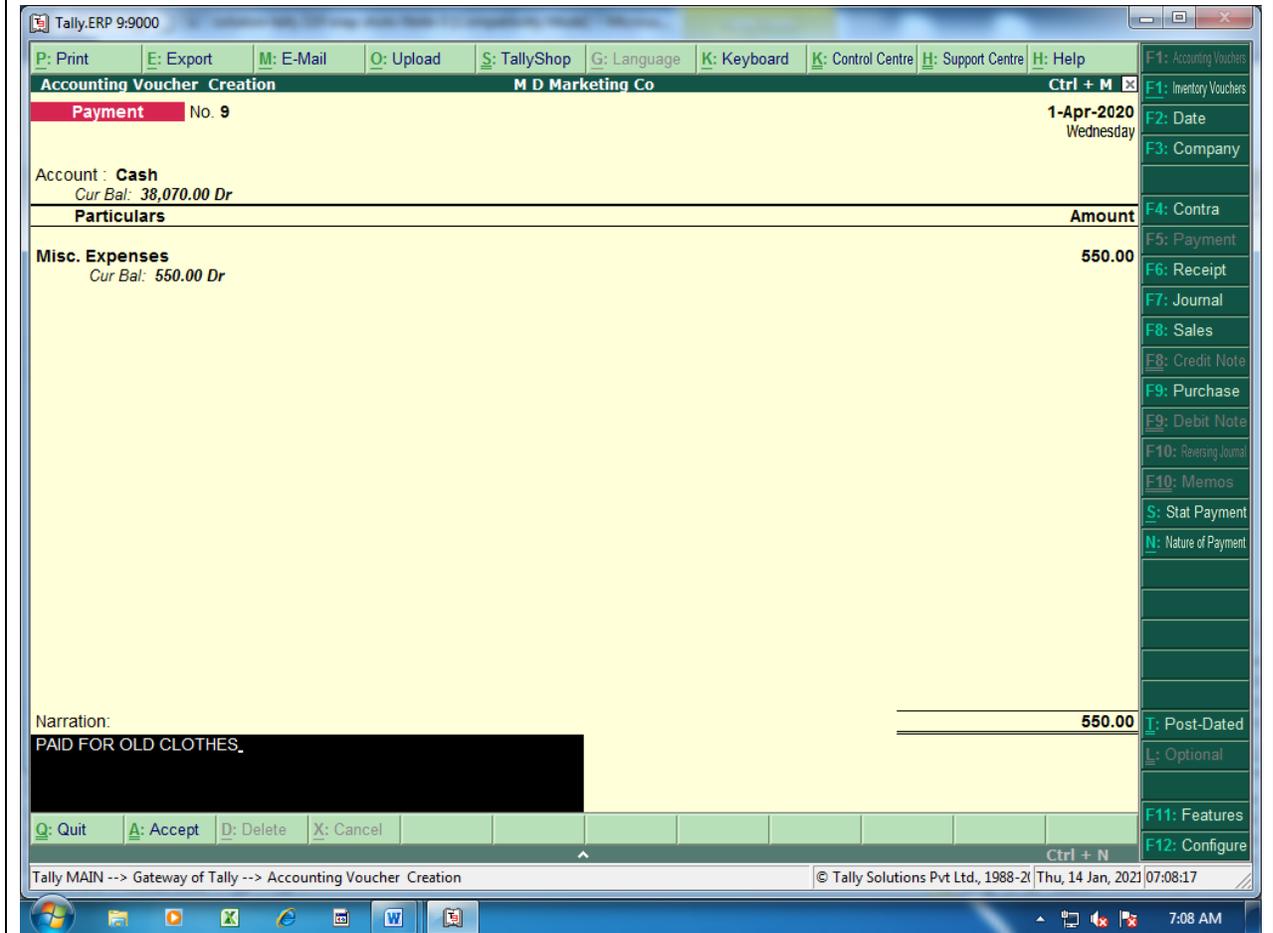
Particulars	Amount
Donation Alc Cur Bal: 1,100.00 Dr	1,100.00
1,100.00	

Narration:
DONATION PAID_

The interface includes a menu bar with options like Print, Export, E-Mail, Upload, TallyShop, Language, Keyboard, Control Centre, Support Centre, and Help. A right-hand panel lists function keys (F1-F12) for various voucher types and actions. The status bar at the bottom shows the current path: Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation, and the system time is 7:06:52 on Thu, 14 Jan, 2021.

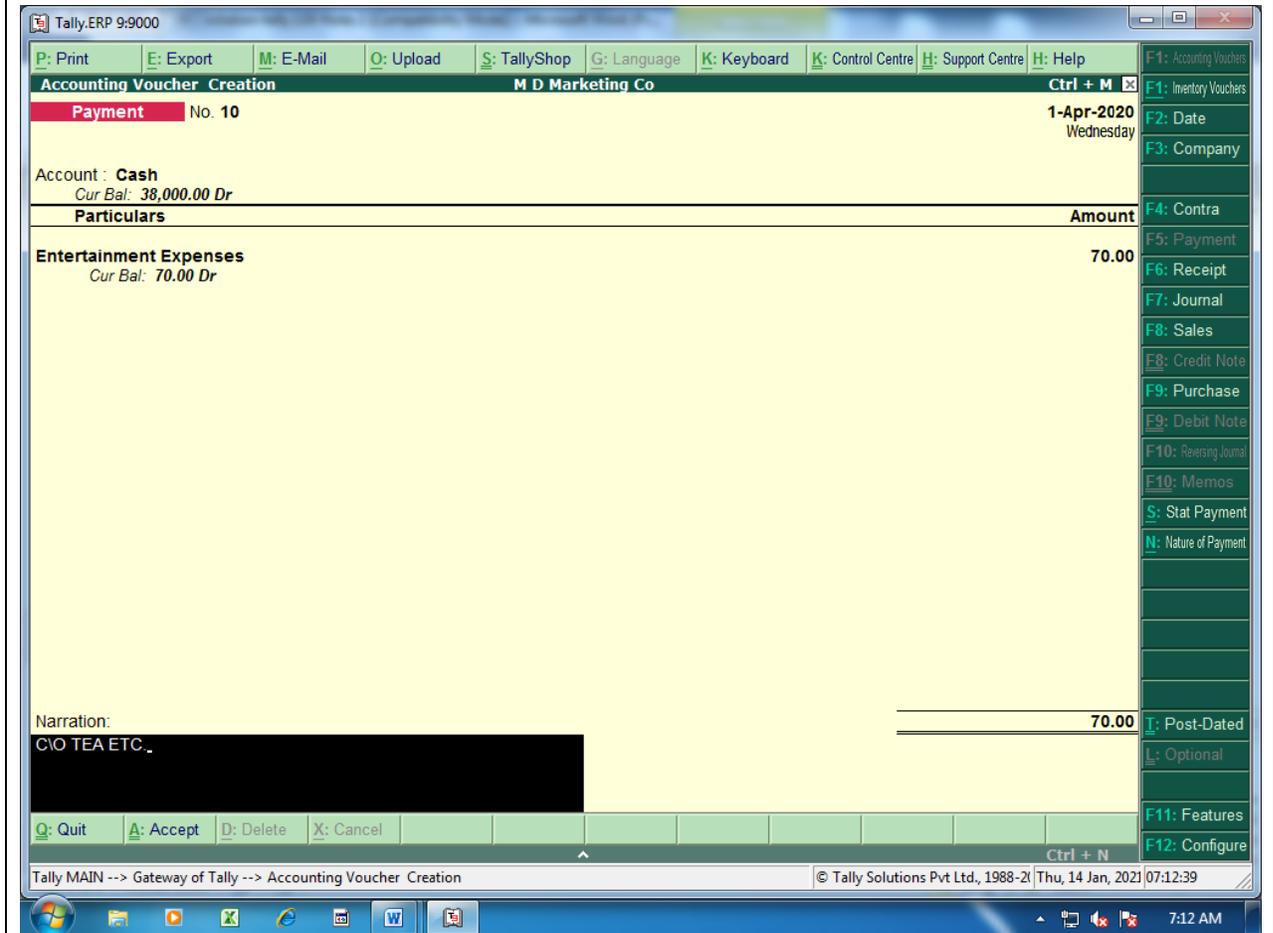
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Entry-114-Photo-40



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Entry-115-Photo-41



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Entry-116-Photo-42

The screenshot shows the Tally ERP 9:9000 Accounting Voucher Creation window for 'M D Marketing Co'. The entry is a 'Payment' (No. 11) dated '1-Apr-2020 Wednesday'. The account is 'Cash' with a current balance of 37,300.00 Dr. The particular is 'Misc. Expenses' with a current balance of 1,250.00 Dr. The amount of 700.00 is entered in the Amount column. The narration is 'PAID TO SWEEPER & WATCHMAN'. The interface includes a menu bar with options like Print, Export, E-Mail, Upload, TallyShop, Language, Keyboard, Control Centre, Support Centre, and Help. A right-hand panel lists function keys (F1-F12) for various voucher types and actions. The bottom status bar shows the current path: Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation, and the date/time: Thu, 14 Jan, 2021 07:15:59.

Particulars	Amount
Misc. Expenses <i>Cur Bal: 1,250.00 Dr</i>	700.00
700.00	

Narration:
PAID TO SWEEPER & WATCHMAN